

## Kaipātiki Local Board Workshop Programme

**Date of Workshop:** Wednesday 20 September 2023  
**Time:** 2.30pm  
**Venue:** Boardroom, 90 Bentley Ave, Glenfield

Time	Workshop Item	Presenter	Governance role	Proposed Outcome(s)
10.00am – 2.00pm	<b>Kaipātiki Local Board business meeting</b>			
2.00 – 2.30pm	Break			
2.30 – 4.30pm	Northcote Community Hub	<p><b>Kate Cumberpatch</b> Priority Location Director, Eke Panuku Development</p> <p><b>Kimberly Rees</b> Service and Asset Planning Specialist, Regional Services &amp; Strategy</p> <p><b>Angela Clarke</b> Head of Service Investment &amp; Programming, Regional Services and Strategy</p> <p><b>Darryl Soljan</b> Head of Community Delivery, Connected Communities</p> <p><b>Trina Schuster</b> Connected Communities Lead &amp; Coach, Connected Communities</p> <p><b>Amir Saadatjoo</b> Senior Project Manager, Eke Panuku Development</p>	<ul style="list-style-type: none"> <li>Keeping informed</li> </ul>	<ul style="list-style-type: none"> <li>Define board position and feedback</li> </ul>

		<b>Morgan Reeve</b> Principal Urban Designer, Eke Panuku  <b>Melanie Lochore</b> Architectus		
4.30 – 5.00pm	Local Board Annual Planning workshop 1 – LTP intro	<b>Paul Edwards</b> Senior Local Board Advisor, Local Board Services	<ul style="list-style-type: none"> <li>Keeping informed</li> </ul>	<ul style="list-style-type: none"> <li>Receive update</li> </ul>

### Next workshop: Wednesday 4 October 2023

<b>4-Oct-23</b>	9.15am	9.50am	Members only time
	10.00am	12.00pm	Customer and Community Services - Parks and Community Facilities
	12.00pm	12.45pm	Lunch
	12.45pm	2.45pm	Auckland Transport
	2.45pm	3.00pm	Break
	3.00pm	4.30pm	Infrastructure and Environmental Services - Climate Action Plan

#### Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Workshops are open to the public however, decisions will be made at a formal, public local board business meeting.
- (d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.



# Northcote Community Hub update

September 2023





# Purpose

Discuss current progress, current considerations we are working through in regard to space requirements for community hub building and next steps to finalise design brief.



# Community hub design brief

## Spaces to be included in hub building



### Library

A broad range of flexible and interconnected spaces, housing the library collection and supporting library programming.



### Events / Social Spaces

Accommodate large community events and daily drop-in light recreation use.



### Learning / Meeting Spaces

Supporting messy & maker type group learning opportunities.



### Clinics

Flexible office and meeting spaces.



### Back of House / Support Space

Public amenities and auxiliary spaces to support the daily operations of the community hub.



### Outdoor Covered Space

Extension of events and activities out from the community hub building and in from the wider open space network.

## Open space features to be included



### Basketball Court

New or refurbished existing court



### Play Spaces

Per Ara Awataha Guidelines, Play and Sunsmart provision guidance, and Play Provision Coordination Plan



### Open Lawn

Flexible, flat open space, supports passive recreation as well as larger events



### Civic Space / Community Plaza

Revised civic space to west of library to support day-to-day community functions and events, while forming a strong and legible entrance to the Community Hub



### Library / Learning Garden

Directly associated with building



### Open Covered Structure

With area of 50m<sup>2</sup>



### Gathering Spaces

Improved seating and social opportunities (including covered outdoor space directly associated with building)



### Community Orchard

Small selection of fruiting trees



### Para Kore / Zero Waste Station

Located in relation to building edge/servicing access

# Draft recommendations – for October meeting

## Recommendation/s

That the Kaipātiki Local Board:

