

**10
November
2023**



Geotechnical assessment process

Process step	What happens during this step?	How long does this step take?
<p>Step 1: Homeowner completes Flooding & Landslide Registration form and the council completes an initial assessment</p>	<p>An engineer reviews the information provided in the online form and other information the council has about the property. The engineer uses this information to do an initial ‘triage assessment.’</p> <p>If the triage assessment identifies that the ‘risk to life’ of living in the property is low, we will assign it a Category 1. The homeowner will be notified via email and a site assessment isn’t needed. This is the end of the process for Category 1 homes unless the homeowner wants to dispute the category.</p>	<p>It takes about 3 weeks to complete a desktop triage for landslide affected homes.</p>
<p>Step 2: Site assessment is booked</p>	<p>If we need to visit a property to inspect it, a scheduler from the Recovery Office team will call the homeowner to arrange a site assessment.</p>	<p>It takes about 3 weeks to assign an engineer and book a site assessment (from when we complete the desktop triage).</p> <p>We are prioritising homeowners that are unable to live in their home. This means some homeowners may experience a longer wait.</p>
<p>Step 3: Draft risk report prepared</p>	<p>The geotechnical engineer will complete the site assessment and a draft risk report. The report will go through an internal and external technical review.</p>	<p>This step takes about 4 - 8 weeks</p>

<p>Step 4: Homeowner feedback</p>	<p>We share the draft risk report with the homeowner(s) and invite them to provide feedback. The homeowner can also give us more information to be considered for the final risk report.</p> <p>The draft report will highlight any potential mitigations that may be possible to reduce the risk at the property.</p> <p>The draft report will not include a risk category but will include information we use to assign a category.</p> <p>The Recovery Office will send a letter to the homeowner with an initial category (not the final category). This gives homeowners an opportunity to provide feedback that may impact the category decision.</p>	<p>This step takes about 5 days (depending on how long the homeowner needs)</p>
<p>Step 5: Property category approved and confirmed</p>	<p>We finalise the report and risk assessment and complete the internal council authorisations to confirm the final property category.</p> <p>We contact the homeowner to tell them their property category, and any next steps.</p> <p>If the homeowner disagrees with our assessment, they can dispute the category.</p>	<p>This step takes about 2 - 4 weeks</p> <p>This timeline may change based on feedback the homeowner has provided and any other information that has been provided to the council during the review.</p>