

Rodney Local Board workshop programme

Date: 10 April 2024
Time: 10.00am – 12.15pm
Venue: Rodney Local Board Office, 3 Elizabeth St, Warkworth
Apologies: No apologies received

Local Board Services / Members only administrative time 9.45 – 10.00am					
Item	Time	Workshop item	Presenter	Governance role	Proposed outcome(s)
1	10.00 – 10.45am	Auckland Transport: Local Board Transport Capital Fund Supporting information <ul style="list-style-type: none"> Memo 	Beth Houlbrooke (Elected Member Relationship Partner) Arvind Sima (Support Manager – Local Boards) Raman Singh (Senior Transportation Engineer)	Keeping informed	An opportunity to receive an update on progress of Local Board Transport Capital Fund projects.
2	10.45 – 11.15am	Connected Communities: Community coordinator role update Supporting information <ul style="list-style-type: none"> Presentation 	Sue Dodds (Community Broker) Jamie Adkins (Place and Partner Specialist) Lisa Hampe (Activation Co-ordinator)	Keeping informed	An opportunity to receive an update on the Community Places Coordinator activities for East Rodney.

3	11.15 – 12.15pm	Rodney Emergency Readiness and Response Plan Supporting information <ul style="list-style-type: none"> • Presentation • Memo 	Glenn Browne (Senior Community Planning and Readiness) Anna Wallace (AEM Head of Planning)	Keeping informed	An opportunity to receive an introduction to Auckland Emergency Management and provide feedback on the Rodney Local Board Readiness and Response Plan.
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Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (d) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.

Memorandum

To: Rodney Local Board
From: Beth Houlbrooke – Elected Member Relationship Partner
Date: 10 April 2024
Subject: **Local Board Transport Capital Fund Programme Update**

Purpose

To inform the local board of progress of their Local Board Transport Capital Fund (LBTCF) projects.

Background

On 18 October 2023 the Rodney Local Board passed the following resolution in respect of the proposed LBTCF programme for the current electoral term (2022-2025):

Resolution number RD/2023/171

MOVED by Member G Upson, seconded by Member C Smith:

That the Rodney Local Board:

- a) **allocate the Local Board Transport Capital Fund 2022-2025 of \$2,366,309 as follows:**
 - i) **whakaae / approve an additional \$3,500 to complete Puhoi Village Red Carpet**
 - ii) **whakaae / approve \$630,000 to complete the Matua Road/Tapu Road Huapai intersection upgrade**
 - iii) **whakaae / approve \$170,000 to complete the Taupaki Road kerb extension and raised refuge island outside Harry James Reserve**
 - iv) **whakaae / approve \$200,000 to complete the Coatesville Riverhead Highway raised pedestrian crossing to maximum 75mm high and maximum 1/15 gradient with a Swedish speed table**
 - iv) **whakaae / approve \$400,000 to construct a raised pedestrian crossing at Rautawhiri Road, Helensville**
 - v) **whakaae / approve \$210,000 to install Gateway Treatments at Matakana Valley Road**
 - vi) **whakaae / approve \$177,163 towards the installation of a pedestrian refuge on Mahurangi East Road.**
- b) **tuhi ā-taipitopito / note that \$625,645 additional budget has been approved to cover current contractual commitments for Mansel Drive Warkworth Pedestrian Crossing (\$250,000), Hill Street Warkworth Primary School Pedestrian Crossing (\$300,000), Point Wells Village Traffic Calming (\$67,311) and Puhoi Village Red Carpet (\$8,335).**

This memo seeks to update the local board with progress or otherwise on the above projects.

Memorandum

Discussion

Below is a summary of the current projects and their status:

RODNEY LOCAL BOARD TRANSPORT CAPITAL FUND PROJECTS 2022-2025 PROJECT MANAGERS – RAHUL GOWTHAM (RG), GURJANT SINGH (GS), SHELDON BORGES (SB), VUKASIN SIBINOVSKI (VS)		
Project name	Description and Update	Expected construction start
<u>Projects Impacted by vertical deflection AT review</u>		
Matua Road / Tapu Road Intersection GS	Intersection upgrade improvements. Design review decision- Remove the raised devices and redesign with the roundabout only. Internal and public inform to be undertaken.	Next financial year around August 2024
Coatesville Riverhead Highway Pedestrian Crossing SB	A raised pedestrian crossing to be constructed on Coatesville Riverhead Highway in conjunction with new footpaths and 16 new parking spaces on Glenmore Road funded from the RLBTTTR. Design review decision- Undertake pedestrian and vehicular traffic data survey, continuing redesign and safety review of raised pedestrian crossing to determine the appropriate facility.	TBC The scope of design change is to be confirmed following the pedestrian and vehicle surveys.
Rautawhiri Helensville Raised Pedestrian Crossing RG	A raised pedestrian crossing in Rautawhiri Road, Helensville Site visit, investigation in progress. Design review decision- Whether the crossing will remain a raised one will depend on the outcome of the re-design investigation, following pedestrian and traffic surveys.	Next financial year around Jan-March 2025