- a) approve the following services and spaces to be included in the design of the new integrated, multi-purpose Northcote community hub within approximately 1,500 square metres:
  - i) library services
  - ii) shared spaces (including meeting rooms) and outdoor covered space for community use and activities
  - iii) a computer services/technology space
  - iv) a casual, drop-in social activity space for older people (mornings and early afternoon ) and for youth outside of school hours
  - v) one dedicated gallery/operating space of 200m<sup>2</sup> for NorthArt (that can be modified to community-use space if required in the future)
  - vi) dedicated operating space of approximately 110m<sup>2</sup> in total for the following service providers (that can be modified to accommodate future community services if required):
    - A) Citizens Advice Bureau Northcote
    - B) Northcote Plunket
    - C) Hearts and Minds New Zealand Incorporated
- b) approve staff developing individual partnership agreements for shared governance of hub operations with the following community service providers:
  - A) Citizens Advice Bureau Northcote
  - B) Northcote Plunket
  - C) Hearts and Minds New Zealand Incorporated
  - D) NorthArt Incorporated
- c) approve the new multi-purpose community hub being complimentary to, and integrated with, the outdoor space in Cadness Reserve.
- d) note that the local board has delegated authority to approve the hub concept and detailed designs as the next decision points for this project.

## **CAB:**

- agreement for approximately 35sqm
- lots of people drop-in to this space all the time
- 1-2 small meeting rooms and some shared consultation space
- share kitchen, waiting area and information displays with community hub.

## **Plunket:**

- agreement for approximately 15sqm
- one clinic room
- space for another nurse to work – can be shared with others
- share kitchen, waiting area and information displays with community hub.

## **NorthArt:**

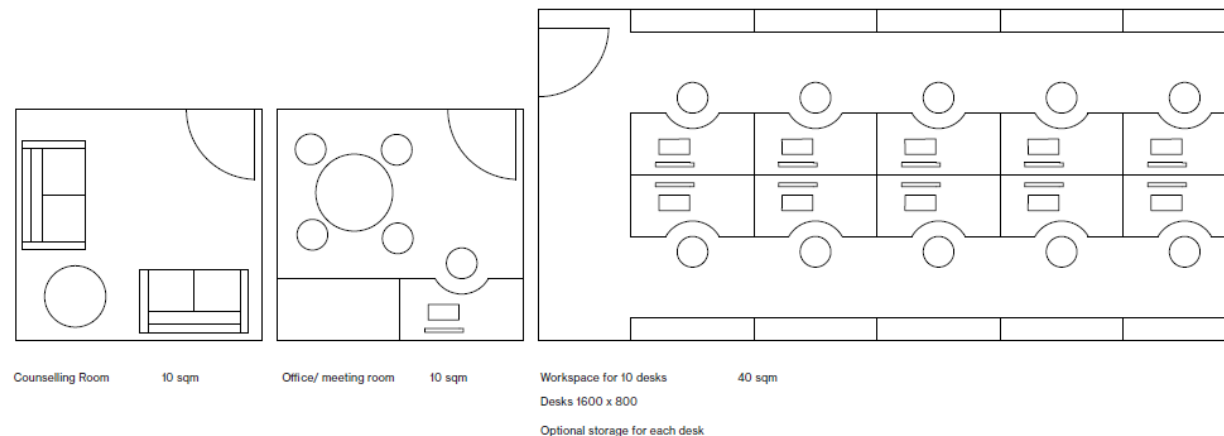
- agreement for approximately 200sqm
- one dedicated gallery space
- share kitchen, waiting area and information displays with community hub.



# Current situation re: Hearts and Minds (H&MS) NZ Inc

- H&Ms NZ Inc have asked for 125sqm to accommodate:
  - Ten desks space (75sqm), Chief Executive's office (10sqm), a seminar room (30sqm) and a private counselling room (10sqm)
- We believe that Hearts and Minds could operate from 40-60sqm as below:
  - Ten desks space (40sqm), a private office (10sqm) and a private counselling room (10sqm)
  - Share the large meeting (seminar) room in the community hub

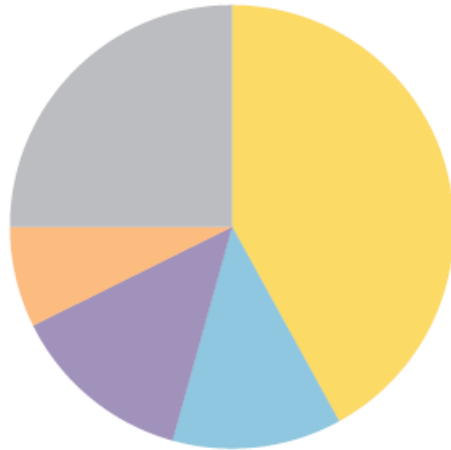
Typical layout of 60sqm space exclusive to H&MS NZ Inc



- H&Ms NZ Inc say that only 30% of their clients are from the local Kaipātiki area
- Majority of requested space is for phone support - Is this the best use of community hub space?



