

Devonport-Takapuna Local Board Workshop Programme

Date of Workshop: Tuesday 7 November 2023

Time: 9.30am – 2.30pm

Venue: Devonport-Takapuna Local Board Office, Ground Floor, 1 The Strand, Takapuna and MS Teams

Apologies:

Time	Workshop Item	Presenter	Governance role	Proposed Outcome(s)
9.30 – 11.00	<p>1. Connected Communities</p> <ul style="list-style-type: none"> - Monthly Update <p>Attachments:</p> <p>1.1 Devonport-Takapuna Connected Communities Monthly Work Programme Update 2023-2024 November</p> <p>1.2 Demographic Advisory Panels Strategic Priorities</p> <p>1.3 Rangatahi Engagement Guide for Elected Members v5</p> <p>1.4 Rangatahi Guide to Attending Board Meetings v5</p>	<p>Deb Doyle</p> <p>Community Broker</p>	Keeping informed	Receive update on progress
11.00 – 12.00	<p>2. Parks and Community Facilities</p> <ul style="list-style-type: none"> - Local Parks Management Plan Management Intentions <p>Attachments:</p> <p>2.1 LPMP Management Intentions Presentation for Nov 7 - DT</p>	<p>Tommo Cooper-Cuthbert</p> <p>Service and Asset Planner</p>	Keeping informed	Receive update on progress
1 hour break				

1.00 – 1.30	3. Tātaki Auckland Unlimited - Moana Festival briefing Attachments: 3.1 Moana Auckland	Nick Crabtree Event Director	Keeping informed	Receive update on progress
1.30 – 2.00	4. Connected Communities - Reduction of LDI-funded Library Hours Attachments: 4.1 DTLB Library Hours Reduction Memo	Trina Schuster Connected Communities Lead and Coach	Keeping informed	Receive update on progress
2.00 – 2.30	5. Parks and Community Facilities - Skatepark update Attachments: 5.1 Woodall Skatepark Concept Design Memo 5.2 Woodall Cost Estimate breakdown	Xavier Choi Project Manager Sarah Jones Manager Area Operations	Keeping informed	Receive update on progress

Next workshop: 14 11 2023

Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (d) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.

Devonport-Takapuna Local Board Workshop Record

Date of Workshop: Tuesday 7 November 2023
Time: 9.30am – 2.28pm
Venue: Devonport-Takapuna Local Board Office, Ground Floor, 1 The Strand, Takapuna and MS Teams

Attendees

Chairperson: Toni van Tonder

Deputy Chairperson: Terence Harpur

Members: Peter Allen
Gavin Busch
Melissa Powell
George Wood, CNZM

Staff: Trina Thompson – Local Area Manager
Maureen Buchanan – Senior Local Board Advisor
Rhiannon Guinness – Local Board Advisor
Henare King – Democracy Advisor

Apologies

None

Workshop item	Presenters	Governance role	Summary of discussion and Action points
<p>1. Connected Communities - Monthly Update</p>	<p>Deb Doyle Community Broker Kathryn Schuster Youth Specialist</p>	<p>Keeping informed</p>	<p>The local board was provided with an update from Connected Communities for November 2023.</p> <p>The local board raised the following points and questions in response to the presentation:</p> <ul style="list-style-type: none"> • Concern that Shore Junction is growing exponentially and may outgrow their space in the coming years, while acknowledging that this is a good problem to have and reflective of their success. • Noted that Youth handbooks do an excellent job of describing the role of the Local Board, suggest adapting this for general use. • Clarified that youth engagement with the Local Board would be at workshops rather than at business meetings; business meeting Standing Orders do not allow it, workshops are dynamic and less formal. • Excited to see the Ethnic Plan nearing completion, Activators can play a strong role in actioning the plan. • Interested in hearing similar examples of community delivery from other Local Board's. • Some interest and clarity sought around advisory panels; they are self-selected, unpaid, and generally with 10 or fewer members. Participation in advisory panels are still recovering since COVID. Some appetite to invite a panel to a Local Board Workshop to learn more about their process. <p>Next Steps:</p> <ul style="list-style-type: none"> • Next update on 5 December will include Crime Fund item. • Minor amendments to be made to the Youth Handbooks for the board to review in due course.

<p>2. Parks & Community Facilities</p> <ul style="list-style-type: none"> - Local Parks Management Plan 	<p>Tommo Cooper-Cuthbert Service and Asset Planner John McKellar Parks and Places Specialist</p>	<p>Local initiative</p>	<p>The local board was provided with an update on the development of the Local Parks Management Plan.</p> <ul style="list-style-type: none"> • Deputy Chairperson T Harpur left the meeting at 12.12pm, towards the end of this item. <p>The local board raised the following points and questions in response to the presentation:</p> <ul style="list-style-type: none"> • Questioned if there was any measurement of subsidence at Allison Park. Staff were unsure but would enquire. • Clarified that hazards would be acknowledged in the plan, an example being a Tsunami-prone area. • Concern with trying to address drainage in reserves, noting that the Board are setting themselves up for failure knowing they cannot afford to do drainage works for all the impacted reserves in the Local Board area. • Concern about labelling specific sports in the plan, an example being “golf activities” at Allison Park, noting that the Board shouldn’t limit themselves by being too specific with their management intentions. • Clarified there is no Myrtle Rust that staff are aware of at the edge of Ngataringa Park next to Lake Road. • Concern regarding the achievability of the Narrow Neck and Fort Takapuna draft management intentions. Staff noted that other Local Boards have included this level of detail/ambition in existing Local Parks Management Plans. • Enquired if the storyboards at Narrow Neck can be cleaned. Unclear if the storyboards belong to Council; staff suspect they are. • Request to combine points in the plan regarding working with Mana Whenua in Narrow Neck and working with Mana Whenua in Ōperetū Fort Takapuna • Note the need to balance flexibility against ambition in the plan. • Note that Beach/Water access management intentions need to be included for Takapuna and Milford. • Noted that discussion of the coastal walkway between Milford and Takapuna could continue after the 30 November Planning, Environment and Parks Committee meeting. • Clarified that Auckland Transport would not have jurisdiction on any potential connection between Sylvan Park and Henderson Park • Noted a greater discussion needed regarding the usage of Lake Pupuke. A User’s Group was suggested as a solution to help navigate competing demands for space in the Lake. <p>Next Steps:</p> <ul style="list-style-type: none"> • A series of workshops will come to the board in the new year where parks will be discussed in smaller groups.
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<p>3. Tataki Auckland Unlimited</p> <ul style="list-style-type: none"> - Moana Festival briefing 	<p>Nick Crabtree Event Director</p>	<p>Keeping Informed</p>	<p>The local board was provided with an overview of the inaugural Auckland Moana Festival.</p> <p>The local board raised the following points and questions in response to the presentation:</p> <ul style="list-style-type: none"> • The local board can be involved by having their events included in the Moana Festival itinerary and leverage off their marketing tools rather than finding directly. • Navy involvement in not confirmed at this stage, conversations are underway with SailGP. • This event is supported through regional funds. • Strong desire from the local board to be included in future planning.
<p>4. Connected Communities</p> <ul style="list-style-type: none"> - Reduction of LDI-funded Library hours 	<p>Trina Schuster Connected Communities Lead and Coach</p>	<p>Keeping Informed</p>	<p>The local board was provided with an update following the reduction of Locally Driven Initiative funded library hours.</p> <p>The local board raised the following points and questions in response to the presentation:</p> <ul style="list-style-type: none"> • Reiterate trust in staff to deliver on operational issues. • Interest from the board in looking at standardised hours across the region. • Would like to hear back on any feedback from the public that the library receives. <p>Next Steps:</p> <ul style="list-style-type: none"> • Staff are working to operationalise this decision and expect it to commence from Saturday 3 February 2024.
<p>5. Parks & Community Facilities</p> <ul style="list-style-type: none"> - Woodall Skatepark Update 	<p>Xavier Choi Project Manager</p>	<p>Provide Feedback</p>	<p>The local board was provided with an update on the Woodall Park Skatepark designs.</p> <p>The local board raised the following points and questions in response to the presentation:</p> <ul style="list-style-type: none"> • Desire for skateboarding activity to be as far away as possible from residential housing. • Noted the demand for Pickleball in the area and the board desire to see courts for this. • Concern expressed over the huge gap between the budget available and the budget proposed. • Request for full options analysis, these options are not something the board can deliver within their available funding. • Paddle Tennis are interested in this site and could be a potential funding partner.

The workshop concluded at 2.28 pm.

Connected Communities Monthly Update

November 2023



Community Delivery Key Updates Nov 2023

- Ethnic Plan
- Food Security
- Youth Updates
- Community Activators
- Demographic Advisory Panels Strategic Focus





Community Delivery Updates

PUTTING *Community*
Wellbeing **AT THE**
HEART OF ALL WE DO.



Ethnic Plan

Hearts and Minds no longer able to deliver

- Draft plan received but needs reprioritisation

Plan moving forward:

- Staff rework draft plan with LBS
- Contract a graphic designer
- Contract a new delivery partner:
 - launch party and promotion
 - convene reference group
 - deliver on a few key projects in the new year



Food Security



Key deliverable: online and print resource of all free food initiatives in DT

In addition, Grow Forrest Hill will deliver:

- 6 educational workshops on food security throughout board area
- Support growth and development of Sunnynook Community Garden and Takapuna Community Garden
- Supporting food security and community gardening at Bardia St Kainga Ora
- New Pataka Kai set up in identified gaps

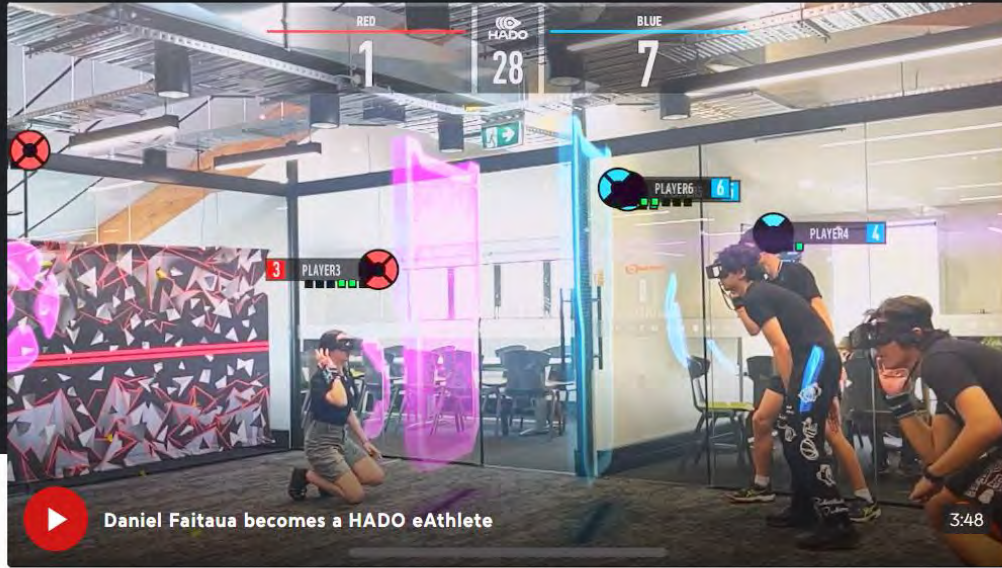


New Youth Specialist: Kat Schuster



Youth Updates

Watch: Daniel Faitaua plays HADO, the world's first physical eSport



The dodgeball-laser tag crossover, originating in Japan, is the first physical eSport in the world. (Source: Seven Sharp)

[1News report on Shore Junction and Hado](#)

Shore Junction:

- 3000 active members
- 1700+ regularly attending over a 3-month period
- New SENSE sessions- Weds 11a-2pm
- New Youth Music and Events Coordinator



Youth Seat

Supporting Rangatahi in DTLB

Rangatahi Guide to Attending Local Board Meetings

Nov 2023, Version 1.0

Supporting DTLB Members

Youth Engagement Best Practice Guide

Nov 2023, Version 1.0

- Youth Seat Handbooks attached
 - Reviewed by Youth Specialist, Younite, LBS
- Next Steps:
 - Elected Members to review and feedback on handbooks
 - Application process to be confirmed
 - Letter from Chair to schools introducing concept



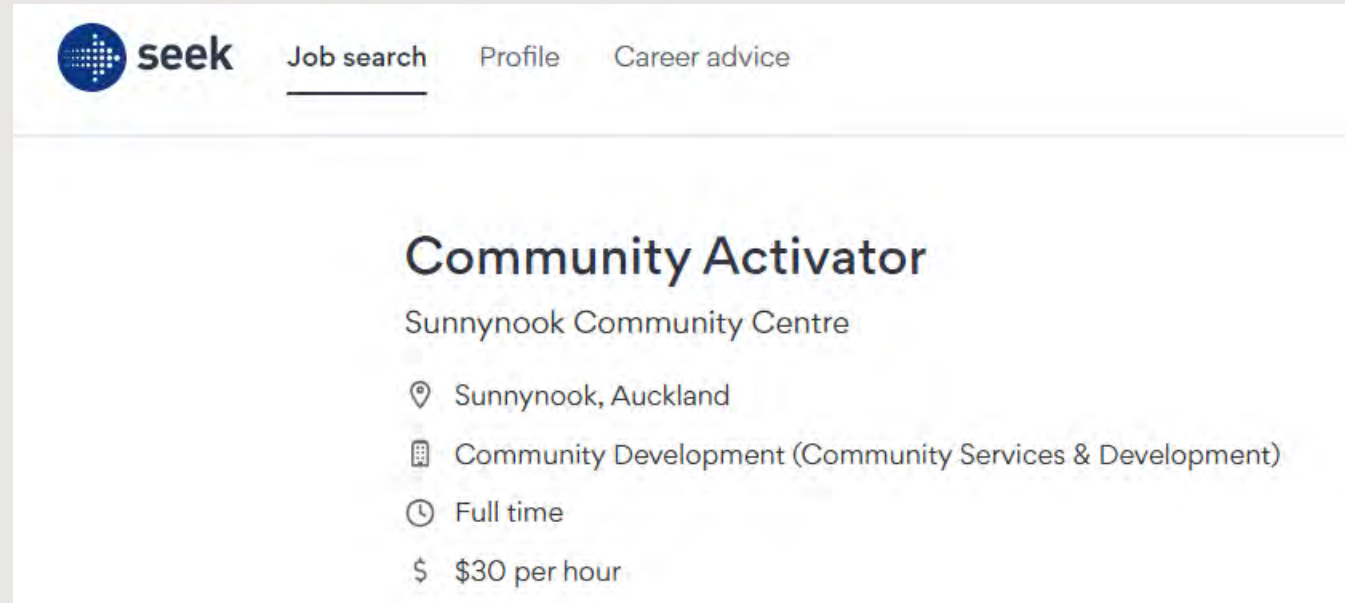
Community Activators

Raki:

- Ad is live [on Seek](#)
- Strong number of applicants so far

Taitonga:

- Recruitment starting soon



The screenshot shows the top of a job listing on the Seek website. The header includes the 'seek' logo, a 'Job search' link with a red underline, and links for 'Profile' and 'Career advice'. The main content area displays the job title 'Community Activator' in a large, bold font, followed by the employer 'Sunnynook Community Centre'. Below this, there are four rows of job details, each with a small icon: a location pin for 'Sunnynook, Auckland', a calendar icon for 'Community Development (Community Services & Development)', a clock icon for 'Full time', and a dollar sign icon for '\$30 per hour'.

seek Job search Profile Career advice

Community Activator

Sunnynook Community Centre

- 📍 Sunnynook, Auckland
- 📅 Community Development (Community Services & Development)
- 🕒 Full time
- 💰 \$30 per hour



Community Activators

First few months:

- Set up Instagram/Facebook/other social media profiles
- Set up regular communications to community
- Strategy development in partnership with Council and each other
- A few key delivery initiatives before end of FY23/24 ie:
 - In discussion about Play Streets with Jacquelyn Collins
 - Community Welcome Packs
 - Local Waste Minimisation Networks
 - Identify opportunities for beautification/placemaking





Council Updates



Demographic Advisory Panels Strategic Focus Areas 2023-2025

Demographic Advisory Panels include:

- Pacific Peoples
- Rainbow Communities
- Youth
- Seniors
- Ethnic Communities
- Disability



Demographic Advisory Panels Strategic Focus Areas 2023-2025

Key themes across all groups:

- Climate Action
- Housing Affordability/Cost of Living
- Public transport access

Other focus areas	Who included these
Belonging/Inclusion/More Training in Council	Rainbow Communities, Ethnic Communities, Disability
Economic Growth	Pacific Peoples, Ethnic Communities
Mental Health and Wellbeing	Pacific Peoples, Youth, Seniors
Civic and Community Engagement	Pacific Peoples, Rainbow Communities



Upcoming Updates

Who	What	When
Trina Schuster	Libraries Hours discussion	Today
Digital Seniors	Pilot Report and Hub Review	Nov 14th
Michael Alofa	Crime Fund	Dec 5th





Patai?





Pacific Peoples Advisory Panel Strategic Focus Areas 2023-2025

The Pacific Peoples Advisory Panel (the Panel) has identified three main areas it wishes to focus its efforts on this term. We have also outlined a collection of topic areas that we are open to bespoke engagement on with subject matter experts across the PPAP.