Memorandum

<u>Completed Projects</u>		
Mansel Drive Raised pedestrian crossing	A new raised zebra crossing on Mansel Drive, Warkworth.	Project completed
Warkworth Primary School Raised crossing	Upgrade existing flushed zebra crossing to a raised zebra crossing on Hill Street outside Warkworth Primary School.	Project completed
Point Wells Village traffic calming RG	Road marking, Signage improvements, and Electronic Driver feedback sign completed in December 2023	Project completed
Puhoi Village Red Carpet RG	A traffic calming measure in Puhoi Village on Puhoi Road.	Project completed
<i>Note any cost savings from these completed projects are recommended to remain as a contingency for current uncompleted projects, for any unforeseen cost increase.</i>		
<u>Other Projects</u>		
Taupaki Road Raised Pedestrian Refuge Island GS	Kerb extension and raised pedestrian refuge island outside Harry James Reserve Internal consultation completed. External consultation plans being prepared.	This financial year May-June 2024
Gateway Treatment Matakana Valley Road VS	Entry treatment and a pedestrian refuge island at the north-western approach to the village Investigation and scheme design commence in May 2024.	Next FY around March 2025
Mahurangi East Road Pedestrian Refuge VS	Construct a pedestrian refuge on Mahurangi East Road near Governor Grey Road Investigation and scheme design will commence in May 2024.	Next FY around March 2025

Memorandum

Next Steps

- Next update June 2024.

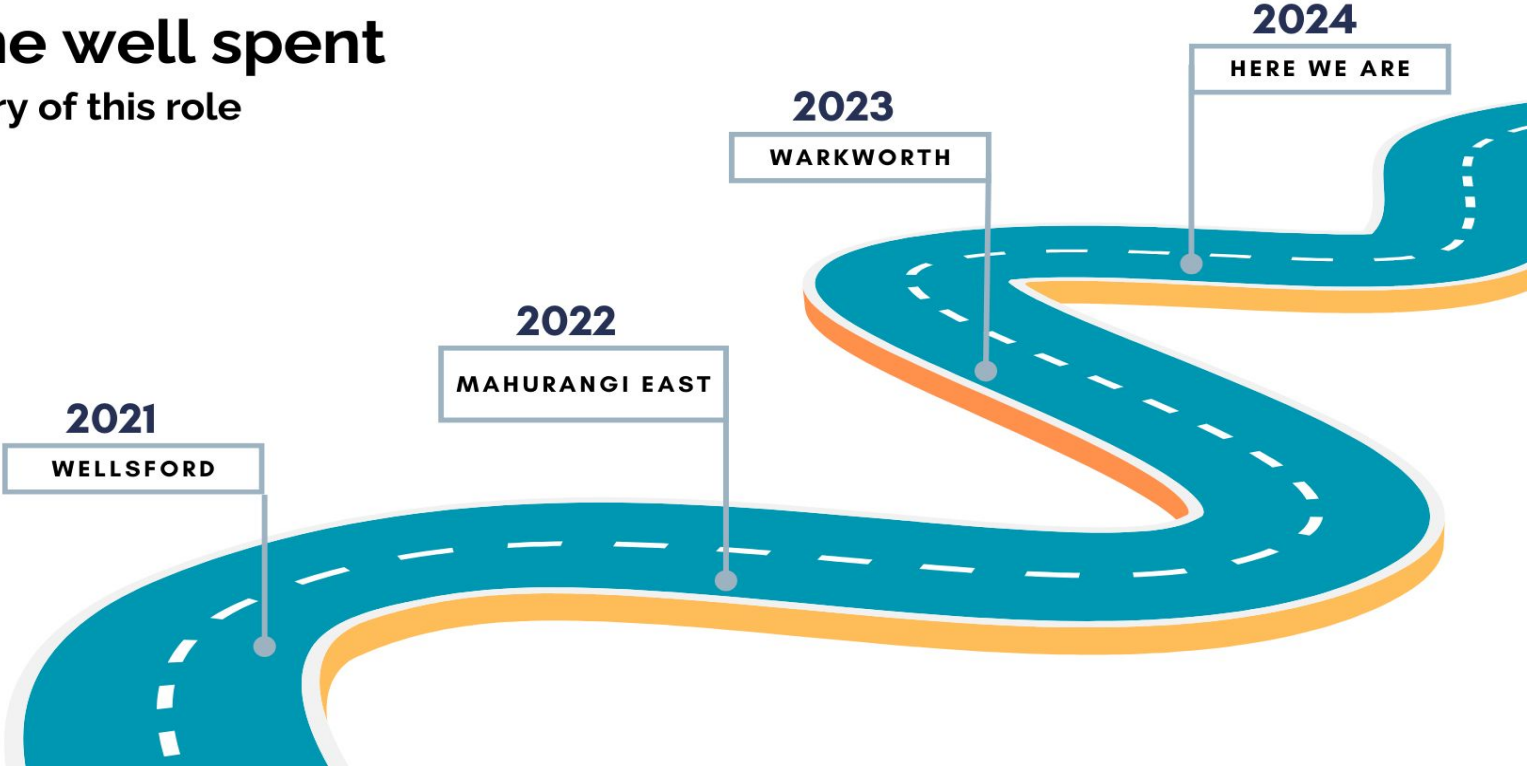
Community Places Coordinator East Rodney

