

Auckland Regional Amenities Funding Board

I hereby give notice that an ordinary meeting of the Auckland Regional Amenities Funding Board will be held on:

Date: Tuesday, 1 August 2017
Time: 10:00AM
Venue: Seminar Room
Buddle Findlay
Level 18
PwC Tower
188 Quay Street
Auckland 1010

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

OPEN AGENDA

Membership:

Chair	Mr	Vern	Walsh
Deputy Chair	Ms	Anita	Killeen
Members:	Mr	Steve	Bootten
	Ms	Victoria	Carter
	Ms	Catherine	Harland
	Mr	Bryan	Mogridge
	Ms	Lyn	Lim
	Ms	Diane	Maloney
	Ms	Precious	Clark
	Ms	Megan	McSweeney

Leigh Redshaw
Advisory Officer

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AUCKLAND REGIONAL AMENITIES FUNDING BOARD

EXCLUSION OF THE PUBLIC – WHO NEEDS TO LEAVE THE MEETING

Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

Those who are not members of the public

General principles

- Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
- Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
- Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
- In any case of doubt, the ruling of the Chair is final.

Members of the meeting

- The members of the meeting remain.
- However, standing orders require that a member who has a pecuniary conflict of interest leave the room.

Staff / Advisory Officer

- All staff supporting the meeting (administrative, senior management) remain.
- Only staff who need to because of their role may remain.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Based on the known work programme for 2017, the following timetable of meetings is proposed for 2017, subject to change as the need arises:

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2017	Meeting / Workshop	Nature of Key Business
Tuesday	01 Aug 2017	Meeting	<ul style="list-style-type: none"> Funding Board normal meeting
Tuesday	5 Sept 2017 (early start – all-day)	Workshop	<ul style="list-style-type: none"> Funding Board receives Amenity presentations for 2018-2019
Monday	25 Sep 2017		<ul style="list-style-type: none"> Closing date for 2018-2019 Funding Applications
Saturday	30 Sep 2017		<ul style="list-style-type: none"> 2017 Annual Reports and Audited Accounts due from Amenities
Tuesday	10 Oct 2017 (early start – all-day)	Workshop	<ul style="list-style-type: none"> Funding Board considers 2018-2019 Funding Applications for first time
Tuesday	17 Oct 2017 (early start – all-day)	Workshop	<ul style="list-style-type: none"> Amenities present their 2016-2017 Annual Results
Tuesday	07 Nov 2017	Workshop & Meeting	<ul style="list-style-type: none"> Funding Board considers any further information supplied following meeting on 10 Oct 2017 (Workshop) Funding Board makes provisional allocation of grants for 2018-2019 for inclusion in draft 2018-2019 Funding Plan (Meeting)
	7-20 Nov 2017		<ul style="list-style-type: none"> Chair meets AKL Council reps to discuss proposed levy for 2018-2019
Tuesday	21 Nov 2017 Or 28 Nov 2017 (Standby day)	Meeting	<ul style="list-style-type: none"> Adopt 2017 Annual Report Confirm provisional allocation of grants for 2018-2019; Approve draft 2018-2019 Funding Plan for publication in January 2018
	15 Jan 2018		<ul style="list-style-type: none"> Publish draft 2018-2019 Funding Plan

DECLARATIONS OF CONFLICT OF INTEREST

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item, or leave the room for the duration of its consideration.

Depending on progress through the meeting, the Chair may need to adjourn the open meeting at 11:00AM to enable Confidential items to be considered, to accommodate the availability of invited guests.

1. APOLOGIES

Apologies for leave were received from Catherine Harland and Steve Bootten.

2. CONFIRMATION OF MINUTES

The minutes of the Auckland Regional Amenities Funding Board meeting held on Wednesday 26 April 2017 to be confirmed as a true and correct record.

3. EXTRAORDINARY BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4. REGISTER OF MEMBERS INTERESTS

Opportunity for members to update the Register of Members Interest.

Recommendation

That the Register of Members Interest be updated as required.

The Register will also be tabled at the meeting for members to update as required.