This is designed to be a living document subject to change during the Panel’s term as the work develops and evolves including with the emergence of new information, opportunities and changing priorities. The PPAP is still in the process of identifying opportunities to best influence in line with our focus areas.

These areas are in alignment with the broader strategic direction of Auckland Council including, for example, the Auckland Plan 2050 and Thriving Communities Strategy.

Focus Area	Description	Approach - opportunities for influence
Climate justice: adaptation and community resilience	<p>We acknowledge that climate change has already had deep and lasting impacts on our Pasifika communities. Our communities have lived experiences of climate displacement and climate hardship. Yet, we are often at the forefront of community-led crisis management. Our people are invested in their whānau, neighbourhoods, faith-based institutions, schools, community groups and workplaces and it is from here that we serve in times of need.</p> <ul style="list-style-type: none"> • By climate change adaptation, we mean just, accessible and inclusive adaptation that promotes equitable and prosperous outcomes for Pasifika communities. • By community resilience, we mean building on our existing work and strengthening the preparedness of our people and institutions through culturally informed resourcing. 	<ul style="list-style-type: none"> • Continue working to progress Ara Moana initiatives, including helping Council develop their Pacific Policy Toolkit for engaging with Pasifika communities on policy matters in these focus areas; • continued support to progress the work within service design and delivery to ensure the services Council provides to deal with climate change and build community resilience are fit for our communities; • continued support for Council in strengthening their relationships with external stakeholders; and • continued support for building the cultural capability of Council staff so they can better serve our Pasifika communities.
Civic engagement, participation and democracy	<p>The PPAP recognises that civic engagement, participation and democracy in action is crucial for our communities. We know that alongside our low voter turnout at both local and central body elections, our communities have historically been disengaged from Council for a number of complex reasons. We as a panel are committed to exploring opportunities to help engage our communities and influence ongoing council work to improve outcomes for Pacific communities in Auckland.</p>	<ul style="list-style-type: none"> • Engaging through the Cross-panel forum: Storm Recovery and Civil Defence Emergency Plans • Engaging with Local Boards • Cross working group opportunities

Focus Area	Description	Approach - opportunities for influence
Mental health and wellbeing	PPAP understands the deep challenges we face in relation to mental health and wellbeing particularly in the wake of the pandemic and the recent severe weather events. We know that with our relatively youthful population mental health is an urgent area for understanding and investment. Our panel is committed to advocating and influencing mental health and wellbeing and recognise the complex interconnectedness of these issues and therefore that the opportunities to influence will be multifaceted.	<ul style="list-style-type: none"> Working with the Pacific Success team Empower Pacific youth and future generations to continue leadership in climate action Encourage cross-sector Collaboration Community-led data collection to better inform decision making Cultural Resources: leverage traditional cultural resources like storytelling and art to raise awareness about climate change and inspire action within the community.
Other interest areas for bespoke engagement	<p>This area is borne out of a recognition that we have a plethora of interests and expertise across the PPAP and would like to create space for our panel to utilise this knowledge where opportunities present themselves.</p> <p>Below is a list of key areas and accompanying PPAP members names who will lead on engagements/advice/advocacy related to the respective areas.</p> <ul style="list-style-type: none"> Economic and business development (Evo, Sei and Hainoame) Housing, urban development and transport (Arizona and Litiana) Business, diversity and inclusion (Hassana) Arts, culture and language (Simon) Implementation of Ara Moana advocacy Education (Mavae, Penina, Evo and Mary) Community accessibility and sports and recreation (Mary and Melvin) Community activation (Mirofora and Hainoame) Technology and digital equity (Evo and Hainoame) 	

Rainbow Communities Advisory Panel Strategic Priorities 2023-2025

Vision

Operate strategically to build on the mahi of previous Rainbow Panels to improve the short and long term social and economic outcomes for Tāmaki Makaurau's rainbow communities and to ensure that Council's values and activities celebrate diversity and inclusion.

Long term themes	Current Panel Theme	Key Focus Areas	What does success look like
<p>Theme One</p> <p>Council Kaimahi Awareness and Service</p> <p><i>Service Provision</i></p> <p>Advocating for Rainbow competency training for front facing customer service staff.</p> <p>Longer Term Goals</p> <ul style="list-style-type: none"> That all frontline customer facing council staff receive Rainbow cultural competency training. A work plan is established to refresh staff on current issues to keep their services relevant and responsive. 	<p>1. There continues to be a clear direction for council kaimahi on how to support Rainbow people in our community.</p>	<p>1.1 Ensuring that the council's Rainbow Engagement Guidelines, including policies and procedures, are up to date, genuine and effective. Also ensuring that the Guidelines are applicable to current and future staff practice and culture.</p>	<p>1.1.1 Reviewing and refreshing Rainbow Engagement Guidelines by the Panel in conjunction with the appropriate business owner.</p> <p>1.1.2 Socialising guidelines to staff and becoming an integral component of performance development.</p> <p>1.1.3 Collaborating with Diversity and Inclusion work area to ensure a Diversity and Inclusion Framework for council staff in public facing roles is fit for purpose.</p> <p>1.1.4 Receiving an update from Active Recreation on pilot of gender/diversity/inclusion.</p>
		<p>1.2 Incorporating Rainbow positive policies, such as Diversity and Inclusion policies, into Council-controlled organisations (CCOs) and ensuring policies contribute meaningfully to our communities and their welfare.</p>	<p>1.2.1 Providing all council and CCO policies relating to Rainbow engagement, diversity and inclusion to the Panel for feedback.</p>
<p>Theme Two</p> <p>Community Engagement</p> <p><i>Engagement</i></p> <p>Seeking regular, ongoing, and meaningful council engagement with rainbow communities.</p> <p>Longer Term Goals</p> <ul style="list-style-type: none"> To organise a series of hui for Māori, Pacific, and Asian members of Tāmaki-Makaurau's rainbow communities. Advise and work with council community engagement teams to deliver Rainbow focused consultation on a regular basis 	<p>2. Engaging with our communities, through Tāmaki Makaurau, not only in central Auckland, by planning to go out to listen to communities.</p>	<p>2.1 Improving our engagement with our communities to ensure that their voices are heard by council.</p>	<p>2.1.1 Building trust between the Panel and Rainbow communities by inviting people in to korero with us and ensuring that we have valid and genuine conversations.</p> <p>2.1.2 Utilising council venues around Tāmaki Makaurau to enhance accessibility to the Panel.</p> <p>2.1.3 Attending community events such as Pasifika and Te Matatini to increase visibility and opportunities for consultation.</p>
		<p>2.2 Improving safety for Rainbow and takatāpui communities at council facilities and services.</p>	<p>2.2.1 Examining census data on Rainbow related information and ensuring that council is aware of it and applies it in its policies and decision-making.</p>

Item 8

Attachment B

Long term themes	Current Panel Theme	Key Focus Areas	What does success look like
<p>Theme Three Cost of Living <i>Housing</i> Responsive to the needs of diverse Rainbow communities.</p> <p>Longer Term Goals</p> <ul style="list-style-type: none"> To organise a Rainbow community housing forum, involving council policy staff, Research and Evaluation Unit (RIMU), City Mission, Ministry of Housing and Urban Development (HUD) and other key stakeholders, to identify priority actions to address homelessness and insecure or unaffordable housing. Implementation of the action plan including measuring and addressing the level of homelessness, and housing insecurity and unaffordability amongst Rainbow communities in Auckland. 	<p>3. Focussing on understanding and advising on homelessness and housing affordability which remains a significant issue for many in our Rainbow communities.</p> <p>Alongside mental health issues and cost of living pressures, our whanau are struggling to find sustainable housing and/or affordable homes.</p>	<p>3.1 Continuing to understand how the services and systems around housing work (housing issues remain critical), so we can be strategic about addressing it.</p>	<p>3.1.1 Having a clear understanding of how the housing and social services systems work and council's role within the system.</p>
		<p>3.2 Contributing to cross panel discussions about the importance of joint work to support housing initiatives and engagement advice – ensuring last term's focus continues.</p>	<p>3.2.1 Continuing to work with other panels on housing issues, including having more hui to discuss it together.</p> <p>3.2.2 Establishing a cross-panel working group to take these issues further.</p>
		<p>3.3 Providing direct advice to policy makers on housing issues for our Rainbow whanau.</p>	<p>3.3.1 Working with council kaimahi on implementing solutions for Rainbow whanau.</p>

Auckland Council Youth Advisory Panel

Strategic Priorities Workplan

Priority	Focus areas	Action points
<p>Connection and Belonging All youth in Tāmaki Makaurau have a pathway to meaning and belonging.</p>	<ul style="list-style-type: none"> • Māori and Pasifika youth • Hauora <ul style="list-style-type: none"> ○ Physical ○ Emotional ○ Social ○ Spiritual • Te Whare Tapa Whā 	<ul style="list-style-type: none"> • We will prioritize consultations and engagements which focus on the support of Māori and Pasifika young people, and young people at the margins (migrant youth, queer youth, refugee youth, disabled youth, etc.) • We will continuously support health and wellbeing initiatives in a range of settings to contribute to positive youth wellbeing.
<p>A Resilient Auckland All youth in Tāmaki Makaurau can navigate our city with ease and contribute to future plans for our city.</p>	<ul style="list-style-type: none"> • Climate action and justice • Resilient infrastructure and development for a sustainable Auckland 	<ul style="list-style-type: none"> • We will support the inclusion of youth voice on Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan, especially that of youth with indigenous identities. • We will support the advancement of public transportation development that contributes to positive youth experiences of public transport (this includes perceptions and physical navigation).
<p>Thriving Young People All youth in Tāmaki Makaurau feel a sense of belonging in our city and that their voices matter.</p>	<ul style="list-style-type: none"> • Education, employment & engagement • Housing & cost of Living • Civic engagement 	<ul style="list-style-type: none"> • We will support and promote strong youth community engagement in the council's consultations (long-term and short-term) through our collective network. • We will prioritise long-term consultations and engagements which focus on housing and the cost of living, to contribute a key generational focus. • Throughout our term, we will continuously support and advocate for young people to get enrolled to vote and engage with local government. • This may be through events, resources, online engagements, and/or collaborations with Auckland Council.

Seniors Advisory Panel Strategic Priorities 2022-2025 Term

The Seniors Advisory Panel has identified five areas it wishes to focus its efforts on this term and a number of key actions it wants to see advanced against these. It will use these in providing advice to Auckland Council and to advocate for change where possible.

This is a living document which may change during the Panel's term as it either obtains more information on these matters, realises its objectives, or considers it needs to reprioritise certain aspects.

The priority areas and key actions are:

Overarching Priority	Key Actions
<p>Working to implement Age-friendly Auckland, Tāmaki Tauawhi Kaumātua</p> <p>This is an omnibus priority, as Age-friendly Auckland covers all matters the Panel is passionate about.</p> <p>Through strong advocacy, previous Seniors Advisory Panels succeeded in Tāmaki Makaurau Auckland becoming an age-friendly city and joining the World Health Organisation's global network of age friendly cities.</p> <p>Auckland Council has now established Te Ropu Whakamana ki te Ao, the Age-friendly Auckland Implementation Group and two Panel members sit on this group</p>	<ol style="list-style-type: none"> The Panel will work closely with the Age-friendly Auckland implementation group to advance the ten domains under Age-friendly Auckland: <ol style="list-style-type: none"> Respect and Social Inclusion Te Taiāo – The Natural and Built Environment Communication and Information Social participation Transport Housing Culture and Diversity Civic Participation and Employment Kaumātua Community Support and Health Services The Panel's two Te Ropu representatives, Edwina and Leigh, will report back to the Panel on the work of Te Ropu after each hui and the Panel will provide direction to its representatives ahead of coming hui. Auckland Council staff managing Te Ropu will regularly attend Panel meetings to update the Panel on the work of Te Ropu and seek its advice. The Panel will advocate to Auckland Council and other Te Ropu participant groups, to encourage and assist in advancing the Age-friendly Auckland Domains where opportunities arise.

Specific Priorities	Key Actions
<p>Housing</p> <p>As the percentage of people who are seniors increases, so too does the problem of access to and provision of housing for them.</p> <p>Seniors are increasingly locked out of the housing market due to rising costs and trends to large scale retirement villages which are unaffordable for many seniors.</p> <p>Auckland Council plays a significant role in establishing the planning and policy framework for housing (including social housing) and being a housing provider via its partnership with Haumaru Housing.</p> <p>We want to help Auckland Council better understand the needs of seniors when it comes to housing.</p>	<ol style="list-style-type: none"> 1. Take all opportunities to be a voice for the housing needs of seniors and to be engaged with in associated processes. 2. Meet with Auckland Council planners to discuss seniors housing needs including: <ol style="list-style-type: none"> a) housing design, size etc assists seniors to age in place; and b) housing suitable for seniors being located on bus routes and within walking distance of shops, community centres etc. 3. Meet with Haumaru Housing representatives to identify ways in which the Panel can work with it on housing for seniors.
<p>Safety</p> <p>Seniors can feel unsafe in their homes, especially if they live alone as many do, and when out and about in their communities. They can also struggle to get the help they need when safety issues arise.</p> <p>These issues collectively can negatively impact on seniors health and wellbeing.</p>	<ol style="list-style-type: none"> 1. Assist Auckland Council and community groups to better understand the safety needs of seniors. 2. Advocate for Crime Prevention through Environmental Design (CPTED) principles to be included in ALL Auckland Council budgeted improvements and developments on public land. 3. Engage with NZ Police and crime prevention agencies to identify key safety issues for seniors and what can be done to address them. 4. Investigate tools to have warnings available on mobile phones that seniors can access to notify them of problem areas or situations.

Specific Priorities	Key Actions
<p>Access to Services</p> <p>Despite seniors being an increasingly larger percentage of the population, decisions on access to services are made mostly by younger people and the needs of seniors can easily be overlooked.</p> <p>It is important to recognise that if something is good for seniors it is good for everyone. We want to make Auckland more accessible and attractive for older persons.</p> <p>Seniors have a huge amount to offer and provided they are supported to engage, they can make a big difference.</p> <p>Libraries and community centres remain the main places where seniors can easily access information in a safe environment and these cannot be allowed to close or be less available.</p>	<ol style="list-style-type: none"> 1. Advocate to Auckland Council, business and government to engage seniors in decision making for: <ol style="list-style-type: none"> a) the provision of public and community services that specifically cater for seniors b) the retention of Council physical, in-person service centres and public counters/interfaces where seniors can go to access services; c) public toilets which are accessible to the public and not just for customers e.g. those behind the transport ticket barriers; and d) digital support services which enable seniors to become more familiar with new technology. 2. Engage with the Disabilities Advisory Panel to agree on areas of mutual interest where working together will strengthen both our abilities to help the communities we represent. 3. Ask Auckland Council to ensure that: <ol style="list-style-type: none"> a) seating in public places has backs and arm rests to help seniors sit down and stand up; b) publicly accessible facilities have ramps and handrails to assist with movement; c) fitness equipment provided in outdoor spaces includes senior-friendly items; d) signage is located prominently and has a font size big enough for seniors to easily read; e) public amenities and key services are available in the places seniors go to; and f) seniors are included in decisions on design and provision of public places and spaces.

Specific Priorities	Key Actions
<p>Transport</p> <p>Whether seniors are using private cars, public transport or walking, getting the small things right that most of us just don't think about, can make a huge difference.</p> <p>We need to make it as easy as possible for seniors who need or want to, to use public transport. At the same time, the independence associated with private car travel is important to seniors, and enables them to get where they need to go.</p>	<p>1. Engage with Auckland Transport about matters of most interest to seniors and ask for a regular dialogue on these matters when AT is planning transport facilities and services, in particular:</p> <ol style="list-style-type: none"> establishing bus services which run to/from the places seniors frequent; auditing footpaths to record and address trip hazards or obstructions, and to provide kerb cut-downs in areas seniors frequent; taking seniors needs into account when deciding on bus routes so those routes go where seniors most need to go as far as is practical, including in outlying/rural areas and that these routes have bus shelters and/or seating which are lit and safe in high use locations; work with and Auckland Council's licensing team to change E scooter rental company practises to better manage where scooters are placed on footpaths; to provide advice and assistance to seniors to use HOP cards; to advocate for gold HOP cards to be usable before 9am to enable seniors to meet key appointments such as doctors and hospital visits; and support training of bus drivers to better understand the needs of users who are senior.

Ethnic Communities Advisory Panel Strategic Priorities 2022-2025 Term

Vision – to provide robust, informed and credible advice to the Mayor, Governing Body, CCOs and staff to ensure the interests, challenges and opportunities of Tāmaki Makaurau’s ethnic and migrant communities are considered in key council decisions.