# Proposed recommendation



- Library space
- Community-use space
- Dedicated Art Exhibition space
- Provider Operating space
- Back-of-house functions space

Library space	42.0%	630
Community-use space	12.3%	185
Dedicated Art Exhibition space	13.3%	200
Provider Operating space	7.3%	110
Back-of-house functions space	25.0%	375
<b>Total</b>	<b>100.0%</b>	<b>1500</b>

North Art	200 CAB	35
	Plunket	15
	H+M	60
	<b>Total</b>	<b>110</b>

- Community use space includes entry, meeting rooms, social drop in, covered outdoor space, toilets, community kitchen
- Back of house / functions space includes circulation, structure, plant, services, waste room, storage.

# Currently what is requested from providers



- Library space
- Community-use space
- Dedicated Art Exhibition space
- Provider Operating space
- Back-of-house functions space

Library space	42.0%	630
Community-use space	7.7%	115
Dedicated Art Exhibition space	13.3%	200
Provider Operating space	12.0%	180
Back-of-house functions space	25.0%	375
<b>Total</b>	<b>100.0%</b>	<b>1500</b>

North Art	200 CAB	35
	Plunket	20
	H+M	125
	<b>Total</b>	<b>180</b>

- No community/ staff kitchen, no social drop in, no maker space/ messy space, no large space for community events (markets, gatherings etc)

# Currently what is requested from providers plus FONO



- Library space
- Community-use space
- Dedicated Art Exhibition space
- Provider Operating space
- Back-of-house functions space

Library space	42.0%	630
Community-use space	5.0%	75
Dedicated Art Exhibition space	13.3%	200
Provider Operating space	14.7%	220
Back-of-house functions space	25.0%	375
<b>Total</b>	<b>100.0%</b>	<b>1500</b>

North Art	200 CAB	35
	Plunket	20
	H+M	125
	The FONO	40
	<b>Total</b>	<b>220</b>

- Further loss in community-use space if FONO included – could lose outdoor covered space and another meeting room