Lisa Hampe

April 2024 Update

Time well spent

History of this role





Overview

- Coordinate our largest community venues to ensure they provide a balanced, safe, and inviting environment for all community members
- Facilitate opportunities for learning, connection, and engagement within the Rodney East area
- Offer support and guidance to Rodney rural hall committees to enhance the management of community spaces
- Cultivate a sense of belonging and connection through community-driven events, gatherings, and initiatives
- Encourage active participation and collaboration among residents to strengthen community bonds and vitality

Flow into LB 2023 Plan

Our Community

Our community spaces, libraries, facilities and parks are great places to connect, play and learn.



Our People

Our people support each other, have what they need to live well and are able to adapt to change



Community Places Coordinator





Focus areas

1

**Wellsford
District
Community
Centre**

2

**Mahurangi
East
Community
Centre**

3

**Warkworth
Town Hall**

4

**Rural Halls
Support**

5

**Community
engagement
support**

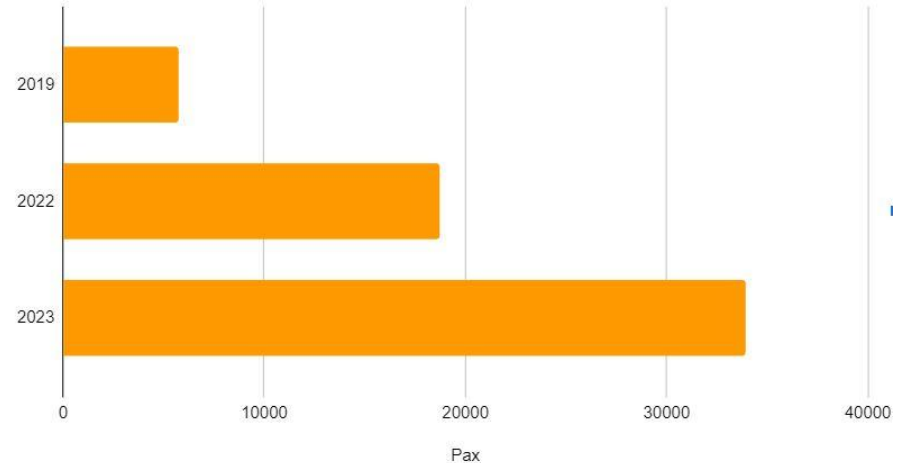
Wellsford District Community Centre



	PAX	Hours
2019	5736	482
2022	18749	2120
2023	33912	2355

Excludes 2020 data due to Covid-19

Visitation increased by 490%





Example of collaboration



Don your aprons and join us for a fun night of competitive 'Back of the Fridge, Saved from Landfill, Loving your Leftovers, COOKING GOODNESS!'

Get a group of friends/colleagues together (5-6 per group), bring a bottle of your favorite tittle and be prepared to get CREATIVE! Spot prizes throughout the night and a lovely hamper for the winning team.

Any questions email pip@compostcollective.org.nz.





Mahurangi East Community Centre



Mahurangi East Library & Community Centre Upgrade & Renewal Project

Update



Saturday 6th April will be the last day the Library will be **open**.

From **Monday 8th April** the Library and the Community Centre will be **closed** to the public for the duration of the 20 week project.

Monday 15th April upgrade works will commence.

Alternative library options based in Mahurangi East are being explored.

The nearest libraries are **Warkworth** and **Wellsford**, which will be **open** as normal.

Please follow our Facebook page and Auckland Libraries website for more details as they are known.



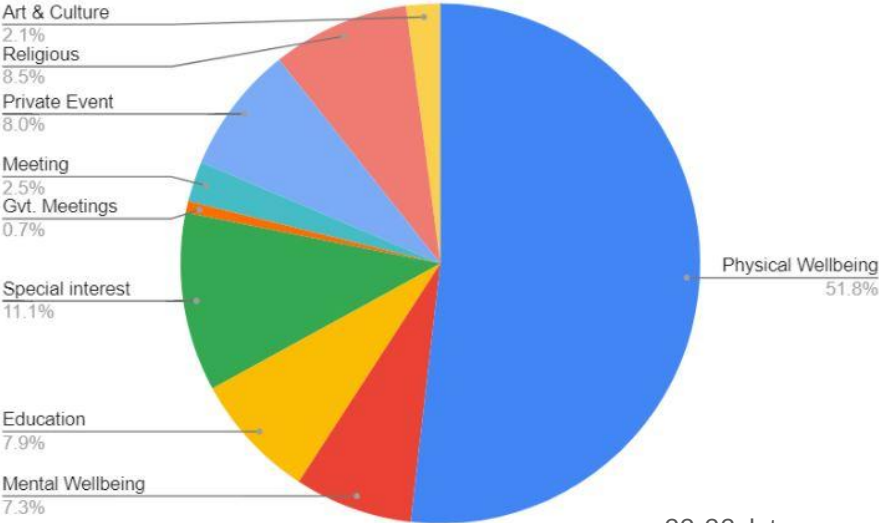


MECC Usage stats

	Pax	Hours
2022	43284	3570
2023	42730	3508

AKLC's only indoor sports facility in Rodney East, which caters to ball sports.