Theme	Key Focus Areas	What does success look like
<p>Belonging and Inclusion</p> <p>Ethnic and migrant communities are able to fully participate in Auckland’s social, environmental, economic, and political activities without barriers.</p> <p><i>Outcomes: Belonging and Participation, Māori Identity and Wellbeing, Homes and Places, Opportunity and Prosperity</i></p>	<ol style="list-style-type: none"> 1. Ensure Auckland Council attracts ethnic people to stand for elections, supports ethnic voter participation and appoints ethnic candidates to board positions. 2. Monitor the Inclusive Auckland Framework to ensure diverse staff representation in Auckland Council’s leadership. 3. Ensure the Ethnic Communities Advisory Panel plays a part in influencing Auckland’s key cultural events and activities. 4. Develop strategic partnerships (for instance with mana whenua and the Ministry of Ethnic Communities). 	<ul style="list-style-type: none"> • At least one hui with iwi to understand areas of common interests and opportunities for collaboration. • At least one hui with the Ministry of Ethnic Communities to understand areas of common interests and opportunities for collaboration. • Information and discussion on Auckland Council’s elections and appointments planning. • Information and discussion on Auckland Council’s Inclusive Auckland Framework
<p>Wellbeing and Safety</p> <p>Ethnic and migrant communities are safe (and feel a sense of safety) as they pursue their daily lives.</p> <p><i>Outcomes: Belonging and Participation, Homes and Places, Opportunity and Prosperity</i></p>	<ol style="list-style-type: none"> 1. Receive information on Council’s strategies and initiatives to address crime and safety issues and ensure the interests of ethnic and migrant communities are well-represented. 2. Gain Council support to ensure access by small business to Council and government information and assistance to protect themselves from retail crime. 	<ul style="list-style-type: none"> • Input into Council strategy and policy development impacting community safety including providing access to information around water safety within the New Zealand context. Provision of written advice to Mayor and elected members.
<p>Economic Growth and Development</p> <p>Ethnic and migrant businesses and workers can fully participate in Auckland’s economy and prosperity.</p>	<ol style="list-style-type: none"> 1. Receive information on Auckland Council’s procurement practices and support the inclusion of policies and practices that allows small local businesses to participate fully in Auckland Council’s procurement for goods and services. 	<ul style="list-style-type: none"> • Information and discussion on Auckland Council’s procurement practices and written advice to the Mayor and elected members on any areas for improvement.

<p>Outcomes: <i>Opportunity and Prosperity</i></p>		<ul style="list-style-type: none"> Information and discussion on CCOs and their investment in key activities that benefit ethnic communities equally.
<p>Transport</p> <p>Ethnic and migrant communities are supported to address congestion through increased use of public and non-motorised transport</p> <p>Outcomes: <i>Transport and Access, Homes and Places, Environment and Cultural Heritage.</i></p>	<ol style="list-style-type: none"> Receive information on public and non-motorised transport to enable ethnic and migrant communities to understand and advocate for how usage can be increased. Support Auckland Council and Auckland Transport's engagement and communication with ethnic and migrant communities on reducing reliance on private vehicles. 	<ul style="list-style-type: none"> Information and discussion on how to significantly improve ethnic communities uptake of public and non-motorised transport options.
<p>Climate Action and Sustainability</p> <p>Ethnic and migrant communities are informed and involved with action on, and resilience to the impact of climate change.</p> <p>Outcomes: <i>Across all outcomes.</i></p>	<ol style="list-style-type: none"> Receive information on Auckland Council's efforts to address climate change and ensure ethnic and migrant communities are made aware of support available to move towards greater sustainability (solar panels, sustainable buildings, waste management, water tanks etc). Collaborate with other demographic advisory panels on climate action and resilience to provide joined up advice to Auckland Council. Ensure Auckland's emergency management system is responsive to the needs of ethnic and migrant communities during emergency events. Receive information on the funding options available for ethnic communities to develop climate action awareness and capability 	<ul style="list-style-type: none"> Participation and input in quarterly cross-panel working group focused on Auckland council's action on climate change and sustainability and joined up advice to the Mayor and Governing Body. Discussion and reflection with Auckland Emergency management on the experience of ethnic communities during the recent weather-related emergency events and feedback on opportunities for improvement. Funding allocated through council community funds or in partnership with other funding agencies.

Auckland Council Disability Advisory Panel

2022-2025 term Strategic Priorities

Vision

The Disability Advisory Panel inspires and supports Auckland Council to value and utilise the expertise and leadership of disabled people. Council embeds disability impact thinking and universal design as business as usual across places, access, climate action, the council workforce, governance and digital inclusion.

Our kaupapa

In everything we do, we are guided by the following principles:

- Diversity of experience. We recognise and are mindful of the rich diversity of our disability community.
- Diversity of language. We respect the breadth of language people and specific communities prefer for identifying around disability. This includes identity and person-first language, and language from te ao Māori understandings, Pacific and additional worldviews.
- No one left behind. We understand accessibility holistically, inclusive of physical, sensory, language and communication, financial, and other forms of access.
- Strengths-based. We demonstrate the strengths disabled people bring to creating a Tāmaki Makaurau that works for everyone.
- Countering inequities. We give weight to the perspectives of tangata whenua and those who are more marginalised in our community
- Human rights. We champion disabled people's rights guided by the UN Convention on the rights of Persons with disabilities.
- Celebrate wins. We celebrate, and publicise where appropriate, wins and good progress, to show the impact of the panel and highlight good examples for others to follow.

Strategic priorities

Our priorities serve to streamline the focus of the panel and can be used as a guide to filter request for engagement. Our priorities are:

- climate and extreme weather resilience and preparedness, response and recovery.
- Accessible and inclusive recruitment
- Robust Disability Operational Action Plan monitoring and updating of processes
- Housing accessibility and affordability for disabled people, including working with Council in advocacy to central government

Additional areas of strategic importance

Additional areas of strategic importance to the panel are:

- Disability awareness within council
- Accessibility of council-funded, owned or operated facilities
- Transport accessibility for the whole journey
- Digital accessibility
- Support the council to identify and remove barriers to the participation of disabled people in governance.
- Advocate for council entities to include appointees with lived experience of disability.

Methods

In order to further our strategic priorities and focus areas, we use the following methods:

- Provide input and advice on council initiatives, plans, strategic approaches and consultation
- Communicate and engage with the wider disability community, in its diversity
- Draft topic-based panel positions
- Leverage and complement the expertise of other panels, including collaborating with them where appropriate
- Advocate for and provide advice on the Disability Operational Action Plan targets and progress.

Demographic Advisory Panel Co-Chairs 2022-2025 Term

Vira Paky, Co-Chair, Youth Advisory Panel (1st term)

Vira is a first-generation Congolese-New Zealander, raised and based in Tāmaki Makaurau. She is a community engagement professional, who has previously worked in the health, refugee and youth development sectors. Her background is in storytelling as an activist, writer, poet and playwright. As a politically engaged storyteller, she believes in the potential of art for transformative social change and thrives at the intersections of social impact, community engagement and creative arts. She currently works at Basement Theatre as their artistic programmer. Vira is committed to human-centred design and systems change to solve pressing social issues and contribute to a more equitable, sustainable Aotearoa.

Vira is:

former chairperson of the New Zealand National Refugee Youth Council

- 2021 Recipient of the Gary Ware Legacy Humanitarian Award from Amnesty International
- 2021 Recipient of the Waitematā Local Board Good Citizens Award
- lead for the 2022 Youth Leadership Symposium (Mana Rangatahi Hui Taumata)
- a member of The Hive (Season 3).

She is an executive member of the Multiethnic Young Leaders Network, a World Vision 2023 Youth Leadership Conference Series Keynote Speaker and an Inspiring Stories 2023 Youth Advisory Panel Member.

Sanat Singh, Co-Chair, Youth Advisory Panel (1st term)

Passionate about problem-solving, pressing social issues, and the people around him, Youth Advisory Panel Co-Chair Sanat Singh works actively to craft community-based initiatives and projects that seek to address large-scale issues in education, mental health, and civic engagement in a homegrown way. Sanat attends the University of Auckland pursuing a Bachelor of Engineering (Honours). Sanat is co-director of Make it 16, working to lower the voting age in Aotearoa, New Zealand, as he believes the agency that young people have over their future is paramount to addressing the complex modern challenges our communities face. Throughout his time on the Youth Advisory Panel, Sanat hopes to provide an empowering environment that carves those who will come after him to engage meaningfully and tangibly with decision-making in this city.

Edwina Pio, ONZM, Co-Chair Seniors Advisory Panel (1st term)

Edwina Pio was awarded an Officer of the New Zealand Order of Merit (ONZM) at this year's King's New Zealand Honours. She is the first Professor of Diversity in Aotearoa, a Fulbright alumna, recipient of a Duke of Edinburgh Fellowship and Royal Society Te Rangi Hiroa medal for her work on intersectional diversity. She has been appointed to the Ministerial Advisory Group pertaining to the Royal Society recommendations on the Christchurch Mosque shootings and to the Rutherford Discovery Fellowship Humanities and Social Sciences Panel. Edwina is a woman of peace and prayer, a scholar of colour, a storyteller and a passionately engaged believer and creator of daily miracles.

Claire Dale – Co-Chair, Seniors Advisory Panel (2nd term)

Claire lives in the central city and works part-time at the University of Auckland in the Pensions and Intergenerational Equity Hub in the Economic Policy Centre at the Department of Economics. Claire researches and writes for academic and media publications about key policy areas such as intergenerational equity, pensions, health and housing. Her work also sees her organising public events to provide and promote discussion and dissemination of age-related information and issues. Claire is passionate about age-friendly cities and spaces. Claire is also founder and trustee of Ngā Tāngata Microfinance. This organisation works nationwide with Kiwibank and financial mentors to provide no interest loans to people on low incomes. It also promotes social justice, financial capability and inclusion, and protection from predatory lenders.

Barry De Geest, Co-Chair, Disability Advisory Panel (1st term)

With over 40 years championing disability rights and inclusion, Barry de Geest is a recognised authority in the disability sector. He has worked in various government departments and not for profit organisations before becoming the Director and CE of Renaissance Group, one of the largest supported living providers in New Zealand. Barry is Chairman of Taikura Trust operational board, and a member of Workbridge board. As a thalidomide survivor he has not allowed his disability to stop him from making changes for all society.

Martine Abel-Williamson, Co-Chair, Disability Advisory Panel (2nd term)

Martine is the current president of the World Blind Union (WBU) and also serves on the boards of the International Disability Alliance (IDA), Disability Connect, Blind Citizens NZ and the Royal NZ Foundation of the Blind. Martine's current work role is as Senior Human Rights Advisor at Te Kahui Tika Tangata/NZ Human Rights Commission. She previously served on Auckland Council's Disability Advisory Panel and is on the Panel for her second term.

In 2022 Martine Abel-Williamson was the recipient of the Inner Wheel Club of Howick of the Dawn Johnston Koru Award. This award was established in 2018 to recognise and pay tribute to a resident of Pakuranga, Howick or Botany who has displayed perseverance. Martine was also awarded the Queen's Service medal (QSM) in 2018 for service to disabled persons. In the same year she was the Supreme Award winner at the Attitude Awards. In 2016 she was presented with the Beamish Memorial Medal from Blind Citizens NZ for outstanding service.

Josh Martin, Co-Chair, Rainbow Communities Advisory Panel (1st term)

Josh Martin (Te Arawa/Ngā Puhī) is a champion for community and youth empowerment with over two decades of experience. He was a founding member of Prestige Dance Crew, where he played a critical role in building New Zealand's hip-hop dance community, earning the country's first-ever medal at the Hip Hop International dance competition in 2006. Now, as the Community and Youth Development Director of Shore Junction - a youth innovation hub in Takapuna - Josh and his team built membership to almost 3000 rangatahi in just over two years. During the 100-day lockdown, the team created the world's first Discord-hosted digital youth centre, providing a vital means of connection, engagement, and mental health support which has garnered national recognition. Josh's dynamic leadership experience underpins his commitment to advocate for inclusivity and empowerment.

Teresa Platt, Co-Chair, Rainbow Communities Advisory Panel (2nd term)

Teresa has worked for over 20 years in central government and not-for-profit organisations on regional and national projects. She has extensive experience working in governance, providing secretariat services to Trust boards and community committees for the Department of Internal Affairs in the Community Development area. A contractor for the last decade, Teresa has worked on large national projects for NZ Post and the Ministry of Education. Teresa's passion is collaborating within the not-for-profit sector. She has worked with HELP Auckland, Presbyterian Support Northern and several smaller youth-based trusts. Teresa is the co-chair of the Pacific Rainbow Games Trust, an organisation hosting an LGBTQI+ multi-sport event in Tāmaki Makaurau in 2024 (Rainbow Games Tāmaki Makaurau Auckland). She also sits on the board of the Charlotte Lesbian Museum. Teresa has completed a Master of Arts in Women's Studies and Master in Public Management. She is currently finishing a Postgraduate Diploma in Counselling at the University of Auckland. She and her wife foster children through Key Assets, volunteer on the Dominion Road School Parents Group and help puppies through Auckland Puppy Rescue.

Ireen Rahiman-Manuel, Co-chair, Ethnic Communities Advisory Panel (2nd term)

Ireen Rahiman-Manuel is a Fijian Indian. She is the founder and director of Impactdev360, a specialist agency of Pacific, ethnic, and other policy and development practitioners based in New Zealand and abroad. Ireen has over 20 years' experience in design and planning, impact measurement, and working within many sectors in New Zealand, Australia, and 16 Pacific Island countries. This is Ireen's second term on Ethnic Communities Advisory Panel for Auckland Council.

She holds a Bachelor of Teaching and Learning degree from the University of Canterbury and a Masters in International Development from Massey University, New Zealand. Ireen has specialist skills in thoughtful leadership. She has taken lead roles in the development of numerous national strategic and implementation plans. These include work in planning and policy development, sector strengthening, and societal wellbeing. She has extensive experience in leading large and complex strategic programmes of work in dynamic settings.

Krish Naidu, Co-chair, Ethnic Communities Advisory Panel (1st term)

Krish is a fourth generation Fijian Indian and hails from Rakiraki, Fiji Islands.

After arriving in New Zealand in the year 2000, he attended James Cook High School, Tuakau College and Papatoetoe High. Later he did his tertiary studies at the University of Auckland Business School. He has been working in the community since his youth as:

- former chair of University of Auckland Fiji club
- Project K mentor to youths in South Auckland
- former elected member for Papatoetoe in the Manukau Youth Council.

Krish is the current president for Fiji Gimit Foundation New Zealand, a passionate and strong advocate of Fijian Indian heritage, identity, and the diaspora. He appears often in mainstream and ethnic media giving his voice, perspectives, and advocacy on matters regarding the Fijian community. In 2021 and 2022 he received leadership awards for services to the Fijian community. By profession, he is a senior lecturer and program manager at Otago

Polytechnic Auckland Campus. Krish sits on several education and community boards including Ormiston Primary School, Ormiston Junior College, Ormiston Senior College and Deputy Chair, Ormiston Primary School. Krish dearly cares about domestic violence in the community and is a NZ white ribbon ambassador. Krish is also a court interpreter in Hindi and Fijian Hindi and a mentor with the Young Enterprise Scheme.

Seumanu Simon Matāfai JP, Co-Chair, Pacific People’s Advisory Panel (1st term)

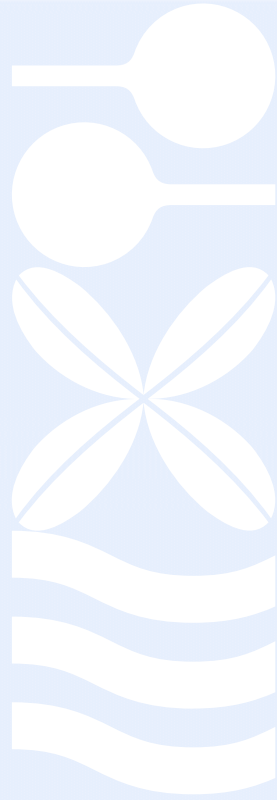
Seumanu Simon Matāfai JP is one of the youngest Justices of the Peace in New Zealand. He is a proud Kiwi-born Samoan bilingual with an orator chief title. He spent four years in the US, South Africa and Brazil as the first Pacific youth advocate to United Nations’ Summits/One Young World with various NGOs.

At 24, he was elected as the first Whau Local Board member of Samoan descent and the youngest ever in West/Central Auckland. Seumanu holds a Masters in Business Administration, postgraduate qualifications in Law, and a Bachelor of Arts double major in history and music. He is an award-winning choirmaster and piano teacher. Seumanu currently serves on the governance board for the Pasifika Festival, is a member of Whau Pasifika and producer of the Koko Samoa Youth Show on Radio Samoa.

Litiana Karika, Co-Chair, Pacific People’s Advisory Panel (2nd term)

Born and raised in Māngere, Litiana is of Fijian, Samoan and Pakeha descent. Litiana’s main drivers are her love for people and the desire to see better outcomes for Pacific communities in Aotearoa. Litiana completed her tertiary qualifications at the University of Auckland (including a Master of Public Policy with First Class Honours) before working in housing and urban development policy. Litiana is currently the Principal Policy Advisor at the Ministry of Business, Innovation and Employment where she works on Pacific economic development policy.

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Supporting DTLB Members

Youth Engagement Best Practice Guide

Nov 2023, Version 1.0



Right click here and choose **Change Picture**
to add a full-page image to this page.

or

Delete this image to leave the page blank.