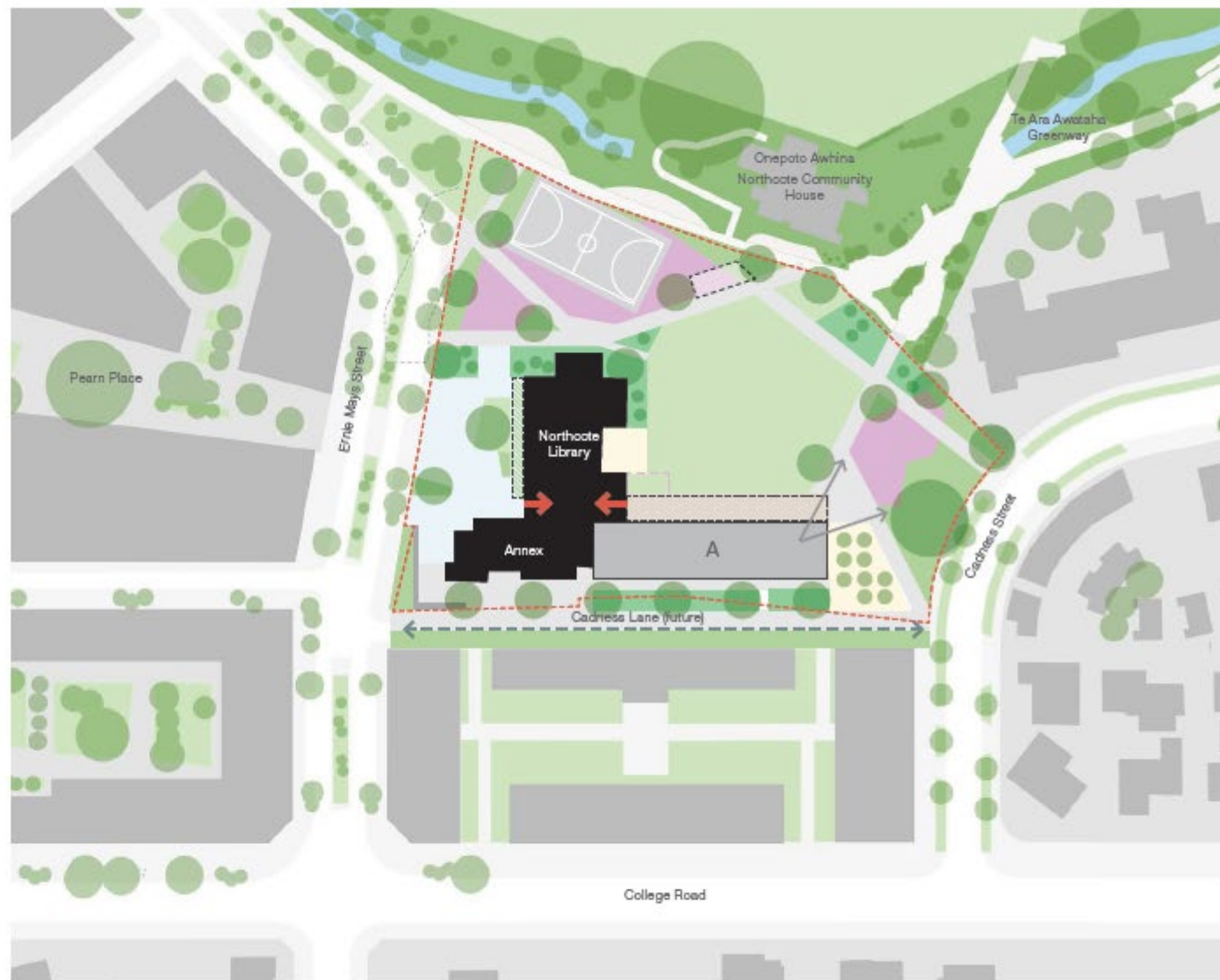
# Preferred building footprint

## Built form

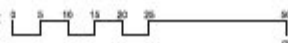
- Retain the Northcote Library. Extend the Annex building
- Extend the single-level Annex to the North-East into Cadness Reserve
- New mahau/ porch to north of addition