52% of usage is dedicated to physical wellbeing.



22-23 data

Loved dearly by the locals



Warkworth Town Hall

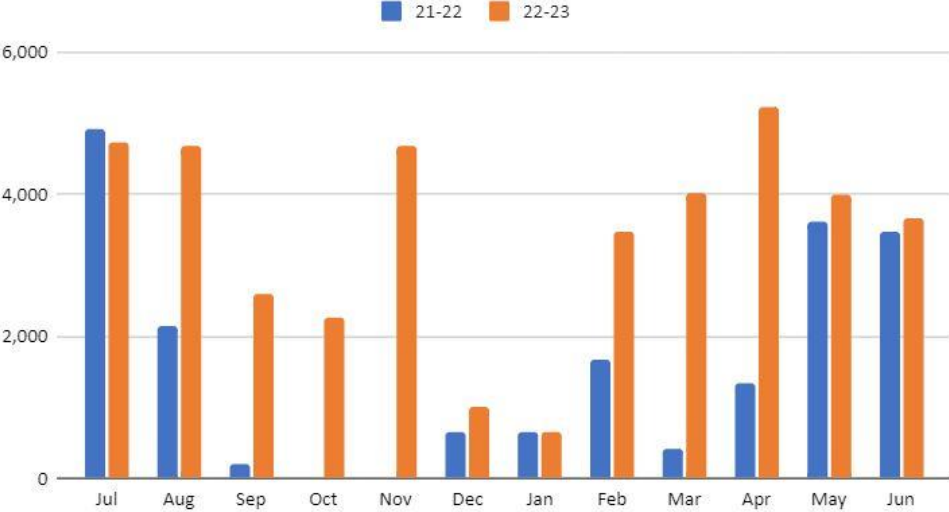




WWTH Usage stats

	21-22	22-23	Variance	% Variance
Pax	19,074	40,940	21,866	115%

21-22 and 22-23





Heritage and the arts





Rodney Rural Halls Support

KEY ACTIONS

Work closely with Rodney rural hall committees to understand their needs and challenges.

Provide guidance and assistance in streamlining administrative processes and improving operational efficiency.

Foster collaboration and communication among committee members for cohesive decision-making and best community outcomes. provide advice and support on activation of the hall.



Ahuroa hall

Glasgow Park Hall

Leigh Hall

Point Wells Hall

Tapora Hall

Whangaripo Valley Hall

Coatesville Settlers Hall

Kourawhero Hall

Pakiri Hall

Ranfurly Hall

Tauhoa Hall

Whangateau Hall

Community Engagement & Support



- CRG and crisis work
- Youth project
- Mahurangi East and Wellsford Play Project
- Barber shop Activation
- CAB Support
- Rodney Women's Centre
- Art initiatives - glass ceiling / drama club / art trail / school art competition



Deliverables

Since beginning of March 2021 this role has delivered many programmes, activations and events. Through continued community engagement new opportunities arise daily!

Fee waived hours...

2K

Venue hire fees waived so good things can happen

Attendees ...

19K

Of programmes / events / collabs and activations

(note: some are repeat visitors)

Activations & programmes ...

116

Individual programmes facilitated / coached or enabled

Community engagement stakeholders





Thank you

Memorandum

Tuesday 2 April 2024

To: Rodney Local Board

Subject: Rodney Local Board Emergency Readiness and Response Plan.

From: Glenn Browne, Senior Community Planning and Readiness Advisor,
Auckland Emergency Management.

Purpose

- To:
 - introduce Auckland Emergency Managements (AEM) new organisational structure
 - seek agreement on an approach to developing the Rodney Local Board Emergency Readiness & Response Plan (ERR Plan), and to
 - discuss the role of the Local Board Emergency Readiness and Response Lead (to be confirmed by a business meeting).

Summary

- 2.1 A number of reviews were undertaken into the response for the Anniversary floods and Cyclone Gabrielle. As an outcome of these reviews, structural changes have been implemented in the Auckland Emergency Management Department to ensure the departments structure is fit for purpose and to provide a greater focus on readiness.
- 2.2 The Auckland Emergency Management Planning Unit will work with the Rodney Local Board to prepare a Local Board Emergency Readiness and Response Plan. The Emergency Readiness and Response Plan will be a community facing document that provides information on how people living and working in the rohe can prepare for emergencies, understand localised emergency procedures and know what to do and where to go in an emergency response.
- 2.3 The proposed approach to developing the Rodney Local Board Emergency Readiness and Response Plan consists of:
 - A process of three Rodney Local Board Workshop sessions to review and discuss core components of the Rodney Local Board Emergency Readiness and Response Plan
 - A Business Meeting to approve the Final Rodney Local Board Emergency Readiness and Response Plan
 - The establishment of a working group to collectively develop, input and review the Rodney Local Board Emergency Readiness and Response Plan, in addition to proposed Local Board workshop sessions. Suggested Working Group representation includes the nominated Rodney Local Board Emergency Readiness and Response Lead(s), Local Board Advisor and Senior Auckland Emergency Management Advisor

Context

Auckland Emergency Management - Department structure

- 3.1 A number of reviews were undertaken into the response for the Anniversary floods and Cyclone Gabrielle. Alongside those reviews Auckland Emergency Management lead team had workshops with Local Boards (approximately May/June 2023) seeking Local Board feedback on the response. One of the key recommendations arising from the response review was to shift from a resilience focused approach to an approach focused on planning and preparedness.

