

Waitākere Ranges Local Board Workshop Record

Workshop record of the Waitākere Ranges Local Board held online via Microsoft Teams on Thursday, 6 April 2023, commencing at 9.30am.

PRESENT

Chairperson: Greg Presland
Members: Michelle Clayton
Mark Allen
Sandra Coney
Linda Potauaine
Liz Manley

Apologies:
Also present: Adam Milina, Darshita Shah, Brett Lane, Natasha Yapp and Nataly Anchicoque

Workshop Item	Summary of Discussions
Proposed Salt and Vinegar Weed Trial Greer Clark, Manager Area Operations Faried Jamodian, Operations Manager - Open Spaces (UMS) 9.30am-10.15am	Board members provided with information on the salt and vinegar methodology to control weeds in no-spray areas like playgrounds.
Capital Expenditure Budget Greer Clark, Manager Area Operations Helen Biffin, Work Programme Lead 10.15am- 11.00am	Staff led the discussion on the Capital Expenditure Budget to help the Board resolve whether to stop or limit new discretionary spending on projects in the approved capital works programme.
Waitākere Ranges Heritage Area Report 2023: Draft findings Environmental Monitoring Confidential Item Raewyn Curran, Senior Policy Planner Myles Anderson, Plans and Places Intern Dr Megan Carbines, Principal	Board members updated on the progress and conclusions of the Waitākere Ranges Heritage Area Report 2023 prior to the 25 May business meeting.

Workshop Item	Summary of Discussions
<p>Environmental</p> <p>Georgianne Griffiths, Senior Scientist, Research and Evaluation – RIMU</p> <p>Grant Lawrence, Senior Scientist, Research and Evaluation - RIMU</p> <p>11.15am - 12.15pm</p>	
<p>Local Board input into debrief of Auckland Anniversary weekend and Cyclone Gabrielle response</p> <p>Confidential Item</p> <p>John Cranfield, Head of Response and Recovery</p> <p>Paul Amaral, General Manager Auckland</p> <p>Melanie Hutton, Head of Resilience</p> <p>1.00pm – 2.15pm</p>	<p>Staff led the discussion to help the Board develop feedback on how Auckland Emergency Management (the Group Emergency Coordination Centre [GECC] and other Civil Defence-led facilities) performed during the Anniversary weekend and Cyclone Gabrielle events.</p>

The workshop concluded at 2.15pm

NOTICE TO CUSTOMER
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12th of January 2023

Auckland Council
Private Bag 92300,
Victoria Street West,
Auckland 1142

Attention: Shan Farland

Dear Shan,

CONTRACT No: FFMSA-CF-Toru (6000026308)

CONTRACT NAME: Full Facilities Maintenance Services Agreement – Community Facilities - Toru

Subject: Requesting permission to trial Salt and Vinegar solution to control weeds in no Spray areas like Playgrounds.

We are writing to you in order to request permission to trial a Salt and Vinegar based solution for controlling weeds in the Toru region in areas where we can't spray for example playgrounds.

As you know this has been tested in other areas within Auckland with a lot of success and it will definitely be beneficial as it will keep the areas weed-free for longer.

Please see hereby a short description of what these ingredients do and what they are:

Vinegar

Household white vinegar contains 5 percent acetic acid. This acid draws out the moisture from stems and leaves, quickly turning them brown.

Epsom Salts

Epsom salts are in this recipe for the simple fact that many people mistake them for table salt. They're two different things. Epsom salts consist of magnesium sulphate. They supply two essential plant nutrients, magnesium and sulphur, which is why people have used them for decades and decades to feed plants such as roses, tomatoes, and peppers. They don't kill plants. They make them grow better.

Dishwashing Liquid

Any brand of liquid dish soap would do. Liquid dish soap is a surfactant. It helps vinegar and the salts stick to the leaves of the weeds. By itself, it's pretty innocuous.



We are looking forward to your response in this matter.

Trust that you will find this in order but should you require any further info please feel free to contact me at any time.

Yours sincerely,



Jaco du Preez
Auckland Council Account Manager

Memorandum

22 March 2023

To: Waitākere Ranges Board Members

Subject: Stopping or limiting new discretionary spending on projects in the approved capital works programme

From: Greer Clark – Area Operations Manager, Parks and Community Facilities

Purpose

1. To provide advice to local board members on the status of the current work programme and to provide recommendations on how the Local Board could manage budgets and, where possible, consider stopping or limiting new discretionary spending.

Summary

2. Parks and Community Facilities have been requested to consider stopping or limiting discretionary spending in response to operational budget shortfalls, severe weather events and economic uncertainty.
3. Local boards have responsibility for decision-making and oversight of decisions on local activities, and therefore to stop or pause any planned expenditure in relation to these activities, the approval of the relevant local board is required.
4. Staff have been requested to re-check with local boards before commencing any local board projects or non-essential spending relating to local activities.
5. Projects in the current work programme which have existing contracts in place are proceeding and are not subject to the request to limit spending for the remainder of the 2022/2023 financial year.
6. Staff have identified 10 projects that require contracts to be executed between now and the end of the financial year for continued delivery or in preparation to progress delivery early next financial year. Of these 10 projects, staff recommend that five project can be paused and can be delivered in subsequent financial years.
7. Staff have identified five projects that they believe are priorities and request feedback from local board members confirming that these projects can proceed as per the approved work programme.

