

Application for a permit to operate an amusement device

Amusement Devices Regulations 1978

Before you start

If you would like any help or advice with your application, call us on **09 301 0101** or visit aucklandcouncil.govt.nz/streettrading

What you need to do

To process your application:

- pay the correct application fee.
- Complete all relevant fields.
- submit this application form.
- Provide a copy of the device's certificate of registration.

1. Applicant details

Full Name:

Company Name (if applicable):

Email:

Device(s) name:

Certificate of registration /device number:

Start date:

End Date:

2. Inspection details

Request date:

Request time:

Contact person on day:

Position Held:

Preferred number:

Alternative contact number:

Email:

Location address:

Comments about location or how to find site:

Site Surface	Ground condition	Site Topography	Site drainage
<input type="checkbox"/> Asphalt	<input type="checkbox"/> Firm	<input type="checkbox"/> Flat / Level	<input type="checkbox"/> Good
<input type="checkbox"/> Hardfill	<input type="checkbox"/> Boggy	<input type="checkbox"/> Undulating	<input type="checkbox"/> Poor
<input type="checkbox"/> Grass	<input type="checkbox"/> Unknown	<input type="checkbox"/> Sloping	<input type="checkbox"/> Unknown

3. Fees schedule (all fees are inclusive of GST)

\$11.50	For one device, for the first seven days of proposed operation or part thereof;
\$2.30	For each additional device operated by the same owner, for the first seven days or part thereof;
\$1.15	For each device, for a further period of proposed operation of seven days or part thereof;

4. Fees

Number of Devices	
Number of weeks operating	
Inspection fee	\$11.50
Additional Device(s)	
Additional seven day periods	
Total Due	

Important privacy information

The personal information that you provide in this form will be held and protected by Auckland Council in accordance with our privacy policy (available at aucklandcouncil.govt.nz/privacy and at our libraries and service centres) and the Privacy Act 1993. The privacy policy explains how we can use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. You should familiarise yourself with this policy before submitting this form.

I certify that, having regard to the situation in which the device is erected, it can be operated without danger to persons operating or using it or in its vicinity.

Signature of applicant: _____

Date: _____

Submit your application

Apply online at aucklandcouncil.govt.nz/streettrading

Drop off your application to any Auckland Council service centre. Visit aucklandcouncil.govt.nz/contactus

Post your application to: Licensing and Compliance Services, Private Bag 92300, Auckland 1142.

Email your application to: streettrading@aucklandcouncil.govt.nz

Office use only

Application number: _____

Receipt number: _____

Receipt amount: _____

Receipt date: _____

Service centre name: _____

Cashier name: _____

LCS receipt date: _____