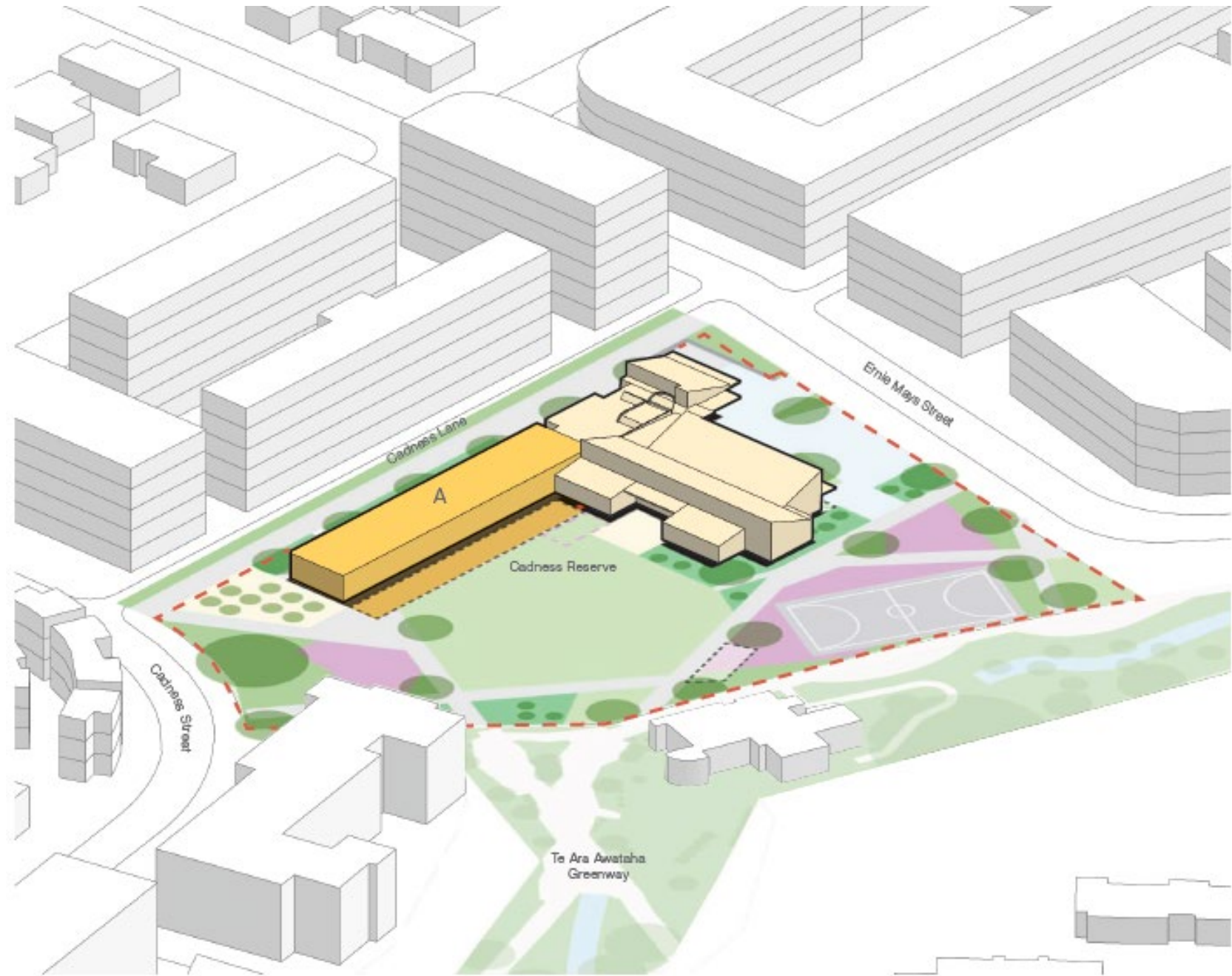
## Open Space

- Green Play Spaces alongside Te Ara Awataha and close to Ernie Mays / Town Centre; second play space to east towards Cadness Street
- Open paved Civic Space with some tree planting, seating and other ways to promote day-day occupation. Green space adjacent library edge to support existing tree and pergola climbers
- Central open, flat lawn - open connection between Community Hub buildings and Te Ara Awataha
- Integrated raingardens / possible constructed wetland
- Basketball court to north
- Community orchard at east
- Possible deck adjacent new building covered walkway
- Possible pre-school play adjacent library garden



Scale @ A3:  
1:1000





# Next steps

- Decision on Hearts & Minds space
- October meeting – approve spatial requirements
- Concept design progresses
- Local Board approval of concept design – March 2024



# Ngā mihi

# 10-year Budget and Annual Budget (Long-term Plan and Annual Plan)



# What is the 10-year Budget and Annual Budget / Long-term Plan (LTP) and Annual Plan



- The LTP sets out the priorities and funding for council activities that are planned over a 10-year period. It includes financial and non-financial information for the whole Auckland Council group.
- The LTP is reviewed and consulted on every three years. In the years between we develop an annual budget (annual plan).
- The LTP acts as the annual budget for the year it is developed





# Different approach

Our changing operating context requires us to think differently about what we do and how we do it

Councillors and the Mayor requested to opportunity to take more active role in setting priorities