Context

8. Considering the forecast \$295 million operational budget shortfall, recent severe weather events and ongoing economic uncertainty, in March 2023 the Governing Body passed resolution GB/2023/10.
9. The resolution encouraged the Chief Executive, Local Boards and Council Controlled Organizations to closely scrutinise and manage any spending and, where possible, consider stopping or limiting new discretionary spending.

Discussion

10. Delivery of the FY2022/2023 Waitākere Ranges Local Board work programme is tracking well. The baseline budget for all projects was \$3,495,677 and we are currently forecasting to spend \$3,635,015, which includes advanced delivery of some of the projects approved in principle in FY2023/2024 and FY2024/2025.
11. Many of the projects in the approved work programme are already under contract and will continue.
12. The advice we have been given is to proceed with all contracted project work but consider pausing or slowing down any projects that are not under contract. This is to free up capex budget that may need to be redirected to renewing assets damaged in the recent storm and cyclone.
13. Assessment works are underway to ascertain the extent of damaged assets across the Waitākere Ranges Local Board area. Currently remediation costs to address the damaged assets is unknown. A proportion of the costs to remediate will be recovered by insurance, however, the age of the damaged asset is considered when any claim is paid and things like track repairs are not able to be covered by insurance. Therefore, additional funding will be required to address all damaged assets.
14. It is likely that if no additional funding is made available, local boards will need to fund storm damaged asset renewals (not covered by insurance) out of their ABS: Capex – local renewal budget.
15. Staff will provide further advice to the local board on the assets that have been damaged by the storm events and will propose the best course of action to address these assets.

Possible projects to pause.

16. In the current work programme, there are 10 projects that staff were planning on executing new contracts to either progress delivery in the remaining months of the 2022/2023 financial year or prepare for progressing delivery early in the 2023/2024 financial year.
17. In response to the governing body resolution staff have identified five of the 10 projects which can be paused. The projects that staff recommend continuing are shown below in Table 1 and those that staff recommend to pause are shown below in Table 2. Additional information on these projects is included in Attachment A.
18. The value of the five projects which can be paused will save approximately \$757,145 in FY2022/2023.
19. Projects will be prioritised for delivery in FY2023/2024, as budgets allow.

Table 1: Uncontracted projects to continue:

Project Name	Summary of work planned to deliver in the remainder of this financial year or progress early next financial year.	Rationale
Harold Moody Park - renew playground and associated park furniture	Renewal of playground and associated park furniture at Harold Moody Park. Of note is that commitment has already been made to purchase play equipment.	The project is underway, starting with the purchase of the required play equipment. If the project was paused at this time, additional funding will be required to store the purchased play equipment.
Les Waygood Campground - develop concept plan	To relocate the United North Piha Surf Life Saving Club campground, develop a new camping area.	Concept plan completion should continue to enable development of a new site to get underway as soon as practical.

Te Henga Park - renew/refurbish park assets	Refurbishment of the amenity block.	The project planning work is underway, and it is recommended that it continue to enable physical work to follow immediately to improve conditions within the amenity block.
Titirangi War Memorial Hall & Library - refurbish exterior of building	To replace cladding, structural timbers, windows and roofs on the War Memorial Hall as outlined in the November 2021 destructive investigation report. Replace library exterior cladding and structural timbers where necessary.	The project planning work is underway, and it is recommended that it continue to enable recladding and replacement of joinery to be undertaken as soon as practical.
Waitākere Ranges – renew park/facility security systems & lighting - FY22/23	Renewal of security systems at Glen Eden Library and Glen Eden Community & Rec Centre War Memorial Hall. Consider exterior lighting for security as a part of the project.	This project will improve safety and security is several community facilities.

Table 2: Uncontracted projects to consider pausing:

Project Name	Summary of work planned to deliver in the remainder of this financial year or progress early next financial year.	Rationale
Ceramco Function Centre - implement accessibility changes	To implement changes to the main carpark and the Function Centre to improve accessibility for all facility users.	This project is in the early planning stages and could be paused.
French Bay Esplanade - renew yacht club/boat ramp driveway	To renew the driveway to yacht club and boat ramps.	This project is in the early planning stages and could be paused.
Waitākere Ranges - renew community facility and park signage	Renewal of community facility and park signage - sites to be confirmed, incorporating Te Kete Rukuruku.	The renewal of signage in this financial year has not started as staff wait for gifted park names to be received.
Waitākere Ranges - renew Park walkways & paths FY22-FY24	Renew walkway and paths - priorities identified are Laingholm Scenic Reserve, Taumatarea Esplanade (Kauri Point Rd entrances), Annison Green, Harold Moody Park, Sandys Parade, Tamariki Reserve, Titirangi Beach Reserve, Western Park. Work will consider issues of Kauri Dieback Disease.	Project planning has been completed however the physical works have not been procured, therefore there is an opportunity to pause the project and begin physical works next financial year.
Waitākere Ranges Greenways Plan - investigate and construct Route G8 c/d	Specialist assessment required to inform the concept design options to be presented to the local board.	Engaging structural geotechnical engineers and specialist designers to provide options for the concept plan prior to community consultation which is to be initiated early next financial year. This project is a high priority for the community including sensitive consultation requirements.