3.2 As a result, a structural change process took place within the Auckland Emergency Management Department mid to late 2023. As part of this process, a new Auckland Emergency Management Planning Unit was created. The key priority of the Planning Unit is to support local readiness by working with Local Boards to prepare, communicate and embed Local Board Emergency Readiness and Response Plans. The team will also ensure that Auckland's diverse communities have increased levels of preparedness by building relationships and capability and supporting communities to develop their own community readiness plans.

3.3 In addition to the Planning Unit, there are three other Units within the Auckland Emergency Management Department:

- **Capability and Strategy:** Responsible for the capability development of Auckland Council staff involved in emergency response activities. Oversaw the development of the Prioritised (Action) Plan and led the development of the Auckland Emergency Management Group Plan.
- **Operations:** Responsible for technical advice relating to Auckland emergency hazards and risks, develops and maintains our response standard operating procedures.
- **Business and welfare:** This Unit has been refocused to identify and resource Civil Defence Centres, lead procurement and liaison activity, and leads internal and external (non-response related) communications.

Adam Maggs has been appointed as the Acting General Manager Auckland Emergency Management for a 6-month period. Recruitment will go live following the Auckland Council organisational restructure announcement that is anticipated in May 2024.

Discussion

Rodney Local Board Emergency Readiness & Response Plan.

4.1 The Planning Units Community Planning and Readiness Team is made up of seven Senior Advisors who support Local Boards and their communities with planning and readiness activities. Glenn Browne is the advisor for Rodney, Hibiscus & Bays and Upper Harbour Local Boards. As set out in the recently adopted Auckland Emergency Management Group Plan the priority of the team is to *“work with Local Boards to prepare, communicate and test Local Board Readiness and Response Plans” (Action 15, AEM Group Plan 2024)*, and to support local and community readiness activities.

4.2 The Local Board Emergency Readiness & Response Plan for Rodney is in strategic alignment with the Rodney Local Board Plan 2023 - Key Initiative: *Support communities to develop local community emergency leadership groups and emergency action plans*. The Local Board Emergency Readiness and Response Plan will be a publicly available, community facing plan that provides information on

- How people living and working in the Local Board rohe can prepare for emergencies.
- Localised procedures and advice to prepare and respond to hazards faced by this specific local board area.
- What to do and where to go in an emergency response.
- Information for households on how to prepare for an emergency.
- Information about specific community groups, community readiness plans.
- Relationships with Iwi.
- Location of potential Civil Defence Centres in Local Board rohe.
- Where to find information including specific radio stations and other communication methods.
- The role of the Local Board in an emergency.

Development of the Local Board Emergency Readiness and Response Plan – Proposed process and timeline

4.3 A process of three Local Board Workshops and a Business Meeting is proposed to support the Local Board through the development of the Rodney Local Board Emergency Readiness and Response Plan (Refer Table 1).

4.4 In parallel to the proposed workshop process, a working group will be established to collectively develop, input and review the Rodney Local Board Emergency Readiness and Response Plan. Suggested Working Group representation includes a nominated Rodney Local Board Emergency Readiness and Response lead(s), Local Board Advisor and Senior Auckland Emergency Management Advisor. The working group will meet on an as required basis to ensure the plan is developed in response to local needs.

4.5 The Rodney Local Board Emergency Readiness and Response Lead(s) will:

- Work with the Senior Advisor Auckland Emergency Management on an as required basis between workshop sessions to ensure that the Plan is responsive to local need.
- Attend a three-yearly Local Board Emergency Readiness and Response Forum (with representation from all 21 Local Boards) to receive information and updates on matters relating to emergency management.
- To advocate emergency readiness and preparedness within the Rodney community.

Table 1:

Meeting	Date	Purpose
Workshop 1	10 April 2024	<ul style="list-style-type: none"> • To introduce Auckland Emergency Management’s new structure, the concept of a Local Board Emergency Readiness & Response Plan, and how we will be supporting the Local Board in general matters of emergency readiness and response. • To agree the proposed process for developing the Emergency Readiness and Response Plan. • To appoint an Emergency Readiness and Response Lead, confirmed via Business Meeting.
Workshop 2	7 Aug 2024	<ul style="list-style-type: none"> • To seek feedback on key sections of the Rodney Local Board Emergency Readiness and Response Plan. • To seek input into which key community groups (if any) the local board would like to invite to input into the Rodney Local Board Emergency Readiness and Response Plan.
Workshop 3	2 Oct 2024	<ul style="list-style-type: none"> • To hear feedback from community groups (if relevant) • To review the final draft • To provide feedback on the communication plan for launching the document to the community and to agree a way forward to embed the Rodney Local Board Emergency Readiness and Response Plan into community planning.
Business Meeting	20 Nov 2024	<ul style="list-style-type: none"> • To adopt the Rodney Local Board Emergency Readiness & Response Plan. • To commence communication and launch activities.