Contents

Purpose	3
Introduction	3
Rangatahi at DTLB Meetings	4
Youth Engagement Best Practices.....	5
Keeping Rangatahi and Yourself Safe	6
Code of Conduct.....	7

Purpose

This guide is to support Elected Members to help rangatahi that attend Devonport-Takapuna Local Board Workshops and Business Meetings:

1. Feel safe in board meetings
2. Understand board process, policies and procedures
3. Know when and how to speak up

This Guide includes a description of the process for Rangatahi at DTLB meetings, Youth Engagement Best Practice, and a Keeping Children Safe Guide.

Please familiarise yourself with the context of this guide so that you can protect young people and yourself when youth representatives come before the board.

The terms “rangatahi” and “young person/people” are used interchangeably throughout this guide.

This guide is recommended to be read in conjunction with the Rangatahi Guide to Youth Engagement with Devonport-Takapuna Local Board.

Introduction

Within the Devonport-Takapuna Local Board Plan 2023-2026 the Local Board has prioritised youth voice and integrating a youth seat into the board’s regular meetings. This is an incredible opportunity for rangatahi across the board area to get firsthand experience in local democracy and understand the value of contributing to the work the local board does.

Young people have a unique perspective in that they sit outside the day-to-day politics and are thinking in the long term what their wellbeing will look like.

The Supreme Court stated in November 2022 that preventing 16- and 17-year-olds from voting is unjustified age discrimination in breach of the Bill of Rights, that says from the age of 16 you cannot be discriminated against based on your age.¹

Following on from this decision, young people should not only have a vote at the ballot, but a voice directly in the decisions that will affect them. Unfortunately, by legislation rangatahi cannot vote at these board meetings, but their voice can be heard, and their contributions taken seriously.

A Local Government New Zealand presentation in 2019 on Youth Voice Groups said youth voice is necessary because “a city which is attractive to young people, and which involves, values and acknowledges young people, create benefits for the whole community.”²

Feedback from Youth Council participants stated “We need positive role models and mentors who can help our voice reach where it needs to go. We need funding to implement or vision and guidance regarding the plausibility of that. We need people to believe in us and talk to us, rather coming into our spaces and overtaking our narrative with their own political agenda.”

Rangatahi at DTLB Meetings

Purpose

The purpose of the Youth Seat is for young people to have the opportunity to feedback in real time from a youth perspective into local board matters. This is a non-voting seat, but rangatahi will still be given the opportunity to ask questions and engage in debate, if they feel comfortable to do so.

Process

1. Young people will be notified of the opportunity at schools via teachers and Counsellors and through advocacy by Younite.
2. Applications will go into Younite who will review them for best fit.
3. Younite will forward successful applications onto the Democracy Advisor to schedule in.
4. If a limited number of rangatahi, the Democracy Advisor will schedule rangatahi to attend workshops and business meetings with topics that are of interest and relevant to youth concerns.
5. Members will be emailed with the agenda to let them know who will be attending.

Before the Meeting

1. Rangatahi will be sent the workshop materials at the same time as elected members have it available on Nexus. They'll know to review the materials before the workshop and ask for clarification when needed.
2. Rangatahi will have a guide of expectations for behaviour.
3. Rangatahi will be invited to a meeting an hour before the workshop or business meeting with the Broker, a Local Board Advisor and, preferably, an elected member to quickly run through the workshop/business meeting materials.
4. During that morning meeting, Rangatahi will indicate which items on the agenda they would like to be invited to sit at the table and engage in.
5. Staff will notify the Chair which items to invite the young person up to.

During the Meeting

1. If Rangatahi don't want to sit at the table the whole time, they'll sit in the audience with the Community Broker and/or the Local Board Advisor, who will be able to provide context and support as needed.
2. When invited up, the Chair will introduce the young person to members and Council staff, giving a brief description of their purpose.
3. Members and Staff should treat the young person the same as an elected member, except when it comes to voting.
4. Democracy Advisor to take note of any action items of concern

5. Community Broker or Local Board Advisor to close the loop on with the young person.

After the Meeting

1. The day after the meeting Rangatahi will be sent a feedback form to input their experiences. If there is capacity a conversation would be great
2. Younite will have access to the form and will feedback to staff on a regular basis to improve the process.

Youth Engagement Best Practices

Key tips for engaging with Rangatahi are included below. If you'd like to read more, you can find full guidance on Council's [Engaging with Youth People](#) resource or the Ministry of Youth Development's Guide [Youth Participation in Decision-Making](#).

Effective youth engagement is based on the principles that young people:

- Are informed
- Have an effect on outcomes
- Have an opportunity to organise themselves
- Make decisions or are involved in decision-making
- Are involved in follow up
- Are experts in young people's worlds and so can offer insights we might never be aware of

Engaging with young people, like many communities, works better when you build trust and an ongoing relationship. Part of that is about ensuring that youth are provided with feedback about how their input has influenced a decision. If feedback is taken on board in a workshop or business meeting, or if Rangatahi's input has influenced member's opinions, please let the Community Broker or Youth Specialist know. That is meaningful feedback that they can pass back on to Rangatahi.

Don't expect young people to understand the context of any item before the board- it's up to the Advisor, Youth Specialist or Community Broker to draw the links to the big picture either beforehand when going through the materials or for Elected Member's in the moment to connect the dots.

Do's:

1. Engage with Rangatahi the same as you would adults
2. Respect a young person's lived experience, point of view, advice and knowledge
3. Walk alongside them. They don't know what they don't know. They may have never done a project plan before so give them the templates and guidance for success
4. Follow through. Make sure whatever you say you'll do that you close the loop
5. Be straight up. Building trust is easy when you're open and honest, even if it's not what they want to hear.
6. Be flexible, young people have a million competing priorities and are learning how to juggle responsibility and are still mastering juggling increased leadership responsibilities. It takes practise and we can be patient and support that.
7. Avoid jargon and be aware that Rangatahi are unlikely to know acronyms or organisations you are familiar with

Keeping Rangatahi and Yourself Safe

Safeguarding Everyone

There are some very simple steps you can take to ensure you are maintaining strong boundaries and protecting both Rangatahi you're engaging with and yourself.

Communication between Elected Member's and Rangatahi outside board meetings should be limited and always involved either the Community Broker or Youth Specialist. If there are instances where engagement is required, follow the guidelines below.

If you have any questions or would like further clarification, please contact your local Youth Specialist.

Do's

- When emailing Rangatahi, always copy someone else in.
- If on the phone with a young person, document the conversation via email or in your Council calendar.
- If a young person messages you via text or social media, encourage another form of communication or make sure you limit interactions to your Council phone.
- Post on Council related social media with verbal consent from over 16s and parental written consent from under 16s.

Don'ts

- Meet with young people on one on one. Always keep in mind 2:1 ratio- either two adults to one young person or two young people to one adult.
- Post on personal social media photos or interactions with under 18s.
- Store photos on personal devices of rangatahi.

Welfare Concerns

There is a broad [Keeping Children Safe Guide from Council](#) and Kotahi site that you can refer to if you want to understand more about responding to any allegations or concerns about youth welfare or abuse.

If you are concerned about rangatahi wellbeing, contact your Local Area Manager and Youth Specialist for how best to proceed. If you find yourself in a situation with a young person who is disclosing something to you, follow the basics below and report it to your LAM, Community Broker and Youth Specialist immediately to develop an action plan.

If a young person discloses something to an Elected Member, the member should:

- Stay calm
- Listen to and hear what they have to say
- Give time to them to say what they want
- Reassure them it was right to tell you
- Tell the young person that they are being taken seriously and they are not to blame

- As soon as you are aware the young person is making a disclosure, explain that you have to pass on what the young person has told you to someone that can help
- Give an age-appropriate explanation to the young person of what the young person can expect to happen next

You should not:

- Make the young person repeat the story unnecessarily
- Promise to keep secrets
- Enquire into details of alleged abuse
- Ask leading questions or question in a way that introduces words, phrases, people's names or concepts
- Indicate disbelief in the disclosure. Don't try to correct, confront, change, challenge or influence what they say.

Code of Conduct

Though the Code of Conduct does not make specific reference to working with young people, the values underlying the code, Trust and Respect, apply equally, if not more so, to engaging with rangatahi. Elected Members when interacting with young people will

- Encourage mutual respect and maintain the dignity of each individual
- Be inclusive
- Open and honest

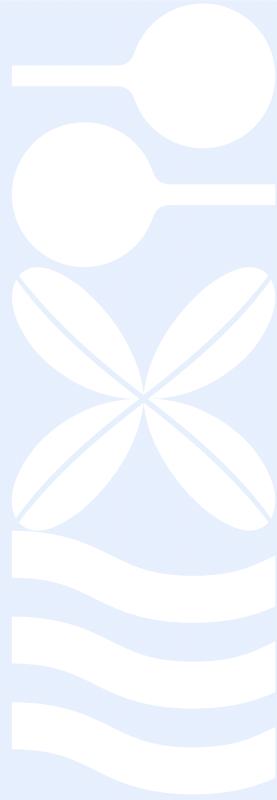
Within the Code of Conduct Bullying can be qualified as a “single episode” of demanding and unreasonable behaviour so significant it constitutes bullying. Bullying is sometimes associated with power imbalance.

Harassment is defined as “any unreasonable, unwelcome or unsolicited comment, conduct, gesture or behaviour characterised as insulting, intimidating, malicious, degrading, offensive. This could be repeated behaviour or an isolated incident that it poses a risk to a person's wellbeing.

When working with young people, it's important to recognise that a natural power imbalance exists and a greater risk to their wellbeing is present than when engaging with professional adults. Therefore, extra steps must be taken to ensure the safety of the young person and yourself.

Some suggestions are made below on how to ensure you are supporting young people in communications with them.

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Supporting Rangatahi in DTLB

Rangatahi Guide to Attending Local Board Meetings

Nov 2023, Version 1.0



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to add a full-page image to this page.

or

Delete this image to leave the page blank.

Contents

Purpose	3
Introduction	3
Application Process.....	3
How you'll be selected	3
How Meetings Work.....	4
Workshops.....	4
Business Meetings	4
Structure of a Meeting.....	4
Standing orders.....	5
Community Forum	6
Expectations of Rangatahi.....	6
Before Meeting	6
During Meeting.....	6
After Meeting	7
Post Attendance Opportunities	7
Issues or Complaints Process	7
Peer Support	8
Local Board Services Staff.....	8
Auckland Council Staff	8

Purpose

The purpose of this guide is to support youth participants to understand the process of attending a Devonport-Takapuna Local Board meeting. This guide includes the application process, expectations of participants before, during and after the meeting and a guide for lodging complaints or concerns should they arise.

Rangatahi and young people are used interchangeably throughout this guide.

Introduction

Within the Devonport-Takapuna Local Board Plan 2023-2026 the Local Board has prioritised youth voice and integrating a youth seat into the board's regular meetings. This is an incredible opportunity for Rangatahi across the board area to get firsthand experience in local democracy and understand the value of contributing to the work the local board does.

Young people have a unique perspective in that they sit outside the day-to-day politics and are thinking in the long term- what their wellbeing will look like.

The Supreme Court stated in November 2022 that preventing 16- and 17-year-olds from voting is unjustified age discrimination in breach of the Bill of Rights, that says from the age of 16 you cannot be discriminated against based on your age.¹

Following on from this decision, young people should not only have a vote at the ballot, but a voice directly in the decisions that will affect them. Unfortunately, by legislation you cannot vote at these board meetings, but your voice will be heard, and your contributions taken seriously.

A Local Government New Zealand presentation in 2019 on Youth Voice Groups said youth voice is necessary because “a city which is attractive to young people, and which involves, values and acknowledges young people, create benefits for the whole community.”²

Feedback from Youth Council participants stated “We need positive role models and mentors who can help our voice reach where it needs to go. We need funding to implement or vision and guidance regarding the plausibility of that. We need people to believe in us and talk to us, rather coming into our spaces and overtaking our narrative with their own political agenda.”

Application Process

How you'll be selected

1. Schools will open an expression of interest process with students. The school staff will give students they believe best suited and who can miss a day of school an online application link.
2. The applications will be monitored by Younite, the Devonport-Takapuna Local Board Youth Board, an Auckland Council Youth Specialist and the Devonport-Takapuna Local Board Community Broker (a community liaison role for the board). Younite will have the opportunity to make recommendations on student's applications.

3. If a student is selected, they'll be sent a schedule of workshops and business meetings to identify their preferred date. Not every item on the agenda will necessarily be relevant to Rangatahi priorities, but staff will make every effort to let Rangatahi know what it is upcoming so they can choose dates according to their interests, if possible.
4. Representatives will be expected to attend for the entire day and will have an exemption to miss class without penalty.

How Meetings Work

Devonport-Takapuna Local Board meets on Tuesdays.

Workshops start at 9:30 am on Tuesdays and Business Meetings and Community Forum start at 10am.

Workshops

A workshop is where the board hears advice from staff on a range of subjects. It's an opportunity for elected members to ask questions of staff and to start to develop opinions. No official decisions are made at workshops. At a workshop you'll often see a few options presented and staff will ask the members to give feedback on what they would like to explore further. Workshops can cover topics from the hyper local such as a community group update up to issues of National significance that Council would like to feed back on.

Workshops tend to be more informal where the conversation flows more freely and standing orders aren't necessarily adhered to. Standing orders are the rules that govern meetings and are described more below in the Business Meetings section.

Business Meetings

Business meetings are where all formal resolutions are made and elected members vote on matters before them such as approving funding, feeding back to Governing Body or Central Government, or approving leases. After an item has come to one (or many) workshops, staff put forward a formal business meeting report with a recommended course of action.

The Chair will submit recommendations prior to the meeting with a direction they would like the board to take on each item on the agenda. The Chair has usually canvassed views of other members and knows if there is a consensus around the table or not. Occasionally, members will table an amendment, that is ask for everyone to consider changing the recommendations.

Structure of a Meeting

Business Meetings follow a set structure as listed below

1. Karakia- to start the meeting
2. Apologies- if members aren't present for some reason

3. Declaration of Interest- sometimes members will declare a conflict of interest, meaning they won't be voting on an item. This can be because they have a relationship with someone the item affects or a possible financial interest in the matter
4. Confirmation of minutes- confirming the minutes from the previous business meeting are accurate
5. Leave of Absence- if a member is gone for a period of time
6. Acknowledgements- members use this space to acknowledge significant events or people in the community. Often this is a space used to talk about someone who has passed away recently and acknowledging their contribution to the community.
7. Petitions- occasionally members of the public will have a petition to present to the board.
8. Deputations- Members of the public can request 10 minutes to speak in front of the board on an item of interest. The board "deputises" them to speak on a topic potentially not related to board business of the day, but a matter of interest to the public anyway.
9. Public Forum- Members of the public can talk for 3 minutes on an item of interest. People use this space to give their opinions on items on the agenda or to bring up an issue they're experiencing in the community.
10. Extraordinary business- Sometimes the board has to make a decision on something urgently and at short notice where there has not been time for a report to be included on the official agenda. An item that is not on the agenda for a meeting may be dealt with at the meeting if there is reasonable explanation about why the item is not on the agenda, why the item cannot be delayed, and the board agree to accept the urgent item.
11. Notices of Motion- Elected Members use this spot to put forward items they would like Council staff to investigate further. These are usually topics that have not come before a workshop. Members will vote on whether to direct staff to consider the request of the member or not.

After the procedural items, the board moves into regular board business.

Standing orders

Standing orders govern the behaviour of the meeting. During each item, staff will present on the topic of discussion. Member's will then have an opportunity to ask questions.

When staff answer questions that elected members have raised, they start their answer with "through the Chair." The Chair controls the flow of the meeting and staff are speaking "through" them (ie with their permission) when addressing the meeting. Staff and members will also refer to each other with their titles during business meetings. Ie. Madam Chair or Member (last name)

After each member has had a question, there is opportunity for debate. There are rules around how the debate and question time are guided that the Chair will manage.

When member's go to vote on an item that there isn't agreement on, any member may call for a vote by division. This means asking for individual members to signal their vote separately and having them formally recorded in the minutes instead of calling for a general "yes or no" around the table.

Community Forum

Community Forum is where local groups or individuals come in to introduce to themselves to the board or to bring a matter before the board that they think needs attention.

Each group gets a 15-minute slot with question time from members and the Rangatahi Representative.

Examples of Community Forum presentations in the past range from disability advocates highlighting accessibility concerns to the Sunnynook Community Centre giving its yearly operational update to the board.

As Community Forum is structured like a business meeting, the normal business meeting style agenda applies and sometimes staff use the opportunity for the board to vote on extra items that have come forward between business meetings.

Expectations of Rangatahi

Before Meeting

Each young person is expected to attend a session with an elected member and Council staff prior to the meeting to get an understanding of what materials will be brought before the board on that day.

Workshop or business meeting agendas will be sent to you when they are sent to the members- usually the Thursday or Friday before the meeting. You will have the weekend to read the materials and develop an understanding of what will be discussed.

On Tuesday morning at 8:30 (for workshops, 9 for business meetings), you will meet with an elected member representative and Council staff to go through the items on the agenda and answer any questions you may have. This is your chance to signal if there are items you would like to sit at the table with members and ask questions of Council staff or give a youth opinion on the subject.