Next steps

- Staff would like written feedback from the local board members confirming that they agree with the uncontracted priority projects.

21. This feedback will be used to support the establishment of the new contracts for these projects.
22. All other projects in the Parks and Community Facilities work programme that are already under contract will continue to proceed.

Attachments

Waitākere Ranges - Work programme review – March 2023

Community Facilities Work Programme 2022/2023

Index	ID	Project Name	Summary of work planned for the remainder of the financial year and early next financial year	Phase	Budget proposed for new contractual commitments before the end of this financial year *	Recommendation to proceed or pause this financial year	Rationale	Budget Source
1	37523	Ceramco Function Centre - implement accessibility changes	To implement changes to the main carpark and the Function Centre to improve accessibility for all facility users.	Plan	\$27,570	Can be paused and work deferred to next financial year.	This project is in the early planning stages and could be paused.	ABS: Capex - Local Renewal
2	30257	French Bay Esplanade - renew yacht club/boat ramp driveway	To renew the driveway to yacht club and boat ramps.	Plan	\$36,410	Can be paused and work deferred to next financial year.	This project is in the early planning stages and could be paused.	ABS: Capex - Local Renewal
3	23808	Harold Moody Park - renew playground and associated park furniture	Renewal of playground and associated park furniture at Harold Moody Park.	Plan	\$146,874	Proceed	The project is underway, starting with the purchase of the required play equipment. If the project was paused at this time, additional funding will be required to store the purchased play equipment.	ABS: Capex - Local Renewal
4	30655	Les Waygood Campground - develop concept plan	To relocate the United North Piha Surf Life Saving Club campground, develop a new camping area.	Plan	\$22,525	Proceed	Concept plan completion should continue to enable development of a new site to get underway as soon as practical.	LDI - Capex
5	31791	Te Henga Park - renew/refurbish park assets	Refurbishment of the amenity block.	Plan	\$62,481	Proceed	The project planning work is underway and it is recommended that it continue to enable physical work to follow immediately to improve conditions within the amenity block.	ABS: Capex - Local Renewal
6	30307	Titirangi War Memorial Hall & Library - refurbish exterior of building	To replace cladding, structural timbers, windows and roofs on the War Memorial Hall as outlined in the November 2021 destructive investigation report. Replace library exterior cladding and structural timbers where necessary.	Plan	\$58,528	Proceed	The project planning work is underway, and it is recommended that it continue to enable recladding and replacement of joinery to be undertaken as soon as practical.	ABS: Capex - Local Renewal
7	26292	Waitakere Ranges - renew community facility and park signage	Renewal of community facility and park signage - sites to be confirmed, incorporating Te Kete Rukuruku.	Deliver	\$35,767	Can be paused and work deferred to next financial year.	The renewal of signage in this financial year has not started as staff wait for gifted park names to be received.	ABS: Capex - Local Renewal
8	26288	Waitakere Ranges - renew park walkways & paths FY22-FY24	Renew walkway and paths - priorities identified are Laingholm Scenic Reserve, Taumatarea Esplanade (Kauri Point Rd entrances), Annison Green, Harold Moody Park, Sandys Parade, Tamariki Reserve, Titirangi Beach Reserve, Western Park. Work will consider issues of Kauri Dieback Disease.	Plan	\$82,581	Can be paused and work deferred to next financial year.	Project planning has been completed however the physical works have not been procured, therefore there is an opportunity to pause the project and begin physical works next financial year.	ABS: Capex - Local Renewal
9	37522	Waitakere Ranges - renew park/facility security systems & lighting - FY22/23	Renewal of security systems at Glen Eden Library and Glen Eden Community & Rec Centre War Memorial Hall. Consider exterior lighting for security as a part of the project.	Initiate	\$50,000	Proceed	This project will improve safety and security is several community facilities.	ABS: Capex - Local Renewal
10	28538	Waitakere Ranges Greenways Plan - investigate and construct Route G8 c/d	To investigate and design Greenways Route G8 c/d to connect Verdale Circle with Glendale Road. Undertake community engagement with local residents. Install shared path following concept design approval.	Plan	\$574,817	Can be paused and work deferred to next financial year.	Community consultation has been completed and has yet to be reported to the local board, to seek direction the project, therefore there is an opportunity to pause the project.	AT - fully funded,

*For delivery this financial year or undertaking the tender/procurement process in advance of delivery early next financial year

\$3,635,015