Next steps

- To agree the proposed process for developing the Emergency Readiness and Response Plan.
- To consider nomination(s) for a Rodney Local Board Emergency Readiness and Response Lead, who will be confirmed via a Business Meeting.
- Establishment of the Rodney Local Board Emergency Readiness and Response Plan Working Group and commence Plan development activities.



Rodney Local Board Emergency Readiness and Response Plan

Introduction

Glenn Browne

Senior Community & Planning Readiness Advisor

April 2024



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Workshop purpose

1. To introduce Auckland Emergency Management:
 - a) revised organisational structure, and
 - b) planning and readiness priority work areas
2. To introduce the Local Board Emergency Readiness & Response Plan (ER&R Plan) concept including:
 - The ER&R Plan purpose
 - Key information and content, and
 - Proposed timeline for development of the Plan
3. To seek expressions of interest for a Local Board Emergency Readiness & Response Lead.
4. Other support provided by Auckland Emergency Management
5. Next steps



- 
- 1. Auckland Emergency Management**
 - a) revised organisational structure, and**
 - b) planning and readiness priority work areas**



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Background

- A number of reviews were conducted into the Auckland Anniversary floods and Cyclone Gabrielle response
- A key recommended change saw the shift from a **resilience** focussed approach to **planning and preparedness**
- **Aug–Oct 2023** - AEM structural change process
- **28 October 2023** - New organisational structure goes live
- **December 2023** - Community Planning & Readiness team established



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Auckland Emergency Management - Structure



Adam
Maggs

Acting General Manager



Steve
Jones

**Acting Head of
Capability and Strategy**



John
Cranfield

Head of Operations



John Cavanagh

**Head of Business and
Welfare**



Anna Wallace

Head of Planning

The team



Zoe Marr

Community Planning and Readiness Manager

Senior Community Planning and Readiness Advisors



Anita Fraser



Andrew Peteru



Leilani Maloto



Jessica Donaldson



Reg Phillips



Glenn Browne



Bex Ah Fook

Local Board areas

- Franklin
- Manurewa
- Papakura

- Howick
- Mangere-Otahuhu
- Otara-Papatoetoe

- Albert-Eden
- Maungakiekie-Tamaki
- Puketapapa

- Kaipataki
- Devonport-Takapuna
- Waiheke

- Aotea GB
- Orakei
- Waitemata

- Hibiscus & Bays
- Rodney
- Upper Harbour

- Henderson Massey
- Whau
- Waitakere Ranges

The Planning Unit - Key focus areas

Supporting planning and readiness activities specifically with:

Local Boards and communities

Mana whenua, mātāwaka and marae

Disproportionately affected communities e.g.

Youth, Culturally and Linguistically Diverse,
Disability, Age Concern etc.

Business communities



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Community Planning & Readiness Team

- Key priorities and deliverables

- To ensure **local readiness supports local response** by:
 - Working with Local Boards to prepare, communicate and embed Local Board Readiness and Response Plans
 - Reviewing community preparedness survey results (twice yearly) to monitor progress
- To ensure that Auckland's diverse communities have increased levels of preparedness by:
 - Building relationships and capability
 - Encouraging and supporting communities to develop their own community resilience plans
 - Identifying those communities who have capacity and capability to assist in a community response

“Whatever the problem, community is the answer”