(ATTACHMENT 4)

5. PUBLIC FORUM

Applications to speak must be made to the Advisory Officer, in writing, no later than two (2) working days prior to the meeting and must include the subject matter. The meeting Chair has the discretion to decline any application. A maximum of thirty (30) minutes is allocated to the period for public input with five (5) minutes speaking time for each speaker, following which there may be questions from Directors

At the close of the agenda no requests for public input had been received.

6. REPORT FROM AMENITIES BOARD

If requested, an opportunity for representatives of the Amenities Board, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board.

At the close of the agenda no requests to speak had been received from representatives of the Amenities Board.

7. NOTICES OF MOTION

At the close of the agenda no requests for notices of motion had been received.

8. CHAIR'S REPORT

Providing the Chair with the opportunity to update the Funding Board on any issues

relating to the business of the Funding Board that he has been involved with since the last meeting.

This is an information item only.

9. MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS REPORTS

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

A register to record member activities will be circulated at the meeting.

This is an information item only.

10. ADVISORY OFFICER'S REPORT

Providing the Advisory Officer with the opportunity to update the Board on projects and issues he has been involved with relating to the business of the Funding Board not covered elsewhere in the agenda since the last meeting.

This is an information item only.

11. FINANCIAL REPORTS TO 30 JUNE 2017 AND 25 JULY 2017

Providing the Funding Board with an overview of financial position of the Funding Board as at 30 June 2017 and 25 July 2017, and any other matters of a financial nature.

Recommendation

That the Financial Reports to 30 June and 25 July 2017 be received.

(ATTACHMENT 11)

12. CORRESPONDENCE

Providing the Chair and Advisory Officer with the opportunity to update the Board with details of any inwards and outwards correspondence handled since the last meeting.

Recommendation

That the Correspondence report be received.

(ATTACHMENT 12)

13. **DRAFT SCHEDULE OF MEETINGS 2018**

To assist Directors plan their work programme and schedule of meetings for 2018, a draft schedule of meetings for 2018 is attached for consideration.

Recommendation

That the Schedule of Meeting and Workshop Dates for 2018 be adopted.

(ATTACHMENT 13)

14. **EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987**

Leigh Redshaw
Advisory Officer

Section 48, Local Government Official Information and Meetings Act 1987:

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- C1. PRESENTATION FROM FOUNDATION NORTH
- C2. PRESENTATION FROM CREATIVE NEW ZEALAND
- C3. PRESENTATION FROM AUCKLAND PHILHARMONIA ORCHESTRA
- C4. PRESENTATION FROM NEW ZEALAND OPERA
- C5. PRESENTATION FROM AUCKLAND COUNCIL

C1 PRESENTATION FROM FOUNDATION NORTH

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>Section 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>Section 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p>

C2. PRESENTATION FROM CREATIVE NEW ZEALAND

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>Section 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>Section 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p>

C3. PRESENTATION FROM AUCKLAND PHILHARMONIA ORCHESTRA

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>Section 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>Section 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p>

C4. PRESENTATION FROM NEW ZEALAND OPERA

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>Section 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>Section 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p>

C5. PRESENTATION FROM AUCKLAND COUNCIL

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>Section 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>Section 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p>

15. GENERAL BUSINESS

An opportunity for directors to raise matters of a general nature that have not been discussed elsewhere during the meeting.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

REGISTER OF MEMBERS INTERESTS –

Last Reviewed & Updated 26 April 2017

General Disclosure. To be regarded as interested in any transaction with:

Name of Member	Particulars of Interest
Vern Walsh (Chair)	<ul style="list-style-type: none"> • Friend of the Auckland Festival • Director– Meeting and Governance Solutions Ltd – works with Auckland Council Past Professional Appointments • Former - Auckland City Councillor, and chair of Finance Committee • Former Director – The Edge • Former Board member - Auckland Zoo Board • Former member - Auckland Zoological Society • Former Director – MOTAT Board • Former ordinary member – Coastguard Northern Region
Victoria Carter	<ul style="list-style-type: none"> • Director Tax Management NZ • Deputy Chair NZ Thoroughbred Racing • Director Cityhop Ltd • Director Camben Farms Limited • Director Carter & Partners No 11 High St • Director Carter Bloodstock Ltd • Director Davies-Booth Assoc • Vice President Northern Club • Patron Auckland Arts Festival • Patron Silo Theatre • Mentor: University of Auckland Business School Icehouse programme • Fellow Institute of Directors Past Professional Appointments • Chair Pacific Island Cultural Centre feasibility study • Former Chair Auckland Arts Festival (resigned 2015) • Director Turners Auctions • Director Best Start Educare, formerly Kidicorp Ltd • Director & Acting Chair JUCY Group • Director Aotea Board of Management • Director Auckland Racing Club • Director Kindergarten NZ • President Auckland Kindergarten Assoc • Director Cassino Investments • Director VCB Investments • Councillor Auckland City Council, Past Chair of City Attractions • Former Director Auckland Philharmonia • Deputy Chair Tourism Auckland • Deputy Chair Trustee Auckland Energy Consumer Trust
Catherine Harland	<ul style="list-style-type: none"> • Director, Watercare Services Ltd • Director, McHar Investments Ltd • Director, Interface Partners Ltd • Trustee, One Tree Hill Jubilee Educational Trust • Former Consultant, Martin Jenkins & Associates Ltd (27 Oct 2014)

	<ul style="list-style-type: none"> • Justice of the Peace Past Professional Appointments: • Trustee and Past Chair: Auckland Observatory & Planetarium Trust (Stardome Observatory) • Councillor, Auckland Regional Council • Councillor, Auckland City Council
Anita Killeen (Dep Chair)	<ul style="list-style-type: none"> • Deputy Chair, Auckland Regional Amenities Funding Board. • Director of UNICEF New Zealand. • Director of SPCA Auckland. • Chair, The Pro Bono Panel of Prosecutors for the SPCA Auckland. • Director and Vice President, Fertility New Zealand. • Trustee of the Ex-Vietnam Service Assn (Neville Wallace Memorial) Children's and Grandchildren's Trust. • Mediation Panel Member, Financial Services Complaints Ltd. • Panel Member, New Zealand Law Society Litigation Skills Programme. • Panel Member, New Zealand Law Society Costs Assessor. • International Associate Member, American Bar Association Animal Law Committee. • New Zealand Member, International Association of Prosecutors. • External Moderator and Standards Assessor for the Institute of Professional Legal Studies. • Patron – Auckland Theatre Company. • Patron – Silo Theatre Auckland. Past Professional Appointments • Visiting Justice Northern Prisons. • Tribunal Member, New Zealand Legal Aid Tribunal. • Advisory Board Member of New Zealand Career College Member, Organised and Financial Crime New Zealand (OFCANZ) Policy Action Group. • Member, Chief Legal Advisors' Forum NZ. • Executive Committee member, Auckland District Law Society's Criminal Law Committee. • Executive Committee Member, Auckland Women Lawyers' Association.
Precious Clark	<ul style="list-style-type: none"> • Ngati Whatua Whai Rawa Ltd, director • Foundation North, Trustee • Maurea Consulting Ld, director • Auckland Museum Taumata a Iwi, chair
Lyn Lim	<ul style="list-style-type: none"> • ASB Community Trust Ltd – Director • Asia New Zealand Foundation – Trustee • AUT – Council Member • Eva Fong Urology Ltd – Shareholder • FH Holdings Ltd – Director and Shareholder • FH Nominees Ltd – Director and Shareholder • Forest Administration Ltd – Director and Shareholder • Foundation North – Chair and Trustee • Foundation North Grants Ltd – Director • Hartajaya Investments Ltd – Director and Shareholder • Kaya Investments Ltd – Director and Shareholder • Max Cai Trustee Ltd – Director • Mykco Ltd – Director • Onesixone Medical Group Ltd – Shareholder • Director: Renaissance Forex Limited