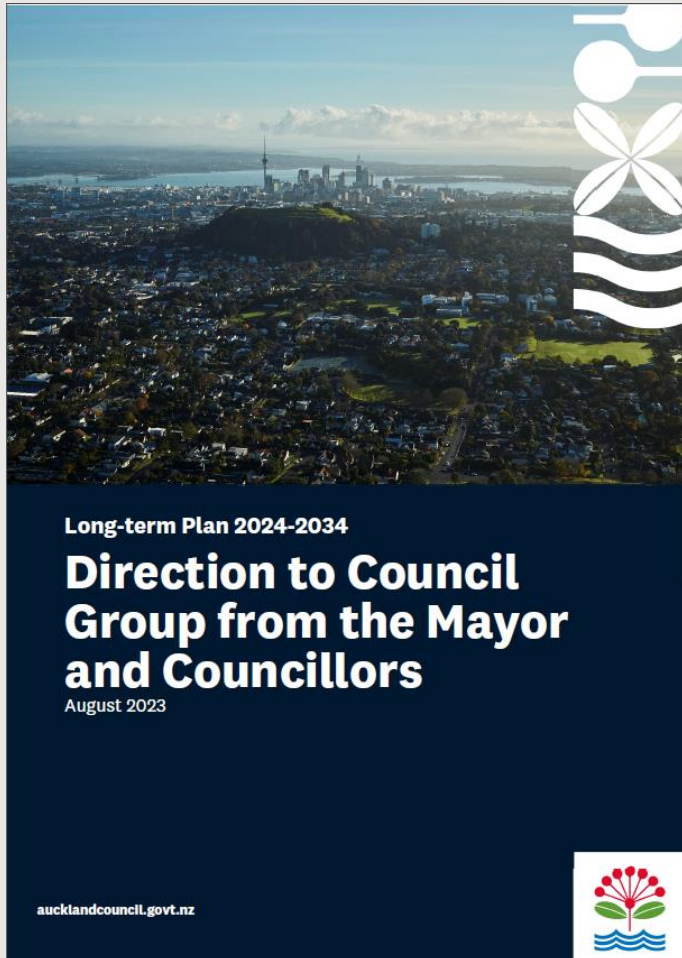
The development of the LTP process presented the opportunity to demonstrate our new ways of working



# The framework used to shape the discussions



# Direction from Mayor and Councillors



Councillors and the Mayor have provided direction to staff for the Long-Term Plan 2024-2034 (The LTP). This includes:

- **Principles for the Long-term Plan.** These describe the approach the councillors and Mayor are taking to the 2024-34 LTP.
- **General requirements for staff advice.** These describe what the councillors and Mayor will be looking for from staff advice.
- **Specific guidance for investment.** This guidance is organised by a framework of seven investment areas, which cover the broad set of activities the council group does.





# LTP2024-2034 Road Map

2023

**Introduction**  
June - July

Late August

- Early LTP Strategic Direction discussions and facilitated workshops
- Mayor's introduction
- Process Overview and financial context
- Scene setting & strategic case change

**Political briefings**  
Oct to Nov

**Series of political workshops**

- Strategy and Policy
- Infrastructure Strategy
- Performance information overview
- Asset management 101
- Rates overview

**Mayoral proposal**  
Nov

Mayor sets out his proposal which includes issues he would like to consult on

**Political consideration & decision making**  
December

- Local board workshops and decision making for consultation content
- Workshops and meetings are held to discuss the Mayor's proposal
- Local boards meet to agree on content for consultation
- Consultation items are agreed

- Audit review:**
1. Consultation Document
  2. Supporting Information
  3. Feedback Form

**Finalise and adopt LTP 2024-2034**  
Jun

- Finalise Local boards agreements, budgets and LTP documentation
- Governing body will adopt the LTP 2024-2034 in late June

- Audit review:**  
Final documents
1. Volume 1
  2. Volume 2
  3. Volume 3

**Deliberations**  
Apr to May

- Local and regional workshops held to discuss consultation feedback
- Several workshops held to discuss budget issues, implications and trade offs

**Public Consultation**  
Mid Feb to Mid Mar

Formal public consultation will run from early February to late March. Feedback events will run during this time

**Adoption for consultation**  
February

Governing body meets to adopt a consultation document and supporting information

2024





# Local board involvement

- Local board chairs invited to Budget Committee workshops and briefings (after the strategic framing stage)
- Local board briefings on Fridays of material presented to Budget Committee