During Meeting

During the items you've requested to be a part of, the Chair will invite you to sit at the table. Council staff will present their materials. Depending on the item, the Chair might open up to questions as the presentation goes on or wait until the end. When the Chair opens up the floor to questions, feel free to raise your hand. During a workshop, you can state an opinion while asking questions at the same time.

If it's a business meeting, after questions are asked the Chair will move everyone into debate. This is an opportunity to state your opinion on the matter at hand.

You will not be able to vote during business meetings but members will listen to your opinions and take them into account.

After Meeting

A link will be sent to you after the meeting to provide feedback on your experience. This is an opportunity to state what you would like to be kept up to date on or if you have any issues that need to be addressed. Please see the issues and complaints process below.

The Democracy Advisor will have taken note of your questions and if there is something that you'd like more information on, staff will ensure that's sent through to you when possible.

Post Attendance Opportunities

After a young person attends a meeting there are several opportunities for them to stay involved in local government or advocate for issues they care about in their communities.

If interested, they could:

1. Join Younite which involves leading youth engagement on local board and Council issues
2. If you are interested in meeting with a mentor in an area of Auckland Council, you can be paired, via the Community Broker, for a one off meeting with someone in Council who works in an area you're interested in pursuing
3. If you are interested in anything you've heard or want to know more about different parts of Council, the Community Broker can connect you to relative staff to understand more
4. Using your new knowledge of local board staff, members and process, you can get involved in decision-making in your school or a community organisation to make change in your communities
5. You can join a special interest group or do own campaigning or community organising eg rainbow community, climate etc...
6. You can attend more than one local board meeting as the calendar allows. Contact the Community Broker or Youth Specialist to organise.

Issues or Complaints Process

If throughout the process of being involved with the Devonport-Takapuna Local Board you experience anything that makes you uncomfortable, unfavourable comments by Elected Members or Council staff or something that generally didn't sit right with you, there are a few different people you can reach out to. Each of these options below are equally valid and are more about your comfort levels.

Elected members are held to a Code of Conduct and Council staff have policies and procedures in place to deal with any issues or complaints that may arise.

After your attendance, you will be sent a form to feedback on the process. This is an opportunity to put any complaints or comments in writing that you don't feel need special attention but are simply a general reflection. If someone has personally harmed you verbally, physically or emotionally, please reach out to the one of the resources below.

Peer Support

Younite has a wellbeing officer and is well supported by Shore Junction Youth Centre. If you prefer to first make contact with a peer or youth worker from Shore Junction, you can email younitechair@gmail.com or Annaliese@shorejunction.nz.

Local Board Services Staff

There are several different roles within Local Board Services (LBS) staff. You'll likely work closely with the Local Board Advisor or Local Board Senior Advisor. They are both manager by the Local Area Manager. Any issues that are brought to the attention of LBS will likely escalate to the Local Area Manager. Local Area Managers also deal with any Code of Conduct complaints against elected members.

If your concern or complaint is about Council staff that you've worked with such as the Community Broker or Youth Specialist, the Local Area Manager is a good first point of contact as well.

To reach out to the Local Area Manager, you can email Trina.Thompson@aucklandcouncil.govt.nz.

Auckland Council Staff

There are two Council staff support roles you will likely engage with that sit outside Local Board Services: Community Broker and Youth Specialist. You can reach out to either one about complaints or issues. They support finding a resolution to your concern through the department of the staff member in question.

The Community Broker engages with all community groups and helps the Local Board deliver on its community delivery strategy. The current Community Broker is Deb.Doyle@aucklandcouncil.govt.nz.

The Youth Specialist is someone qualified in youth development and mentoring that provides specialist advice to local boards in all matters related to young people. The current Youth Specialist is...

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Local Board review of management intentions for the Devonport-Takapuna Local Parks Management Plan

Tommo Cooper-Cuthbert, Service and Asset Planner,
Regional Services and Strategy

7 November 2023



Purpose

- Seeking local board feedback on draft management intentions. These will be revisited at another workshop on November 14
- Introducing draft management intentions relative to case studies at selected “focus” parks clusters
- Management intentions - designed to uphold the valued features of parks currently while introducing future proposals to improve reserves
- Before the November 14 session local board members will have a chance to review the draft management intentions in a spreadsheet





Management intentions in the plan

Right - Sample of management intentions from the Rodney LPMP

Treatment Road, Sandspit

Sandspit Reserve - Rodney

CULTURAL VALUES

- Refer to mana whenua

RECREATION VALUES

- The holiday park is a popular visitor destination bringing people to the area. The holiday park supports a range of recreation activities including canoeing, boating and other water recreation activities.
- A Rodney Play Provision Strategic Assessment Report was completed in 2015. The study describes the play space in the park as consisting of swings, tables, facilities for picnics and pathways, and recommends minor enhancements to make swings more accessible.
- The reserve provides scenic and open space values. It provides for the public to access to Kawau Bay, coastal and natural areas nearby.
- The reserve also provides services and local access for the residents and ratepayers of Kawau Island.

NATURAL VALUES

- Park is adjacent to significant marine and terrestrial ecological areas. Multiple species occur/visit here including gulls, terns, cormorants, variable species of seabirds, South Island pied oystercatcher, quilled shag and bandst rail.
- Community groups helping to restore and protect environmental/natural features through activities such as planting and by controlling weeds and pests (e.g. Sandspit Environmental Group, Sandspit Residents and Ratepayers Association and Friends of Awa Matukana).
- Geological / outstanding natural area or feature (Makakara River - Kawau Bay coastline - Area 36 restricted).
- Significant ecological area (SEA-M2-325202, SEA-T_3751, SEA-M2-325204, SEA-T_2373, SEA-M1-80, SEA-M2-8861)
- This parkland includes notable trees (i.e., including Oak. Notable trees are identified for additional protection. Notable Tree Overlay rules apply to works in the parkland.
- The following ecosystems are present within the parkland:
 - Salt-tolerant Mangrove forest and scrub (SALZ)

HERITAGE VALUES

- Re the park's historical background refer to the previous Sandspit Reserve Management Plan 1997.
- A historic schoolmaster's house from the 1880s is in the reserve.
- Following European settlement the Sandspit became, and still is, the main destination point for Kawau Island.
- The former schoolhouse and former schoolmaster's house are council owned heritage assets.

OTHER INFORMATION

- A portion of Sandspit Holiday Park is located on the public reserve (ALLOT 324 PSH OF MAHURANGI SD 43479 and in ALLOT 342 PSH OF MAHURANGI SD 43479). The remainder of the holiday park is located on private land and unformed legal road. The holiday park only operates in Allotments 324 and 342. The holiday park is a privately run facility subject to any lease arrangements with council for the part of the holiday park operating on public land. There is no identified contaminated land in the holiday park area.
- Large numbers of visitors to Kawau Island transit through this reserve. The island contains a popular Historic Reserve (containing Mission House and other buildings) which is administered by the Department of Conservation and an outdoor adventure camp accommodating up to 120 people who stay for multiple days.
- Sandspit Road hugs a large portion of Sandspit Reserve. Dinghy lockers and a ticket office are located on this legal road. A building is sited to the east of the wharf. An unformed legal road also sits between Sandspit Reserve and the park at Erick Bay Drive. These areas are under the jurisdiction of Auckland Transport. The general policies and provisions in this plan will guide the local board's position and any future requests for management or development of the area where it is sought.
- The following land parcels are not shown on the map: ALLOT 336 PSH OF MAHURANGI SD 43479 as in the Common Marine Coastal Area; LOT 4 DP 488553 is owned by Sandspit Yacht Club.
- Potentially contaminated land with further verification required of ALLOT 405 PSH OF MAHURANGI SD 5671, LOT 1 DP 207512 and ALLOT 340 PSH OF MAHURANGI SD 43479.
- Ground intrusive activities may be undertaken to ensure the health and safety of the public and limit environmental risks. Activities or developments may require asset owner approval before works can commence. Contaminated land management plans may exist and should be referred to.
- Continuous on-going provision of the existing car parking.
- During storm events areas of the parkland may be subject to coastal inundation that will temporarily limit the use of some areas.
- Areas of the parkland are vulnerable to coastal erosion. Over time, this can impact on recreational use, asset access and facilities. The vulnerability of the parkland to erosion is likely to be a challenge that will need to be managed appropriately.
- During storm events areas of the parkland may be subject to inundation from stormwater runoff.

MANAGEMENT ISSUES

- The park provides important coastal access in Rodney for boating, ferries to Kawau Island and visitors to the area.
- In the park, shorebirds are under increasing threat through loss of roosting and breeding habitat, and direct predation upon breeding birds, their nests and young. These losses are mainly as a result of development, disturbance, harassment by the public and their dogs, and predation by introduced mammals such as cats, stoats, hedgehogs and rats.
- Four areas of reclaimed land support use of the park, being Lots 1-4 DP 207512. These have been declared Crown land and are intended they will be vested in Council.
- In ALLOT 340 PSH OF MAHURANGI SD 43479 and in the vicinity of the wharf:
 - Legal status of reclaimed land being reviewed.
 - Multiple buildings each with maintenance requirements.
 - Area of foreshore heavily used for boat launching. This has caused the foreshore to become unusable. Often boat trailers are left on local roads when paid carpark is full.
- In ALLOT 324 PSH OF MAHURANGI SD 43479 and in ALLOT 342 PSH OF MAHURANGI SD 43479, and in the vicinity of these areas:
 - Key issues to manage in the holiday park include water supply, wastewater, duration of stay and sea level rise. There is potential for holiday parks in Rodney to demonstrate environmentally friendly standards by conserving water supply, discharging wastewater carefully, using middle-structures that respond to sea level rise and ensuring turnover of guests to ensure the facility is experienced by as many people as possible.

MANAGEMENT INTENTIONS

- Maintain and maintain the park as a recreation facility for the community, including the retention of the parking area. Work with the community to determine the best ways to improve recreation use including performance of the existing boat launching area. Work with residents and ratepayers of Kawau Island to identify the best ways to provide services and access to the island.
- Actively encourage people to take care of this valuable ecological area, to limit risk of damage to flora, fauna, habitat and ecology. Raise awareness of wildlife and ecology values in the park by continuing to support community initiatives providing stewardship over the natural environment.
- Enhance planting in grassy area surrounded by Significant Ecological Area (Area 341 PSH OF MAHURANGI SD 5671) to bird nesting habitat.
- Investigate temporary fencing around any areas where birds might be nesting to provide "ecological stands" for birds to nest safely in natural habitat, and easy access for shorebirds between land and water, and public education around this management approach.
- Continue the policy of charging a fee for parking as per the 1997 management plan.
- When buildings come to the end of their natural life, work with the community to investigate rationalising buildings and options for any new facilities.
- Plan for and manage the heritage buildings on the park. The rationalisation of heritage buildings will need to consider the heritage impacts.
- Investigate rationalising buildings and signage in the future. Refer to Policy 11.13 Signage, Information and Interpretation for guidance.
- Consider the values, issues and intentions outlined in the management plan and the community needs, including those of Kawau Island residents, when investigating community or commercial lease/tenancies for the reserve. Refer to Policy 12.2 Commercial activities for guidance in relation to commercial activities.
- Investigate opportunities to improve the play space in the park with the community. Consider how to provide a diversity of play experiences in the area for a wide range of ages; shade; improving all ability access; and adding unique local references to fit the coastal network such as a playground themed around shorebirds/marine environment to raise awareness of shorebird presence and significant ecology of the area.
- Investigate incorporating into the park those areas of reclaimed land that currently support use of the park.
- Subject to the required statutory process, seek from the Crown the vesting in Council of the reclaimed parcels that support use of the park.
- Investigate with Auckland Transport incorporating the area of unformed road that is utilized as part of the holiday park into the reserve and formalising this as part of the lease arrangements.
- Work with Auckland Transport, which controls Sandspit Road and wharf, to ensure safe circulation of the road and wharf at the end of the spit.

LEASES AND LICENCES

Council must lease and license with existing activities for:

- Marine related recreation and education activities, i.e., marina and yacht club

Contemplated leases and licenses with existing ratepayers on recreation reserve land for:

- Operation of a holiday park





Information informing draft management intentions

- Researched submissions from the first round of public engagement.
- Reviewed old reserve management plans.
- Checked with Local Board members around parks issues to target with these management intentions.
- Consulted Council subject matter experts on management intentions.
- Mana whenua hui were held, and several available iwi management plans have been reviewed.
- Draft management intentions for the reserves in the Devonport-Takapuna rohe have been written and are still evolving.



Local board rohe with focus sites identified



Local board territory identified on the map (left) with today's focus parks identified by red circles. Some of these parks are adjacent to each other.

Red circles featuring:

- Narrow Neck Beach and nearby Operetū/Fort Takapuna reserves
- Alison Park (golf course site) and Ngataranga Park
- Takapuna and Milford Beaches
- Sylvan Park and Henderson Park
- Reserves adjoining Wairau Creek, Milford



Case study – Alison and Ngataringa Parks



Fig. 1. Geological features of the Devonport Peninsula, Warren Wilcox, Devonport Historical and Museum Society.

Above right: sites, with Ngataringa Park to the west and Alison Park to the south-east – source; Auckland Council GIS. Above left historical map of Devonport in 1850s – source 'North Shore Heritage plan,' Volume 2

Draft management intentions include;

- Recognise and enhance public art and Māori cultural signifiers within Ngataringa Park.
- Seek to educate the public on the geographic and cultural history of the area surrounding Ngataringa Park through interpretive signage and maps (regarding reclaimed land).
- Continue to facilitate the use of Alison Park for golf activities while also seeking to allow for public access.
- Support opportunities to improve the open watercourses in Alison Park (“the golf course”), including enhancing the riparian environment and water quality.
- Seek to construct wetlands, planted channels and swales to enable water re-use and improve water quality on Alison Park and surrounding parks.
- Investigate opportunities to deliver on the local board-approved Devonport-Takapuna Greenways plan relating to Alison Park and Ngataringa Park.
- Improve drainage to address boggy conditions of grassed surface in both reserves.



Case study – Narrow Neck and Ōperetū (Fort Takapuna)



Above: Map from existing management plan
Below: Sites, with Narrow Neck Beach to the north and Ōperetū (Fort Takapuna) reserve located to the south-east. Image from Auckland Council GIS



Draft management intentions include;

- Promote Narrow Neck Beach as a multi-use venue, encompassing active and passive recreation, the boat club and facilities.
- Promote the yacht club's educational work on water safety at Narrow Neck Beach.
- Work with mana whenua to acknowledge and protect the significant cultural heritage values of Ōperetū (Fort Takapuna).
- Work with NZDF, DOC and AT to actively develop an ecological restoration program, path upgrades, further mobility access, and maintenance work on Ōperetū (Fort Takapuna). See management area for the reserve on the map (left).
- Continue to maximize both parks for appropriate public use and community events.
- Seek to add further natural play elements at both reserves.
- Support efforts to enhance ecology and eradicate weeds by volunteer groups and mana whenua in both reserves.
- Work with mana whenua to protect sites of interest, including sites indicating Māori settlement at both reserves.



Case study – Reserves adjoining Takapuna and Milford Beaches



Draft management intentions include;

- Work with Auckland Transport to maintain and enhance the coastal trail leading towards Milford Beach.
- Continue to protect and stabilise the mature trees adjoining Takapuna Beach.
- Enable the use and development of Takapuna beach reserve so that it integrates with the Takapuna town centre while not being negatively impacted by urban development.
- Work with mana whenua to protect sites of interest, including sites indicating Māori settlement, and add interpretative signage around Takapuna Beach, including the Te Uru Tapu site.
- Seek to uphold the spacious character of both beach reserves and their unique views over the Hauraki Gulf.
- Continue to maximise the both parks for public use and community events.
- Work with community groups and mana whenua to eradicate weeds and pests from both reserves and surrounding Council owned land.

Above: Takapuna Beach to the left, Milford Beach to the right. Image from Auckland Council GIS





Case study – Sylvan Park and Henderson Park

Draft management intentions include;

- Support efforts to enhance ecology and wildlife habitats, including the riparian environment and lake water quality including planting in suitable parts of reserves.
- Reduce recreational use close to established trees.
- Promote reserve for daytime community and water sports events.
- Work with community groups to eradicate weeds and pests from reserves and surrounding Council-owned land.
- Consider opportunities to activate the reserve and enable better utilisation of open areas for casual public use.
- Work with Auckland Transport to promote the expansion of lakefront connectivity to other adjoining sites for comprehensive walkway access between reserves that adjoin the lake.
- Seek to enhance the landscape qualities through reducing further proposed structures while encouraging the recreational use of both reserves.
- Work with mana whenua to protect sites of interest, including sites indicating Māori settlement.



Above: site, image from Auckland Council GIS



Case study – Reserves adjoining Wairau Creek



Above: sites, image from Auckland Council GIS

Including Wairua Esplanade Reserve and Milford Reserve

Draft management intentions include;

- **Maintain openness of Wairau Estuary Reserve and uphold walkway character.**
- **Seek to reduce visual obstructions that would restrict coastal views from Wairau Estuary Reserve.**
- **Support opportunities to enhance ecology and wildlife habitats within stream environs in both reserves.**
- **Seek to promote Milford Reserve for daytime community and Council events.**
- **Improve the riparian environment, including promoting further planting to enhance water quality in both reserves.**
- **Support efforts to enhance ecology and eradicate pests and weeds by volunteer and mana whenua groups in both reserves.**
- **Work with mana whenua to protect sites of interest, including sites indicating Māori settlement in both reserves.**





Are there any other parks you would like to explore in relation to management intentions in the time available?