	<ul style="list-style-type: none"> • Chartered Member: Institute of Directors; • Member: NZ Law Society; Past Professional Appointments: • Director: Public Trust • Deputy Chair and Director: Centre for Social Impact New Zealand Limited • Director: Durham Services Limited • Director - NZ Shareholders Association • Trustee NZ Chinese Youth Trust • Director - FH Shortland Ltd; FM International Ltd • Board member - ANZ Private Bank External Advisory Board • Council member - Auckland District Law Society • member - Auckland District Law Society committees – (various) • executive member - HKNZBA, NZCTA • Director: Seven Trust Ltd • Member: NZ Asian Leaders
Diane Maloney	<ul style="list-style-type: none"> • Chair - Sistema Aotearoa Trust • Funding Assessor - Creative NZ – 2015 • Member, Institute of Directors • Independent consultant Past Professional Appointments: • Former Chair and Board member – Otara Health Charitable Trust – 2010-2015 • Former Director – IRIS Ltd (Health and Disability sector) • Former Manager – Community Services – Manukau City Council (1996-2010) • Former Member - Auckland South Community Response Forum (convened by Minister for Social Development) (02/08/2016)
Megan McSweeney	<ul style="list-style-type: none"> • TIANZ (Tourism Industry Aotearoa), Board Member • CINZ (Conference's Incentives New Zealand), Board Member • Director of Business, External, Affairs, Tourism & Sales Auckland War Memorial Museum
Bryan Mogridge	<ul style="list-style-type: none"> • Director and Shareholder Mainfreight Ltd (NZX Listed) • Director and Shareholder Rakon Ltd (NZX Listed) • Director Centum Rakon India Ltd • Director and Shareholder Clearspan Property Ltd • Director and Shareholder FTTX Global Ltd • Director and Shareholder Mogridge and Associates Ltd • Trustee The Energy Education Trust • Trustee The Starship Foundation • Director BUPA ANZ Ltd (Australia) • Director and Shareholder Adherium Ltd (ASX listed) • Director and Shareholder Thinxtra Pty Ltd (Australia)
Steve Bootten	<ul style="list-style-type: none"> • Trustee Davis Carr Cancer Society Endowment Trust • Trustee Piha Surf Life Saving Club Trust Fund Inc • Director Blackspace Ltd (17/07/2017) • Director Framacad Solutions Ltd • Director of Cavalier Corporation Ltd (WEF 10 July 2015) • Chairman Black Interiors Ltd (11/4/2016) Past Professional Appointments: • Former Trustee Counties Manukau Pacific Trust Inc

	<ul style="list-style-type: none">• Former Trustee Northern Life Guard Trust Inc• Former Board Member Diocesan School for Girls Inc• Former Trustee Diocesan School Heritage Foundation Inc• Former Director Northern Life Guard Services Inc• Former Director Orizaba Holdings Ltd (11/4/2016)• Former Director Xakeila Holdings Ltd (Ferry Building Partnership)• Former Director Hampden Fence Ltd (11/4/2016)
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AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

25 July 2017

To: Auckland Regional Amenities Funding Board Directors
From: Leigh Redshaw, Advisory Officer

Subject: **Financial Reports to 30 June 2017 and 25 July 2017**

ARAFB - General

A copy of the Balance Sheet and Profit and Loss account to 30 June 2017 are attached. The End of Year trading results are as anticipated. Term deposits matured in June 2017 in time to meet any financial obligations as at 30 June 2017. A copy of the balance sheet as at 25 July 2017 is also attached.

The 2017-2018 levy was received by the due date of 3 July 2017. New rates of director remuneration have been paid from 1 July 2017. New term deposits were established from 3 July 2017 to mature at various dates throughout 2017-2018 to coincide with known outgoings and commitments.

Work has commenced to ensure readiness for the 2016-2017 audit.

Bank Signatories

With the recent retirement of directors, it is necessary to select two further directors to act as [electronic] bank signatories to supplement the Chair, Deputy Chair and Advisory Officer.

Quarterly Reports to 30 June 2017

Quarterly reports to 30 June 2017 are due from the amenities by 31 July. These will be circulated to board members under separate cover once they are available.

Amenities Board – Amending Legislation

The Amenities Board has advised that it is proceeding with proposed changes to the Auckland Regional Amenities Funding Act to make the annual financial reporting requirements consistent with the provisions of the Charities Act and Financial Reporting Act.