Meg Wheatley



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Key focus to date

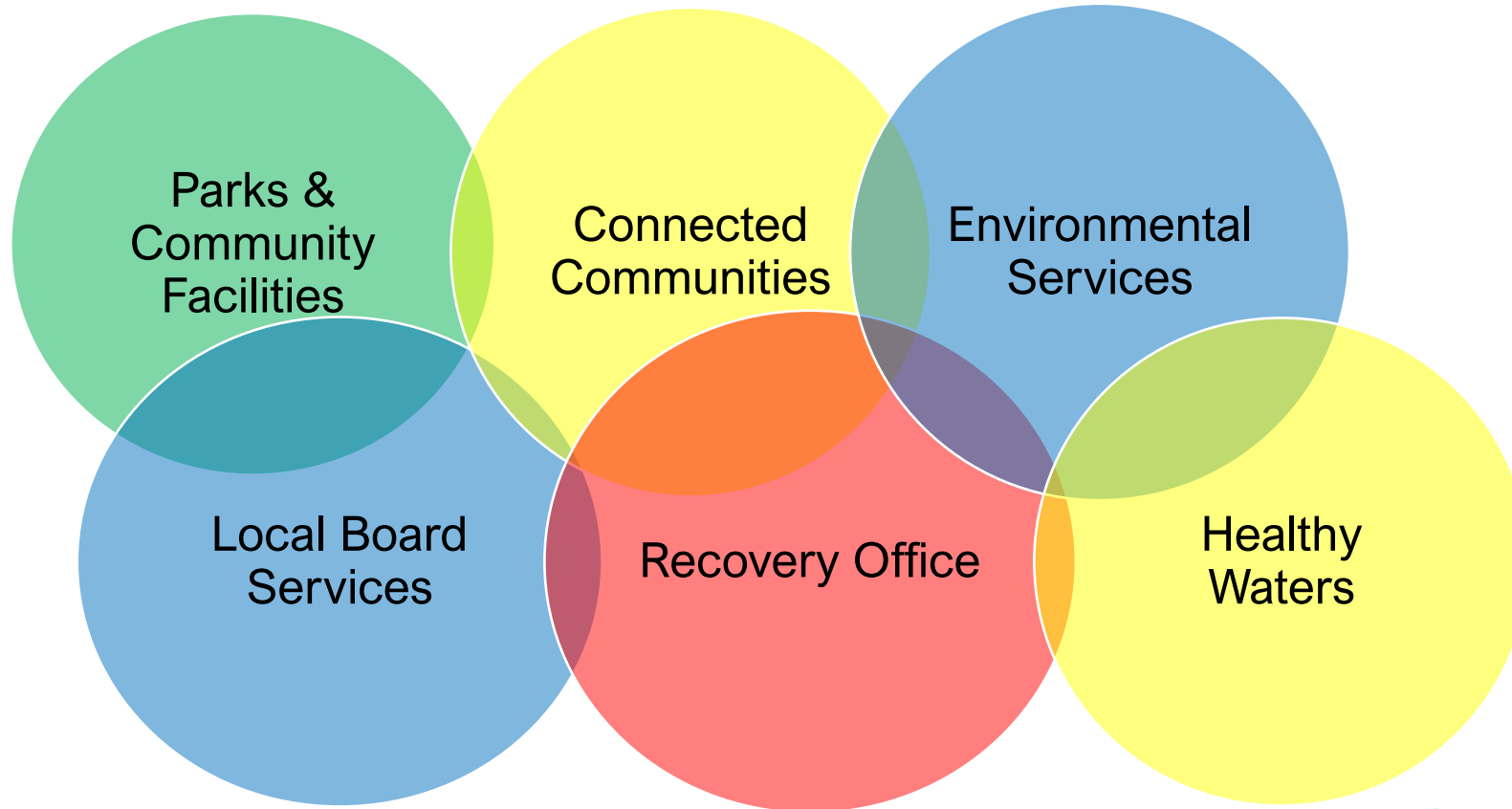
- Relationship development
- Meeting CRG leaders
- Attending Rodney Community Resilience Network meetings
- Supporting the development of the Rodney Readiness Dashboard