## **Input into consultation and final decisions**

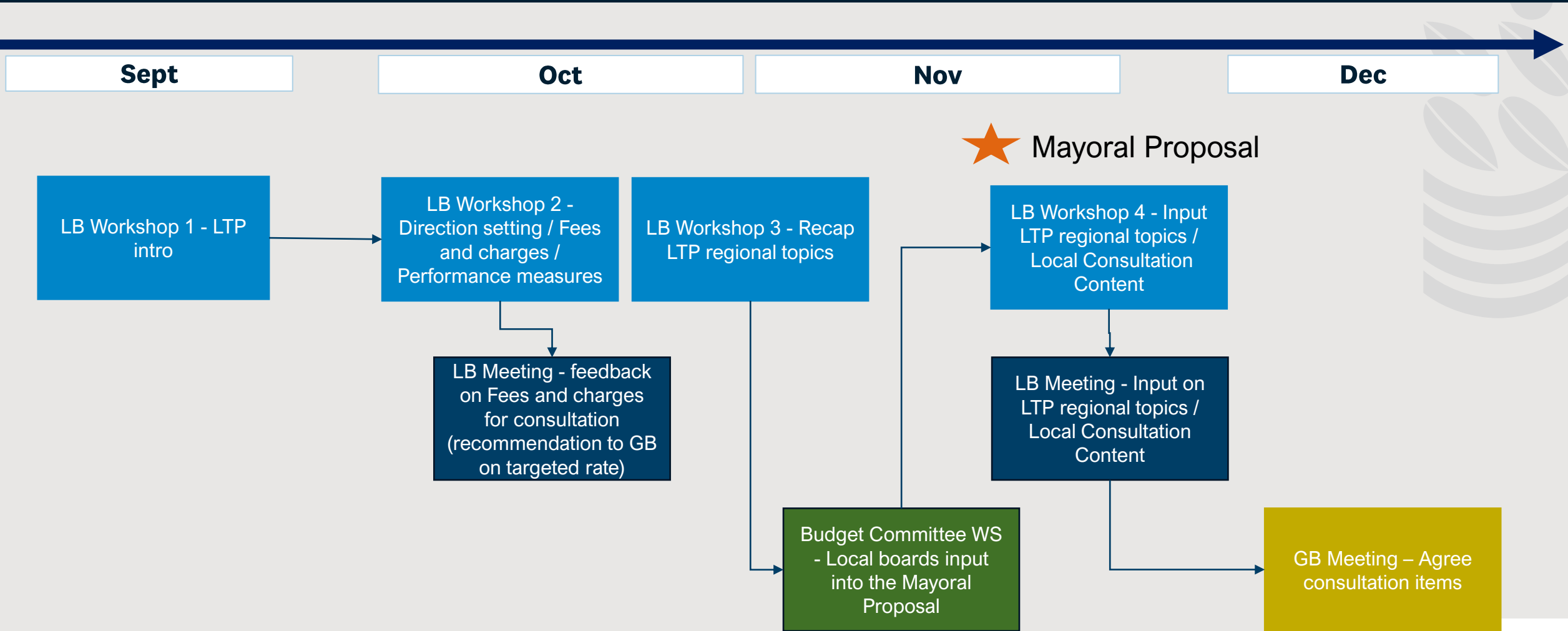
- Opportunities to present to Budget Committee (November and May)
- Adopt input on regional consultation content and input on final LTP decisions (November and April/May)



# Local board annual planning



# Timeline (now till Dec)



# Fees and Charges



- **Third year of 3-year cycle** for the review of fees & charges
- This year the following local fees and charges will be reviewed
  - Venue hire
  - Active leisure (part two)
- More information will be provided in the workshop in October





# Performance Measures

- Every three years as part of the LTP we can set new performance measures (Year 2 and 3 we can only change the targets)
- A new performance measure framework is being developed which focuses on **service** measures
- More information will be provided in the workshop in October



# Work Programmes

- 2024/2025 are the first work programmes which will start delivering on the new local board plan 2023
- Usually in the first year of the LTP, a three-year opex work programme is prepared for approval however the 2024/2045 work programme will only be for one year due to timing of decisions on equity of funding causing uncertainty of local board budgets in year 2 and 3 of the LTP
- Direction setting for work programmes will happen in October – which can be used as an input into local consultation content
- Staff will then work on developing draft work programmes for 2024/2025



# Targeted rates

- Recommendations on proposals for targeted rates need to be adopted by end of October
- This includes changes to existing targeted rates
- There are legal requirements for determining whether a targeted rate is appropriate – this includes detailed advice from SMEs.
- Local boards who are not already working on targeted rates will not have enough time to pull together the information required to recommend a proposal for a targeted rate to Governing Body in time for consultation.
- If you have not started this work but want to progress a targeted rate, you can start to prepare for 2025/2026 (year two of the LTP/LBP) – the key first step is identifying the activity you want the targeted rate to fund and requesting advice from relevant SMEs (and your LFA)