Amenity Annual Reports

Letters have been sent to each specified amenity providing a reminder of the end of year reporting requirements. Completed, audited annual reports are due to the Funding Board no later than 30 September 2017. Each amenity will present details of its end of year results to the Funding Board on 17 October 2017.

Auckland Regional Amenities Funding Board				
Balance Sheet				
As of 30 June 2017				
Assets				
Current Assets				
Cash On Hand				
Cheque Account	\$595,846.76			
Total Cash On Hand		\$595,846.76		
Total Current Assets			\$595,846.76	
Fixed Assets				
Office Equipment				
Computer Equipment at Cost	\$4,635.00			
Computer Equipment Accum Dep	(\$4,526.54)			
Total Office Equipment		\$108.46		
Total Fixed Assets			\$108.46	
Total Assets				\$595,955.22
Liabilities				
Current Liabilities				
Creditors		\$9,010.68		
GST				
GST Collected	\$382,924.68			
GST Paid	(\$236,311.35)			
GST Payments/Refunds	(\$149,916.39)			
Total GST		(\$3,303.06)		
Total Current Liabilities			\$5,707.62	
Total Liabilities				\$5,707.62
Net Assets				\$590,247.60
Equity				
Retained Earnings			\$446,721.49	
Current Year Earnings			\$143,526.11	
Total Equity				\$590,247.60

Auckland Regional Amenities Funding Board				
Profit & Loss Statement				
July 2016 To June 2017				
Income				
Levy - Non GST Portion		\$15,827,500.00		
Levy - ARAFB Admin Fee GST		\$315,000.00		
Total Income			\$16,142,500.00	
Total Cost of Sales			\$0.00	
Gross Profit			\$16,142,500.00	
Expenses				
Audit Fees		\$7,675.00		
Advertising		\$1,036.51		
Advisory Officer/Admin Charge		\$53,975.04		
Misc Office Expense		\$40.00		
Depreciation		\$312.54		
Dues & Subscriptions		\$2,009.66		
Grants to Amenities No GST		\$15,827,500.00		
Consultants		\$2,000.00		
Employment Expenses				
Staff Amenities	\$365.18			
Honorariums	\$168,715.57			
Other Employer Expenses	\$400.00			
Total Employment Expenses		\$169,480.75		
Parking Charges		\$837.38		
Bank Fees		\$457.90		
Total Expenses			\$16,065,324.78	
Operating Profit			\$77,175.22	
Other Income				
Interest Income		\$66,350.89		
Total Other Income			\$66,350.89	
Total Other Expenses			\$0.00	
Net Profit/(Loss)			\$143,526.11	

Auckland Regional Amenities Funding Board				
Balance Sheet				
As of 25 July 2017				
Assets				
Current Assets				
Cash On Hand				
Cheque Account	\$98,596.76			
Term Deposits	\$16,710,000.00			
Total Cash On Hand		\$16,808,596.76		
Total Current Assets			\$16,808,596.76	
Fixed Assets				
Office Equipment				
Computer Equipment at Cost	\$4,635.00			
Computer Equipment Accum Dep	(\$4,526.54)			
Total Office Equipment		\$108.46		
Total Fixed Assets			\$108.46	
Total Assets				\$16,808,705.22
Liabilities				
Current Liabilities				
Creditors		\$9,010.68		
GST				
GST Collected	\$430,174.68			
GST Paid	(\$236,311.35)			
GST Payments/Refunds	(\$149,916.39)			
Total GST		\$43,946.94		
Total Current Liabilities			\$52,957.62	
Total Liabilities				\$52,957.62
Net Assets				\$16,755,747.60
Equity				
Retained Earnings			\$590,247.60	
Current Year Earnings			\$16,165,500.00	
Total Equity				\$16,755,747.60

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

25 July 2017

To: Chair and Directors Auckland Regional Amenities Funding Board

From: Leigh Redshaw, Advisory Officer

Subject: Correspondence

ATTACHMENT 12

Inwards			
Audit NZ	4 May	Email / Letter	Confirming 2017 final audit arrangements and fees
Auckland Council	4 May	Email	Seeking input into a Council publication (Our Story) highlighting grants to the specified amenities
Amenities Board	18 May	Email	Advising of ne director appointments to ARAFB
Outwards			
Letters to all Specified Amenities	28 April	Email / Letter	Letters confirming 2017-2018 grant allocations, copies of 2017-2018 Funding Plan
Auckland Council	28 April	Email / Letter	Letter confirming amount of Levy for 2017-2018. Attached copy of the 2017-2018 Funding Plan.