Next Steps

Management intentions reviewed by the local board

Timeline – November 2023

Updating maps with content (values, management issues, intentions etc)

Timeline – December 2023

Share this data with legal and Mana Whenua

February-March 2024 approximately

Notify plan for public consultation

Quarter 4 2024 approximately





MOANA AUCKLAND NEW ZEALAND'S OCEAN FESTIVAL

Internationally renowned festival with fully integrated programming running late-February to late-March.



Vision

An internationally renowned ocean festival celebrating New Zealand's bond with the ocean and our unique stories of discovery, exploration, innovation and sailing.



Why now?

- International tourism market is re-opening
- Budget pressures mean we need new revenue generating opportunities
- Pandemic has identified the risks associated with reliance on international event content
- Host iwi (Ngāti Whātua Ōrākei) are helping strengthen the heritage connections that the City of Tāmaki Makaurau has with the water
- Businesses in the city centre are struggling
- Health and wellness at the forefront of people's minds
- Appetite to activate the waterfront and city centre by businesses and landowners
- Pipeline of opportunities that can be leveraged to bring greater benefits as a collective
- Opportunity to share costs by sharing infrastructure, collective marketing etc.
- Strong commercial offering needed for partners and sponsors

Current Event Programme (Confidential)

Nautical/on-water events, food and culture events (with ocean theming or harbour locations), education and other complimentary programming (masterclasses, school visits, learn to sail)

Week 1 (24 February – 3 March 2024)

- **Millennium Cup Superyacht Regatta**
- **Splore Music & Arts Festival**
- **Island Time Music & Food Festival**
- **Maritime Festival** (Wooden and Classic Boats)
- **Round the Bays**
- **Sculpture on the Gulf** (Waiheke Island)

Week 2 (4 – 10 March 2024)

- **Harbour Classic** (Mass Participation Sailing)
- **Harbour Crossing** (Mass Participation Swimming)
- **World Manu Championship**
- **Sculpture on the Gulf** (Waiheke Island)

Week 3 (11 – 17 March 2024)

- **Auckland Boat Show**
- **Akarana Youth Sailing & Waka Ama Program** (Ōrākei)
- **World Manu Championship** (Opening Weekend)
- **Sculpture on the Gulf** (Waiheke Island)
- **Auckland Arts Festival Activations**

Week 4 (18 – 24 March 2024)

- **World Manu Championships** (Finals weekend)
- **Sculpture on the Gulf** (Waiheke Island)
- **SailGP** (Season 4 Auckland)

Plus, possible seafood festival, restaurant activations, maritime museum programming, Silo Park programming, music programming across the month and marine/sustainability innovation hub.

SCHEDULE

Feb 23-24
1st Weekend

- Millenium Cup
- Manu World Champs
- Sculpture on the Gulf*
- Festival Hub

March 2-3
2nd Weekend

- Wooden Boat Festival
- Manu World Champs
- Sculpture on the Gulf*
- Festival Hub
- Island Time

March 9-10
3rd Weekend

- Harbour Swim
- Sculpture on the Gulf*
- Harbour Classic
- Manu World Champs
- Festival Hub
- Youth Programme (Akarana)**
- AAF Programming

March 16-17
4th Weekend

- Auckland Boat Show
- Sculpture on the Gulf*
- Festival Hub
- Waka Ama (Akarana)
- AAF Programming

March 23-24
Final Weekend

- Sail GP
- Festival Hub
- Sculpture on the Gulf*
- AAF Programming

* Satellite event - Waiheke Island

** Satellite Precinct – Mission Bay and Ōrākei

AC36 Bases and Wynyard Point

- Sail GP

Jellicoe Harbour

- Millenium Cup
- Wooden Boat Festival
- Harbour Classic
- Boat Show
- Sail GP

Halsey Wharf and VEC

- Millenium Cup
- Wooden Boat Festival
- Harbour Swim
- Boat Show
- Sail GP

Hobson Wharf Ext.

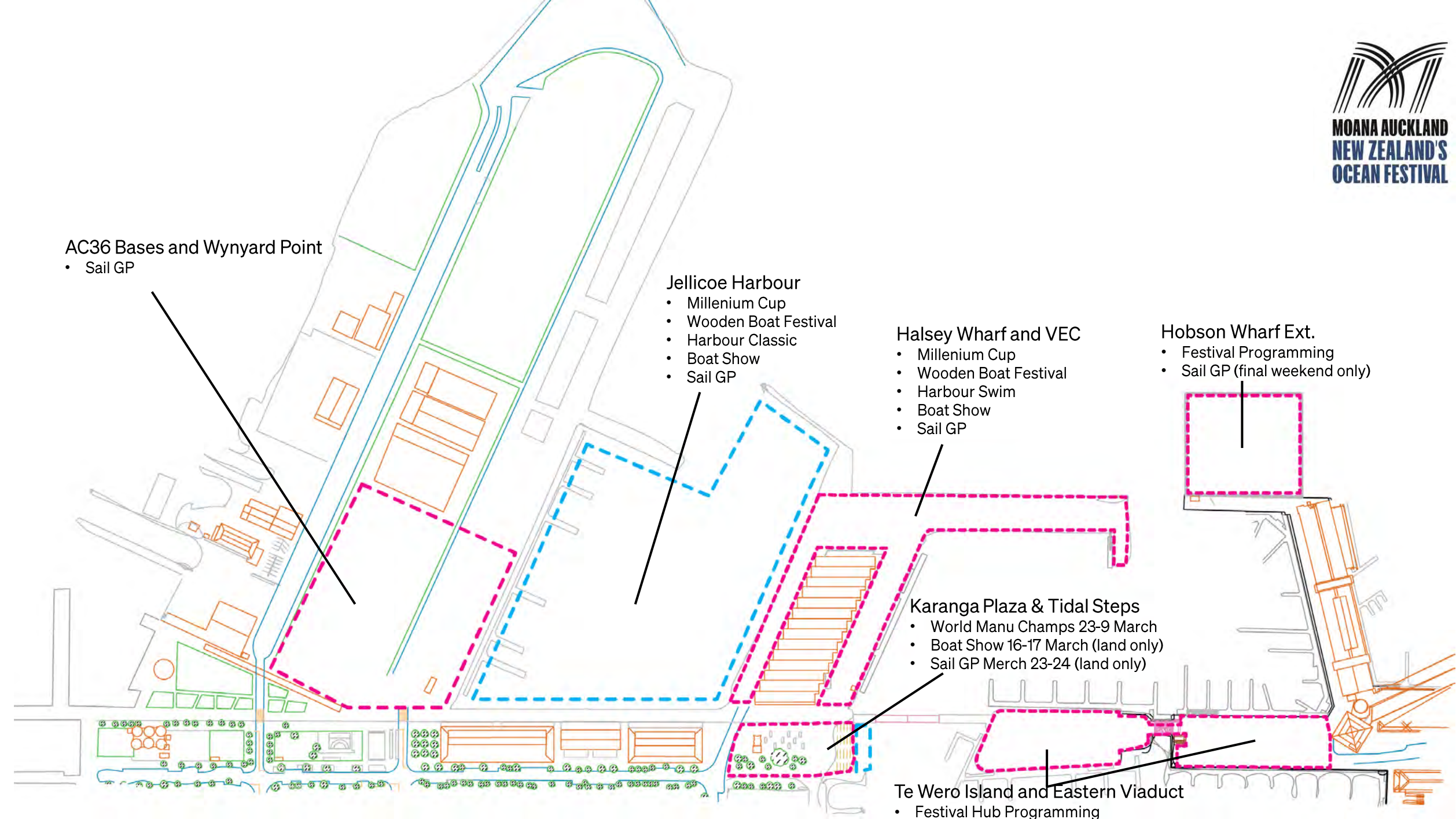
- Festival Programming
- Sail GP (final weekend only)

Karanga Plaza & Tidal Steps

- World Manu Champs 23-9 March
- Boat Show 16-17 March (land only)
- Sail GP Merch 23-24 (land only)

Te Wero Island and Eastern Viaduct

- Festival Hub Programming





Entertainment

Action packed racing,
music & rover
performers



Sustainability

Sustainable delivery,
workshops, food &
beverage



Industry

Promoting careers in
boatbuilding,
showcasing marine
industry, F&B
activations



Diversity

Celebration of the
ocean, and its
importance in Māori,
Pasifika and other
cultures that make up
Auckland's
population



Education

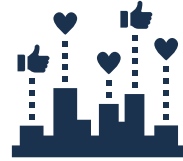
Masterclasses,
school visits, learn to
sail



Key Outcomes



Key annual visitation driver and catalyst for extended stays



Development of waterfront to a world-class event space



Boost revenue for city centre businesses



Efficient use of event infrastructure and workforce to reduce costs



Destination marketing including global broadcast opportunities to promote Auckland



Economic impacts through event spend, and affiliated spend in marine industry for boat refits etc



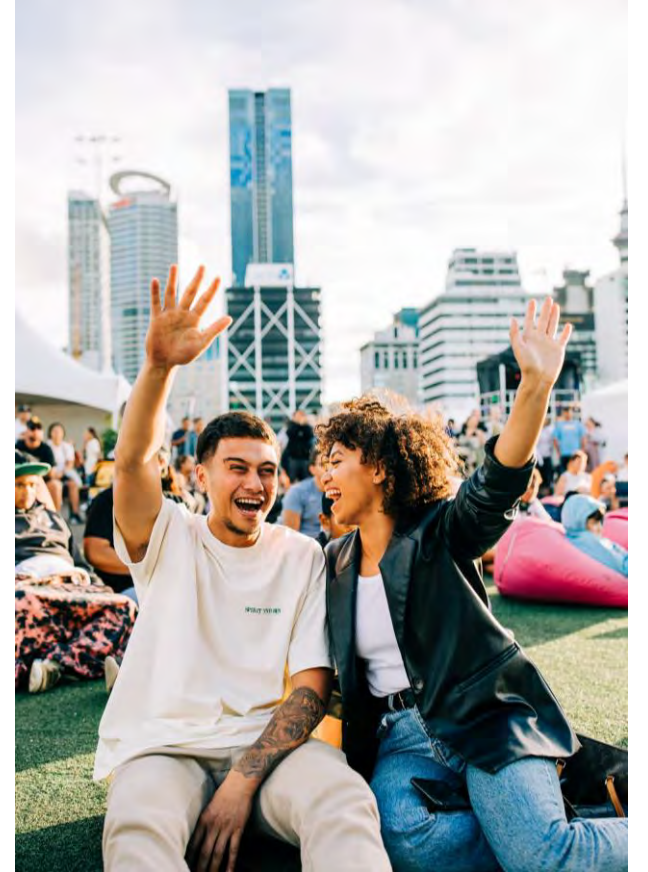
Commercialisation opportunities to generate revenue/offset event costs



Attracting cruise ships for the festival

Target Audiences

- Recreational ocean lovers
- Sailing enthusiasts
- Superyacht/boat owners
- Foodies/Seafood lovers
- Fishing enthusiasts
- Marine industry
- High net worth individuals
- Cruise ships
- Environmentally conscious



Economic Impacts

Event Impacts

\$16m

Direct GDP generated

71k

Visitor nights

134k

Attendees

Additional Impacts

 **\$3m**

Spend per superyacht
(set annual attraction targets)

 **256m**

Global TV audience for SailGP
(leverage exposure for Auckland destination & industry)

Approach to Māori Outcomes

The TAU Major Events Māori Outcomes Framework connects Major Events activity with the key actions from Te Mahere Aronga (TMA), TAU's Māori Outcomes Plan. The key focus areas for Major Events include:

- **Kia ora te Reo:** Promote te reo Māori and Māori works, narratives and identity through Major Event investment programmes
- **Kia ora te Whānau:** Increase Māori participation and engagement with the major events portfolio
- **Kia ora te Umanga:** Enable opportunities for Māori economic and business development through major event investment
- **Kia ora te Hononga:** Enhance Major Events internal and event partner Māori responsiveness capability and establish strong partnerships with Mana Whenua and Mataawaka

Opportunities for Māori Outcomes

- Engage with mana whenua (Ngāti Whātua Ōrākei) to provide clarity around festival objectives, to understand mana whenua priorities and identify leverage opportunities
- Collate and disseminate resources and facilitate connections to enable Māori representation in invested event organisation's governance and decision-making roles
- Consult with mana whenua when planning sustainability initiatives and support existing activity
- Utilise Māori suppliers and businesses through event planning and delivery
- Support events delivered by Māori and include Māori talent in festival programming
- Include observer and schools' programmes and support existing programmes targeted for Rangatahi and whānau in the festival programme
- Promote Māori tourism operators in information packs for event organisers and visitors
- Facilitate connects to deliver pōwhiri for domestic and international guests
- Te reo Māori will be included on event signage and in marketing and communications

Memorandum

7 November 2023

To: Devonport-Takapuna Local Board

Subject: Reduction of LDI funded library hours – Devonport Library and Takapuna Library

From: Trina Schuster

Contact information: trina.schuster@aucklandcouncil.govt.nz

Purpose

1. To provide information on the implementation of the decision to reduce investment in library operating hours.

Summary

2. The Devonport-Takapuna Local Board began investing in additional library hours in 2016/2017 to sustain the preferred level of service at a time of Asset Base Service (ABS) funding reductions.
3. The investment secured an additional two operating hours per week at Devonport Library (Monday 30minutes, Friday 30minutes, Saturday/Sunday 30minutes) and two and a half additional hours at Takapuna Library (Thursday 2hours, Friday 30minutes).
4. This made the services available for extra time at the end of those respective days. With additional fiscal pressure surrounding the finalisation of 2023/2024 local board work programme, the local board has chosen not to continue this Locally Driven Initiative (LDI) investment this year.
5. Staff are working to operationalise this decision and expect it to commence from Saturday 3 February 2024.
6. Having reviewed the current pattern of visitation through week, staff recommend adjusting the hours for Devonport Library to optimise availability.

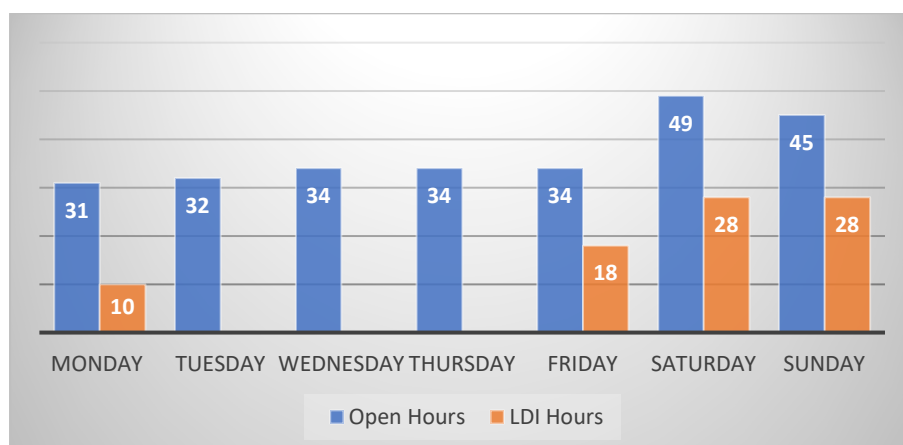
Context

7. In recent years, Devonport-Takapuna Local Board has chosen to “top up” the operating hours of both Devonport and Takapuna Libraries using its Locally Driven Initiatives (LDI) funding.
8. In July 2023, the local board decided to stop the additional funding for the libraries, meaning that two hours of service each week at Devonport Library and the two and a half hours of service each week at Takapuna Library will cease. The \$50,800 LDI has been removed from the operational budget of the library service, effective from 1 July 2023.

Discussion

9. Figure 1 below indicates the impact of the reduction in service on Monday, Friday, Saturday, Sunday to Devonport Library (30 minutes each). It shows the rolling 12-month average visitation for the LDI funded top-up hours.
10. In total, 84 incoming visits per week on average would be affected by this change.

Figure 1 - Devonport Library Incoming visits per half hour - 52 weeks average by day



Optimising operating hours

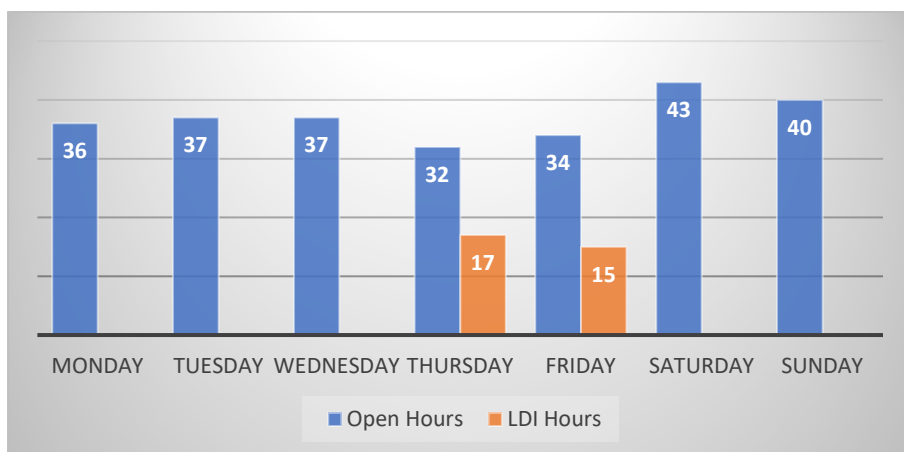
11. There are on average, 10 more incoming visits on each Saturday/Sunday compared to Wednesday/Thursday in the last 30 minutes of service.
12. Staff recommend adjusting the weekly operating hours so the additional 30 minutes on Saturday and Sunday are retained (4.30pm-5pm) and the reduction is applied to the last 30 minutes of Wednesday and Thursday. The library would therefore close at 5pm on Wednesdays and Thursdays.
13. This would decrease impacted customer weekly visits from 84 to 64 overall.