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Collaborative partnerships

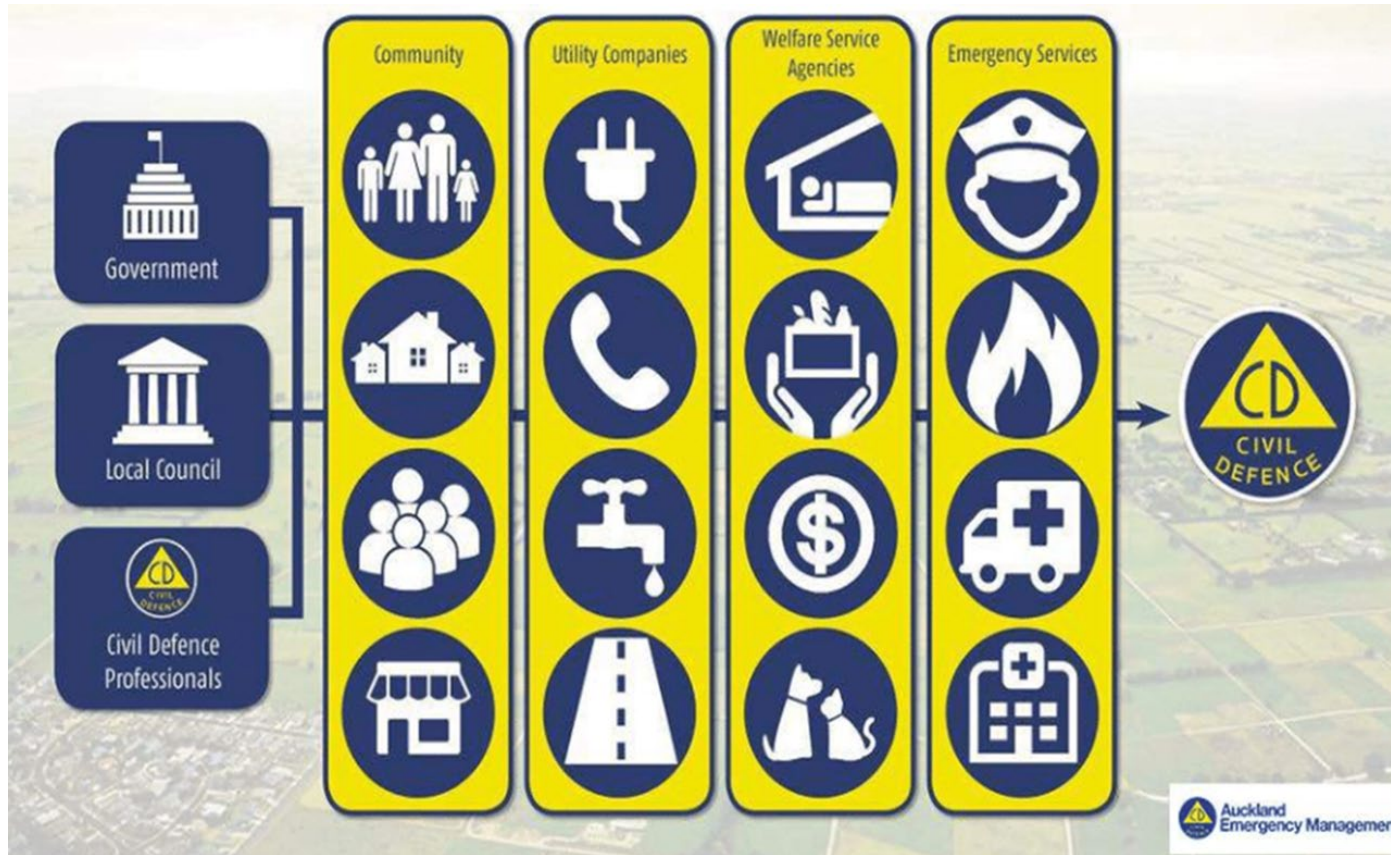


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Civil Defence

Communities, organisations **and** government working together to get ready, and get through, an emergency. **We are all Civil Defence.**



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2. Local Board Emergency Readiness & Response Plans



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Strategic context

Ta mahere ā rohe o Rodney 2023
**Rodney
Local Board Plan 2023**



**Tāmaki Makaurau Auckland
Civil Defence and Emergency
Management Group Plan**

November 2023. Ministerial review version.



aem.org.nz

Objective:

Empower communities to prepare for disasters

Key initiative:

Support communities to develop local community emergency leadership groups and emergency action plans

FY24 LB Work Programme

ID# 3976 RLB, Community and business emergency response plans and resilience programme

Group Plan Action 15

Work with Local Boards to prepare, communicate and test Local Board Readiness and Response Plans



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Local Board Readiness & Response Plans

- Purpose

A publicly available, community facing document that provides information on

- how people living and working in the Local Board rohe can prepare for emergencies.
- localised procedures and advice to prepare and respond to hazards faced by this specific local board area.
- what to do and where to go in an emergency response.



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Key information and content

- Specific hazards or areas of concern in Local Board area
- Information for households on how to prepare for an emergency
- Information about specific community and/or resilience groups, community resilience plans
- Relationships with Iwi
- Location of potential Civil Defence Centres in Local Board rohe and other potential assets for CDCs or shelters.
- Where to go for information including specific radio stations and other communication methods.
- The role of the Local Board in an emergency (Refer [Elected Members Emergency Management Guide](#)).



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Indicative timeline for Plan development

April

Workshop 1:
Introductory workshop with Local Board

Purpose:

- To agree approach.
- To nominate working group.

August

Workshop 2: 7 August

Purpose:

- To workshop Local Board draft plan and receive feedback.
- To identify key community groups to test plan with.

October

Workshop 3: 2 October

Purpose:

- To agree final draft Local Board Plan.
- To agree communication plan.

November

Business meeting: 20 November

Purpose:

- To adopt plan.
- Commence community engagement as per Communication and Engagement Plan.

Drafting of Local Board Emergency Readiness & Response Plan

*Local Board Working Group (or representative(s)),
Senior AEM Advisor, Local Board Advisor(s)*



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3. Other support



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How we're going to keep you informed

- A dedicated Auckland Emergency Management Senior Advisor:
 - *Look for me in your office!*
- Auckland Emergency Management e-newsletter **(Quarterly)**
- Appointment of a Local Board Emergency Readiness & Response Lead
- Establishment of a Local Board Emergency Readiness & Response Forum **(Quarterly)**
 - Purpose: To share updates related to emergency management and response, to share learnings and experiences across Local Boards areas, to build knowledge and confidence
 - Attendees: Emergency readiness and response lead representation from 21 Local Boards
 - Content: Presentations, Auckland Emergency Management and related updates, workshops
- Updates to the Local Board chairs forum + Local Board workshops **(As required)**
- Opportunities for capability building depending on need **(As required)**



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4. Next steps



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Next steps

1. Agree proposed process and timeframe for ER&R Plan development
2.
 - a) Nominate an Emergency Readiness & Response (ER&R) Lead
 - b) Formalise ER&R Lead through Business meeting report.
3. Nominated Lead(s), Local Board Advisor, Senior AEM Advisor, Community Braker and other (as required) engagement on first draft of the Local Board Emergency Readiness and Response Plan
4. Workshop 2: 7 August
 - Presentation of the first draft Plan
 - Discussion and feedback
 - Identification of key community groups with whom to test the draft Plan



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Patai?



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