Other correspondence has been administrative in nature, i.e. advice notices from the ASB Bank, IRD, invitations to workshops (e.g. Charities), placing adverts with the NZ Herald, honorarium changes, invoices for levy and reimbursing Auckland Council.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

25 July 2017

To: Chair and Directors Auckland Regional Amenities Funding Board
From: Leigh Redshaw, Advisory Officer

Subject: Draft Meeting Schedule 2018

Draft schedule of meeting for 2018 to be discussed and agreed.

DRAFT MEETING DATES 2018

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Based on the known work programme for 2018, the following timetable of meetings is proposed for 2018, subject to change as the need arises:

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2018	Meeting / Workshop	Nature of Key Business
Monday	15 Jan 2018		<ul style="list-style-type: none">Publish draft 2018-2019 Funding Plan
Tuesday	27 Feb 2018	Meeting	<ul style="list-style-type: none">FIRST MEETING OF THE YEARFunding Board holds Public Hearings to consider public (and other) submissions on the draft 2018-2019 Funding Plan
Tuesday	06 Mar 2018 or 13 Mar 2018	Meeting	<ul style="list-style-type: none">Funding Board approves final version of draft 2018-2019 Funding Plan to be submitted to Auckland Council to approve proposed levy for 2018-2019
Tuesday	20 Mar 2018		<ul style="list-style-type: none">Auckland Council Finance Committee considers ARAFB levy requirement for 2018-2019
Tuesday	24 Apr 2018	Meeting	<ul style="list-style-type: none">Funding Board meets to fix levy for 2018-2019 – must be done by 30 April 2018
	June		<ul style="list-style-type: none">Induction For New DirectorsMeetings or Workshops WILL be required
	June / July		<ul style="list-style-type: none">Amenity Visits –

	2018	Meeting / Workshop	Nature of Key Business
			<ul style="list-style-type: none"> • Two days Required for Amenity Visits
	June / July		<ul style="list-style-type: none"> • Farewell function for retiring directors
Tuesday	30 July 2018	Meeting	<ul style="list-style-type: none"> • Funding Board normal meeting
Tuesday	4 Sept 2018 (early start – all-day)	Workshop	<ul style="list-style-type: none"> • Funding Board receives Amenity presentations for 2019-2020
Monday	24 Sep 2018		<ul style="list-style-type: none"> • Closing date for 2019-2020 Funding Applications
Sunday	30 Sep 2018		<ul style="list-style-type: none"> • 2018 Annual Reports and Audited Accounts due from Amenities (1 Oct 2018)
Tuesday	9 Oct 2018 (early start – all-day)	Workshop	<ul style="list-style-type: none"> • Funding Board considers 2019-2020 Funding Applications for first time
Tuesday	16 Oct 2018 (early start – all-day)	Workshop	<ul style="list-style-type: none"> • Amenities present their 2017-2018 Annual Results
Tuesday	06 Nov 2018	Workshop & Meeting	<ul style="list-style-type: none"> • Funding Board considers any further information supplied following meeting on 9 Oct 2018 (Workshop) • Funding Board makes provisional allocation of grants for 2019-2020 for inclusion in draft 2019-2020 Funding Plan (Meeting)
	6-19 Nov 2018		<ul style="list-style-type: none"> • Chair meets AKL Council reps to discuss proposed levy for 2019-2020
Tuesday	20 Nov 2018 Or 27 Nov 2017 (Standby day)	Meeting	<ul style="list-style-type: none"> • Adopt 2018 Annual Report (must be done by 30 Nov 2018) • Confirm provisional allocation of grants for 2019-2020; Approve draft 2019-2020 Funding Plan for publication in January 2019
	14 Jan 2019		<ul style="list-style-type: none"> • Publish draft 2019-2020 Funding Plan