Current	Standard Hours	Visits impacted by change
Monday 9.00am-6.00pm	Monday 9am-5.30pm	10
Tuesday 9.00am-5.30pm	Tuesday 9am-5.30pm	
Wednesday 9.00am-5.30pm	Wednesday 9am-5.30pm	
Thursday 9.00am-5.30pm	Thursday 9am-5.30pm	
Friday 9.00am-5.30pm	Friday 9.00am-5.00pm	18
Saturday 9.30am-5.00pm	Saturday 9.30am-4.30pm	28
Sunday 9.30am-5.00pm	Sunday 9.30am-4.30pm	28
Total Visits Impacted		84

Current	Recommended Option	Visits impacted by change
Monday 9.00am-6.00pm	Monday 9am-5.30pm	10
Tuesday 9.00am-5.30pm	Tuesday 9am-5.30pm	
Wednesday 9.00am-5.30pm	Wednesday 9.00am-5.00pm	18
Thursday 9.00am-5.30pm	Thursday 9.00am-5.00pm	18
Friday 9.00am-5.30pm	Friday 9.00am-5.00pm	18
Saturday 9.30am-5.00pm	Saturday 9.30am-5.00pm	
Sunday 9.30am-5.00pm	Sunday 9.30am-5.00pm	
Total Visits Impacted		64

14. Figure 2 below indicates the impact of the reduction in service on Thursday (2 hours) and Friday (30 minutes) to Takapuna Library. It shows the rolling 12-month average visitation for the LDI funded top-up hours.
15. In total, 32 visits per week will be affected by this change. Staff anticipate that some affected customers will adjust their visitation time and continue to make use of the service. Some families may not be able to visit the library outside of this time.

Figure 2 - Takapuna Library Incoming visits per half hour - 52 weeks average by day



Current		Standard Hours		Visits impacted by change
Monday	9am-5.30pm	Monday	9am-5.30pm	
Tuesday	9am-5.30pm	Tuesday	9am-5.30pm	
Wednesday	9am-5.30pm	Wednesday	9am-5.30pm	
Thursday	9am-7.30pm	Thursday	9am-5.30pm	17
Friday	9am-5.30pm	Friday	9.00am-5.00pm	15
Saturday	9.30am-4.30pm	Saturday	9.30am-4.30pm	
Sunday	9.30am-4.30pm	Sunday	9.30am-4.30pm	
Total Visits Impacted				32

Next steps

16. Reset operations to be effective and sustainable at new funding level.
17. Communicate the change to customers and community via normal channels, including onsite signage, website, and social media.
18. Continue to provide quarterly updates to the local board about the activity and performance of the Devonport and Takapuna Libraries.

Memorandum

7 November 2023

To: Devonport-Takapuna Local Board

Subject: To seek direction from the local board on which skatepark concept design option is preferred at Woodall Park and to carry out further investigation.

From: Xavier Choi – Project Manager

Contact information: xavier.choi@aucklandcouncil.govt.nz

Purpose

1. To seek direction from the Devonport-Takapuna Local Board on which skatepark concept design option is preferred at Woodall Park and to carry out further design.

Summary

2. A project to investigate the skatepark use and location at Ngataranga Park was approved by the local board as part of their 2022/2023 Customer and Community Services work programme on 21 June 2022 (resolution number DT/2022/96).
3. Woodall Park was selected as the preferred location to accommodate a new suburb level skatepark in May 2023.
4. Staff recommend that detailed soil contamination investigation is carried out in certain locations at Woodall Park depending on the preferred concept plan.
5. Findings of soil contamination investigation will be discussed with the local board at a local board workshop.

Context

6. Devonport-Takapuna Local Board approved a project 'Ngataranga Park – investigate the skatepark use and relocation' as part of their 2022/2023 Customer and Community Services work programme on 21 June 2022 (resolution number DT/2022/96). Funding of \$846,000 was allocated for the project from their ABS Capex renewals budget.
7. In May 2023, the local board supported the development of a new suburb level skatepark at Woodall Park. The progression of concept development was commissioned to further understand the high level cost and planning implications.

Discussion

Woodall Park

8. Woodall Park is located between Seabreeze Road, Wairoa Road and Old Lake road and backs onto the Waitemata Golf Club.
9. Woodall Park has a relatively flat gradient, large grass open areas and the site has an informal small scale existing BMX/MTB track that has recently been developed.
10. Woodall Park is a closed landfill site. The approximate landfill extent covers the park's grassed open space area in its entirety.
11. Results from preliminary soil sampling indicate that soil contamination exceeds the applicable standard in localised areas. Any development on site will require a Site Management Plan to manage any health risks.
12. There is an existing carpark which services the Devonport Squash Club and associated courts, with a fenced asphalt area accommodating 3 tennis courts, 1 basketball court, 1 netball court, several movable skate features.
13. The current court location is considered an appropriate location for youth related activities and a new suburb level skatepark.

Planning Summary

14. Resource Consent would likely be required for the following activities
 - New structures within coastal storm inundation area
 - New structures and earthworks within flood sensitive area
 - Management of Hazardous Activities and Industries List (HAIL) subject to National Environmental Standards
 - Potential tree works within the dripline of trees over 400mm girth
15. Watercare approval for wastewater connection and building consent would be required to establish a toilet facility on site.

Youth Hub Design Options

The following assumptions have been made for each proposed schematic concept design option at Woodall Park. Refer to Appendix A for a full cost estimate breakdown.

- Assumes full rebuild of courts, and that the skatepark implementation would be executed by a council approved contractor with suitable experience in the delivery of skate facilities.
- Assumes that the management and disposal of contaminated material from excavation off site to a licensed facility will be required based on environmental reporting to date.
- Excludes consultancy fees and consent processing fees.

Option 1 (Approx 3.55M)

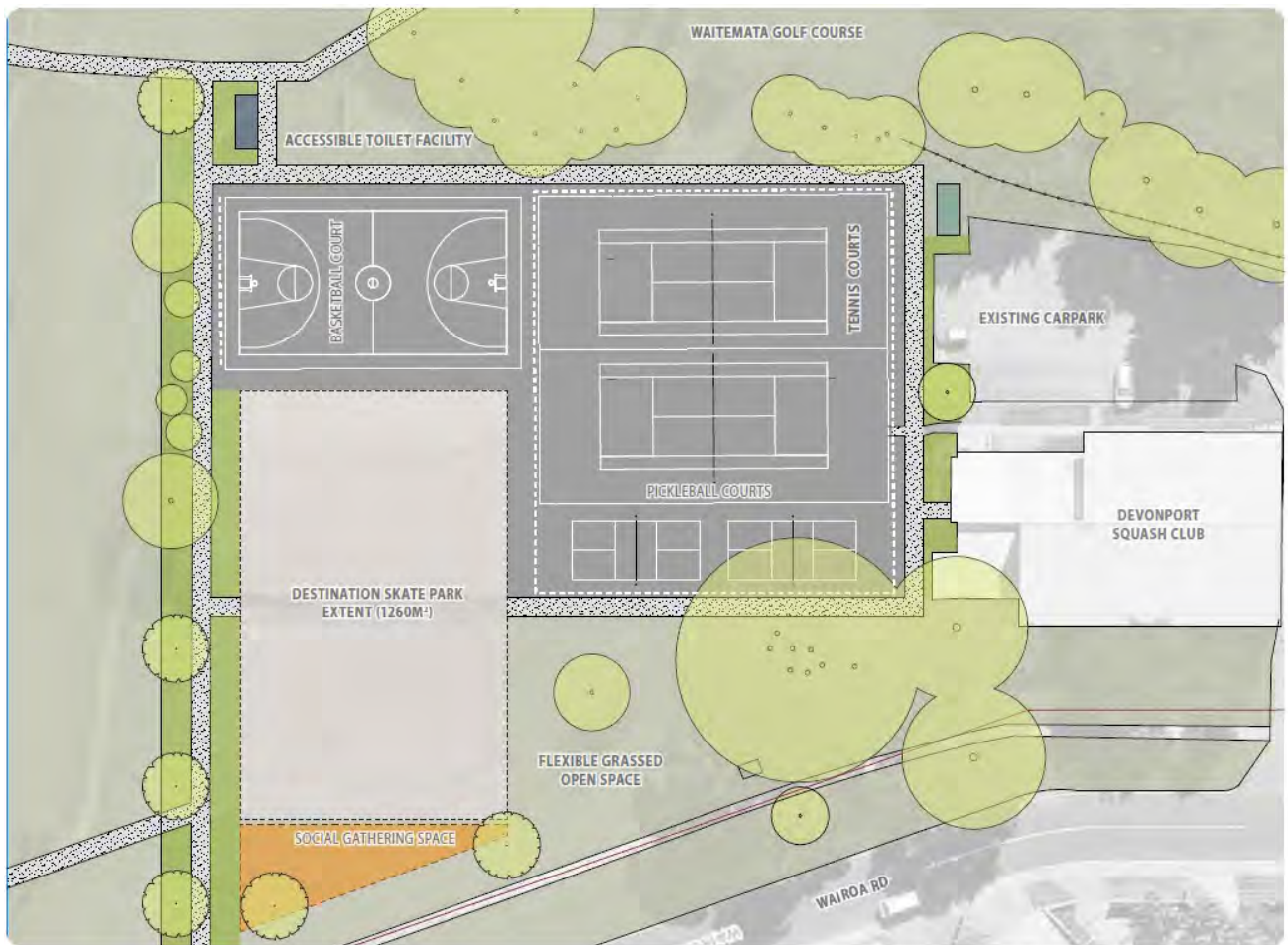


Figure 1: Option 1 concept plan

16. This option balances the provision of court and optimum skatepark provisions but extends into area currently leased by the Waitemata Golf Club.

Option 2 (Approx \$3.2M)

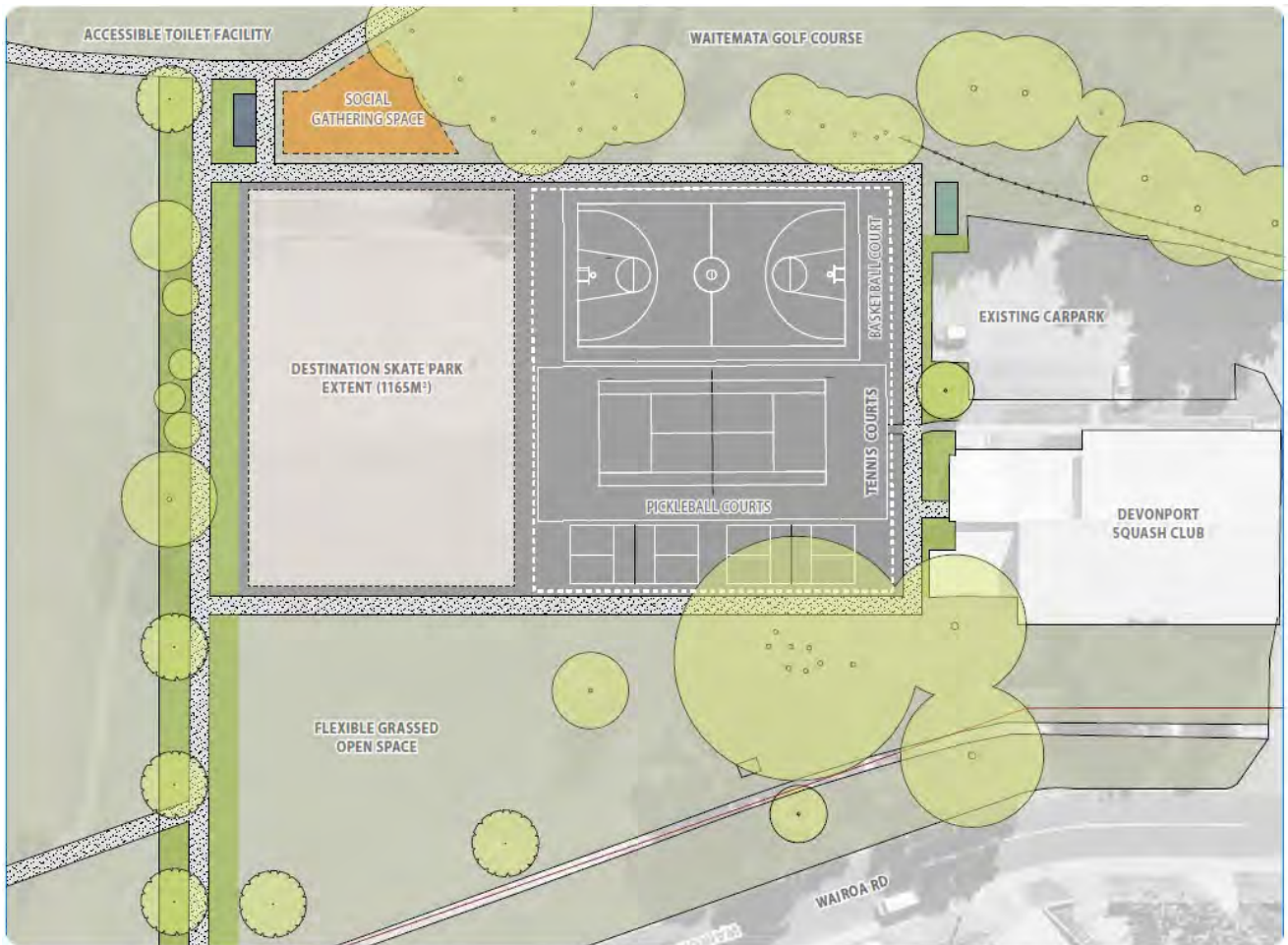


Figure 2: Option 2 concept plan

17. This option proposes the development of a skate facility within the current court footprint but this impacts on extent of court provision.

Option 3 (Approx \$3.36M)

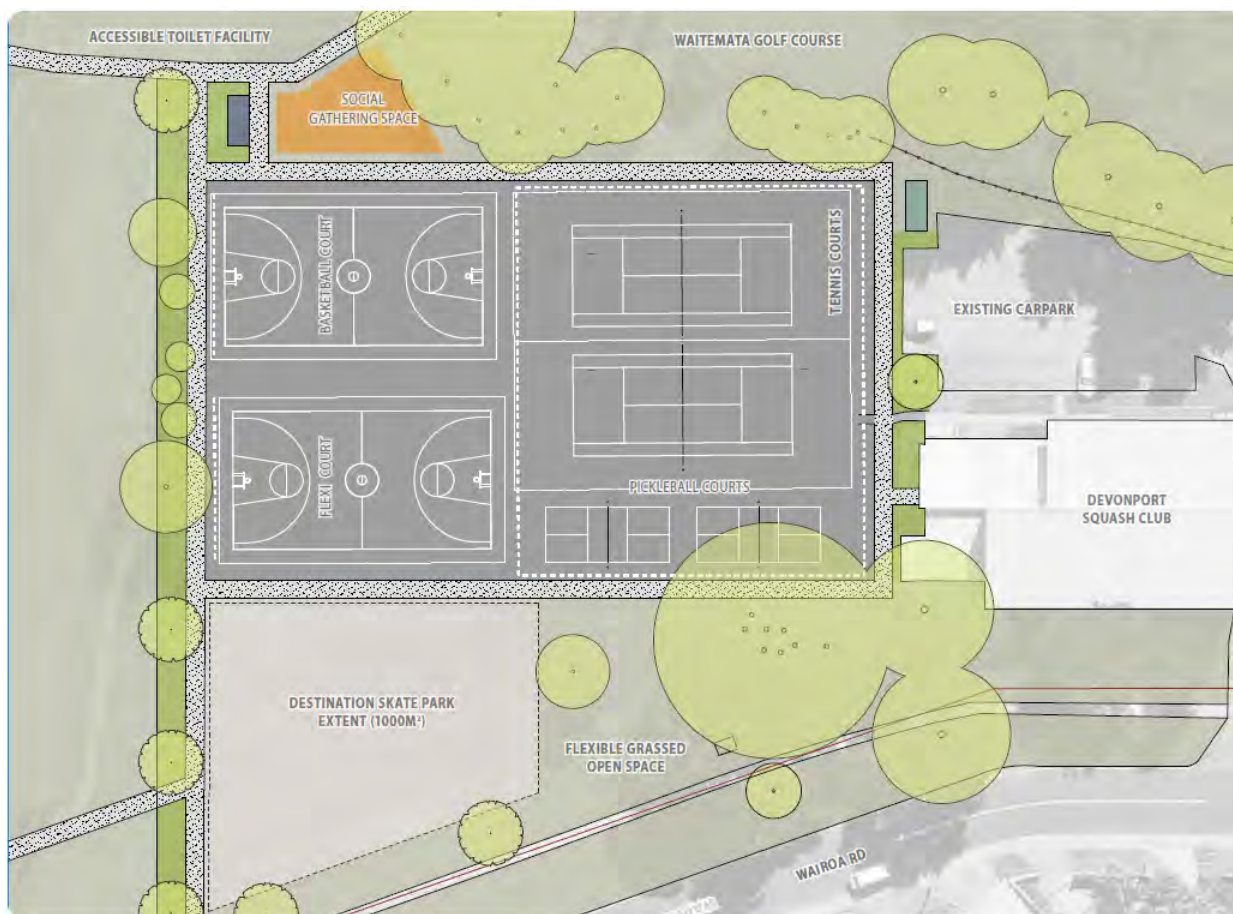


Figure 3: Option 3 concept plan

18. This option proposes the development of the skate facility entirely within the grassed open space area between existing courts and the street. This maintains the status quo in terms of court area though again would require leaseholder approval from Waitemata Golf Club to enable.

Next steps

19. We recommend that detailed soil contamination investigation is carried out in certain areas for Woodall Park depending on the preferred concept plan.
20. Staff will present and discuss the findings of the investigation at a local board workshop. A business report will then be presented at a local board meeting to confirm a final concept plan.

Attachments

Attachment A - 2023.11.07 Woodall Cost Estimate breakdown

Woodall Park Schematic Youth Hub Concept - Option One

Devonport, Auckland

Indicative Cost Estimate

10 August 2023

The price information and quantities specified in this schedule are supplied in good faith and provide an indication of cost based upon plans and design intent identified in the Schematic Concept Design Package prepared by Bespoke Landscape Architects in August 2023.

Measurement Unit Key

LS	Lump Sum
PS	Provisional Sum
NS	Nominated Sum
m ²	Square Metres
m ³	Cubic Metres
Lin. M	Linear Metres
Ea.	Each Item
TN	Ton

ITEM	DESCRIPTION	QUANTITY	UNIT	RATE	AMOUNT
1.0	PRELIMINARY AND GENERAL				
1.1	Includes general site establishment, fencing, sediment control, construction and quality assurance management plans, survey and setting out, as-built drawings, temporary footpaths and maintenance and operational manuals. Note: estimated at 5% of overall construction works	1	LS		\$ 168,758.55
				SUBTOTAL	\$168,758.55
2.0	COURTS AND SKATEPARK				
	DEMOLITION, EARTHWORKS & BASE FORMATION				
2.1	Demolition and Excavation				
2.1.1	Allow to demolish and dispose off site existing fencing, asphalt surfacing and ancillary structures. Assume removal or nominal 300mm deep contaminated fill an dispose at an approved facility off site.	1	PS	\$ 25,000.00	\$ 25,000.00
2.1.2	Assume removal or nominal 300mm deep contaminated fill an dispose at an approved facility off site.	1410	m3	\$ 480.00	\$ 676,800.00
				SUBTOTAL	\$ 701,800.00
	HARDSCAPE ELEMENTS				
2.2	Court Surfacing				
2.2.1	Supply and install nominal 300mm depth compacted GAP 40 basecourse	1380	m3	\$ 300.00	\$ 414,000.00
2.2.2	Supply and install 30mm asphaltic pavement surface.	2500	m2	\$ 100.00	\$ 250,000.00
2.3	Walkway Pavement				
2.3.1	Supply and install 125mm 25MPa In situ concrete with oxide and broom finish.	600	m2	\$ 200.00	\$ 120,000.00
2.4	Tennis Nets and Basketball Hoops				
2.4.1	Full court tennis nets including posts and footings	2	Ea.	\$ 1,200.00	\$ 2,400.00
2.4.2	Pickle Ball court nets including posts and footings	2	Ea.	\$ 800.00	\$ 1,600.00
2.4.3	Basketball hoops including footings	2	Ea.	\$ 15,000.00	\$ 30,000.00
2.5	Linemarking				
2.5.1	Supply and install paint stenciling of court markings	631	Lin. M	\$ 20.00	\$ 12,620.00
2.6	Chainlink Fence				
2.6.1	Supply and install 3.6m high chainlink fence to tennis court area and end zone of basketball court.	176	lm	\$ 350.00	\$ 61,600.00
2.7	Furniture				
2.7.1	Supply and install 2 no proprietary bench seats	2	Ea.	\$ 2,500.00	\$ 5,000.00
2.7.2	Supply and install 2 no proprietary litter bins	2	lm	\$ 1,000.00	\$ 2,000.00
2.8	Skatepark				
2.8.1	Supply and install destination level concrete skatepark facility including drainage.	1260	m2	\$ 1,100.00	\$ 1,386,000.00
				SUBTOTAL	\$ 2,285,220.00
	SOFTSCAPE ELEMENTS				
2.9	Planting				
2.9.1	Supply and install clean, weed-free approved topsoil to all proposed new garden areas and lawn areas.	109	m ³	\$ 150.00	\$ 16,350.00
2.9.2	Allow to supply and install 100mm depth Enriched Forest Floor Mulch (10% compost) or approved equivalent to infill planting area	363	m ²	\$ 15.00	\$ 5,445.00
2.9.3	Supply and install 2L shrubs (2no. Per m ²) including fertilizer pellets to planter beds.	363	m ²	\$ 32.00	\$ 11,616.00
2.9.4	Supply and install 45L specimen tree including tree pit excavation, scarification of subsoil, addition of clean approved topsoil, addition of 150mm depth of approved soil conditioner mixed thoroughly into top 75mm of topsoil, 100mm mulch and fertiliser, including stakes and ties for trees.	6	Ea	\$ 300.00	\$ 1,800.00
2.10	Lawn & Lawn Reinstatement				
2.10.1	Supply and install 50mm depth clean, weed-free approved topsoil dressing to disturbed grass	11	m ³	\$ 150.00	\$ 1,650.00
2.10.2	Broadcast grass seed to dressed areas including raking and watering in to obtain strike	215	m ²	\$ 6.00	\$ 1,290.00
				SUBTOTAL	\$38,151.00
3.0	BUILDING INFRASTRUCTURE				
3.1	Toilet Facility				
3.1.1	Allowance for proprietary Exeloo Jupiter facility (2 cubicle) or equivalent including service	1	Ea	\$ 350,000.00	\$ 350,000.00
				SUBTOTAL	\$350,000.00
	COST SUMMARY				
1.0	PRELIMINARY AND GENERAL				\$168,758.55
2.0	COURTS AND SKATEPARK				\$ 3,025,171.00
3.0	BUILDING INFRASTRUCTURE				\$350,000.00
	TOTAL				\$ 3,543,929.55

Woodall Park Schematic Youth Hub Concept - Option Two

Devonport, Auckland

Indicative Cost Estimate

10 August 2023

The price information and quantities specified in this schedule are supplied in good faith and provide an indication of cost based upon plans and design intent identified in the Schematic Concept Design Package prepared by Bespoke Landscape Architects in August 2023.

Measurement Unit Key

LS	Lump Sum
PS	Provisional Sum
NS	Nominated Sum
m ²	Square Metres
m ³	Cubic Metres
Lin. M	Linear Metres
Ea.	Each Item
TN	Ton

ITEM	DESCRIPTION	QUANTITY	UNIT	RATE	AMOUNT
1.0	PRELIMINARY AND GENERAL				
1.1	Includes general site establishment, fencing, sediment control, construction and quality assurance management plans, survey and setting out, as-built drawings, temporary footpaths and maintenance and operational manuals. Note: estimated at 5% of overall construction works	1	LS		\$ 151,610.00
				SUBTOTAL	\$151,610.00
2.0	COURTS AND SKATEPARK				
	DEMOLITION, EARTHWORKS & BASE FORMATION				
2.1	Demolition and Excavation				
2.1.1	Allow to demolish and dispose off site existing fencing, asphalt surfacing and ancillary structures. Assume removal or nominal 300mm deep contaminated fill an dispose at an approved facility off site.	1	PS	\$ 25,000.00	\$ 25,000.00
2.1.2	Assume removal or nominal 300mm deep contaminated fill an dispose at an approved facility off site.	1208	m3	\$ 480.00	\$ 579,840.00
				SUBTOTAL	\$ 604,840.00
	HARDSCAPE ELEMENTS				
2.2	Court Surfacing				
2.2.1	Supply and install nominal 300mm depth compacted GAP 40 basecourse	1126	m3	\$ 300.00	\$ 337,800.00
2.2.2	Supply and install 30mm asphaltic pavement surface.	1860	m2	\$ 100.00	\$ 186,000.00
2.3	Walkway Pavement				
2.3.1	Supply and install 125mm 25MPa In situ concrete with oxide and broom finish.	600	m2	\$ 200.00	\$ 120,000.00
2.4	Tennis Nets and Basketball Hoops				
2.4.1	Full court tennis nets including posts and footings	1	Ea.	\$ 1,200.00	\$ 1,200.00
2.4.2	Pickle Ball court nets including posts and footings	2	Ea.	\$ 800.00	\$ 1,600.00
2.4.3	Basketball hoops including footings	2	Ea.	\$ 15,000.00	\$ 30,000.00
2.5	Linemarking				
2.5.1	Supply and install paint stenciling of court markings	485	Lin. M	\$ 20.00	\$ 9,700.00
2.6	Chainlink Fence				
2.6.1	Supply and install 3.6m high chainlink fence to tennis court area and end zone of basketball court.	156	lm	\$ 350.00	\$ 54,600.00
2.7	Furniture				
2.7.1	Supply and install 2 no proprietary bench seats	2	Ea.	\$ 2,500.00	\$ 5,000.00
2.7.2	Supply and install 2 no proprietary litter bins	2	lm	\$ 1,000.00	\$ 2,000.00
2.8	Skatepark				
2.8.1	Supply and install destination level concrete skatepark facility including drainage.	1165	m2	\$ 1,100.00	\$ 1,281,500.00
				SUBTOTAL	\$ 2,029,400.00
	SOFTSCAPE ELEMENTS				
2.9	Planting				
2.9.1	Supply and install clean, weed-free approved topsoil to all proposed new garden areas and lawn areas.	142	m ³	\$ 150.00	\$ 21,300.00
2.9.2	Allow to supply and install 100mm depth Enriched Forest Floor Mulch (10% compost) or approved equivalent to infill planting area	472	m ²	\$ 15.00	\$ 7,080.00
2.9.3	Supply and install 2L shrubs (2no. Per m ²) including fertilizer pellets to planter beds.	472	m ²	\$ 32.00	\$ 15,104.00
2.9.4	Supply and install 45L specimen tree including tree pit excavation, scarification of subsoil, addition of clean approved topsoil, addition of 150mm depth of approved soil conditioner mixed thoroughly into top 75mm of topsoil, 100mm mulch and fertiliser, including stakes and ties for trees.	6	Ea	\$ 300.00	\$ 1,800.00
2.10	Lawn & Lawn Reinstatement				
2.10.1	Supply and install 50mm depth clean, weed-free approved topsoil dressing to disturbed grass	10	m ³	\$ 150.00	\$ 1,500.00
2.10.2	Broadcast grass seed to dressed areas including raking and watering in to obtain strike	196	m ²	\$ 6.00	\$ 1,176.00
				SUBTOTAL	\$47,960.00
3.0	BUILDING INFRASTRUCTURE				
3.1	Toilet Facility				
3.1.1	Allowance for proprietary Exeloo Jupiter facility (2 cubicle) or equivalent including service	1	Ea	\$ 350,000.00	\$ 350,000.00
				SUBTOTAL	\$350,000.00
	COST SUMMARY				
1.0	PRELIMINARY AND GENERAL				\$151,610.00
2.0	COURTS AND SKATEPARK				\$ 2,682,200.00
3.0	BUILDING INFRASTRUCTURE				\$350,000.00
	TOTAL				\$ 3,183,810.00

Woodall Park Schematic Youth Hub Concept - Option Three

Devonport, Auckland



Indicative Cost Estimate
10 August 2023

The price information and quantities specified in this schedule are supplied in good faith and provide an indication of cost based upon plans and design intent identified in the Schematic Concept Design Package prepared by Bespoke Landscape Architects in August 2023.

Measurement Unit Key

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NS	Nominated Sum
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m ³	Cubic Metres
Lin. M	Linear Metres
Ea.	Each Item
TN	Ton

ITEM	DESCRIPTION	QUANTITY	UNIT	RATE	AMOUNT	
1.0 PRELIMINARY AND GENERAL						
1.1	Includes general site establishment, fencing, sediment control, construction and quality assurance management plans, survey and setting out, as-built drawings, temporary footpaths and maintenance and operational manuals. Note: estimated at 5% of overall construction works	1	LS		\$ 159,988.65	
					SUBTOTAL	\$159,988.65
2.0 COURTS AND SKATEPARK						
DEMOLITION, EARTHWORKS & BASE FORMATION						
2.1 Demolition and Excavation						
2.1.1	Allow to demolish and dispose off site existing fencing, asphalt surfacing and ancillary structures. Assume removal or nominal 300mm deep contaminated fill an dispose at an approved facility on site.	1	PS	\$ 25,000.00	\$ 25,000.00	
2.1.2		1472	m3	\$ 480.00	\$ 706,560.00	
					SUBTOTAL	\$ 731,560.00
HARDSCAPE ELEMENTS						
2.2 Court Surfacing						
2.2.1	Supply and install nominal 300mm depth compacted GAP 40 basecourse	1426	m3	\$ 300.00	\$ 427,800.00	
2.2.2	Supply and install 30mm asphaltic pavement surface.	3150	m2	\$ 100.00	\$ 315,000.00	
2.3 Walkway Pavement						
2.3.1	Supply and install 125mm 25MPa in situ concrete with oxide and broom finish.	600	m2	\$ 200.00	\$ 120,000.00	
2.4 Tennis Nets and Basketball Hoops						
2.4.1	Full court tennis nets including posts and footings	2	Ea.	\$ 1,200.00	\$ 2,400.00	
2.4.2	Pickle Ball court nets including posts and footings	2	Ea.	\$ 800.00	\$ 1,600.00	
2.4.3	Basketball hoops including footings	2	Ea.	\$ 15,000.00	\$ 30,000.00	
	Netball hoops including footings	2	Ea.	\$ 3,000.00	\$ 6,000.00	
2.5 Linemarking						
2.5.1	Supply and install paint stencilling of court markings	848	Lin. M	\$ 20.00	\$ 16,960.00	
2.6 Chainlink Fence						
2.6.1	Supply and install 3.6m high chainlink fence to tennis court area and end zone of basketball court.	197	lm	\$ 350.00	\$ 68,950.00	
2.7 Furniture						
2.7.1	Supply and install 2 no proprietary bench seats	2	Ea.	\$ 2,500.00	\$ 5,000.00	
2.7.2	Supply and install 2 no proprietary litter bins	2	lm	\$ 1,000.00	\$ 2,000.00	
2.8 Skatepark						
2.8.1	Supply and install destination level concrete skatepark facility including drainage.	1000	m2	\$ 1,100.00	\$ 1,100,000.00	
					SUBTOTAL	\$ 2,095,710.00
SOFTSCAPE ELEMENTS						
2.9 Planting						
2.9.1	Supply and install clean, weed-free approved topsoil to all proposed new garden areas and lawn areas.	59	m ³	\$ 150.00	\$ 8,850.00	
2.9.2	Allow to supply and install 100mm depth Enriched Forest Floor Mulch (10% compost) or approved equivalent to infill planting area	198	m ²	\$ 15.00	\$ 2,970.00	
2.9.3	Supply and install 2L shrubs (2no. Per m ²) including fertilizer pellets to planter beds.	198	m ²	\$ 32.00	\$ 6,336.00	
2.9.4	Supply and install 45L specimen tree including tree pit excavation, scarification of subsoil, addition of clean approved topsoil, addition of 150mm depth of approved soil conditioner mixed thoroughly into top 75mm of topsoil, 100mm mulch and fertiliser, including stakes and ties for trees.	6	Ea	\$ 300.00	\$ 1,800.00	
2.10 Lawn & Lawn Reinstatement						
2.10.1	Supply and install 50mm depth clean, weed-free approved topsoil dressing to disturbed grass areas	10	m ³	\$ 150.00	\$ 1,425.00	
2.10.2	Broadcast grass seed to dressed areas including raking and watering in to obtain strike	187	m ²	\$ 6.00	\$ 1,122.00	
					SUBTOTAL	\$22,503.00
3.0 BUILDING INFRASTRUCTURE						
3.1 Toilet Facility						
3.1.1	Allowance for proprietary Exeloo Jupiter facility (2 cubicle) or equivalent including service	1	Ea	\$ 350,000.00	\$ 350,000.00	
					SUBTOTAL	\$350,000.00
COST SUMMARY						
1.0	PRELIMINARY AND GENERAL				\$159,988.65	
2.0	COURTS AND SKATEPARK				\$ 2,849,773.00	
3.0	BUILDING INFRASTRUCTURE				\$350,000.00	
					TOTAL	\$ 3,359,761.65